



Ecology-Supervised Cleanups

Washington State Department of Ecology Toxics Cleanup Program

SATISFACTION AND STATUS LETTERS CHECKLIST

Instructions for Cleanup Project Manager:

- Complete and sign this form and draft the letter using the applicable boilerplate. Do not alter the boilerplate without consulting with the AAG assigned to the site.
- Submit the completed form and letter for signature by your section manager (if an order) or the program manager (if a decree).
- After the letter is signed and sent to the recipients, ensure the letter and checklist are included in the site file and uploaded into DSARS and that the site status and activities are updated in ISIS.

Step 1: Identify Site

Cleanup Site Name: Aluminum Recycling Trentwood

Cleanup Site Address: 2317 N Sullivan Rd, Spokane Valley WA 99216

Cleanup Site Number: 1081

Facility/Site Number: 628

Step 2: Identify Order or Decree

Enforcement Order Number: 20752

Date Effective: September 17, 2021

Date Amended (if applicable):

Step 3: Complete Checklist

Read the instructions on the back side before completing this step.

1. Have the remedial actions required under the order or decree been completed?

☒ Yes ☐ No If "no," then do not issue the letter.

Have you checked with the AAG assigned to the site to confirm this?

☒ Yes ☐ No

2. Have the remedial action costs incurred by Ecology under the order or decree been recovered?

☒ Yes ☐ No If "no," then do not issue the letter.

Have you checked with Cost Recovery Coordinator to confirm this?

☒ Yes ☐ No

3. If order or decree governs cleanup phase, has the site been removed from the hazardous sites list?

☒ Yes ☐ No ☐ Not listed If "no," then do not issue the letter.

Check here if order or decree does not govern the cleanup phase: ☐

4. Do any other programs or government agencies have an interest in the status of the site?

☐ Yes ☒ No If "yes," then cc: the appropriate program or agency contact.

Step 4: Signature

To the best of my knowledge, the above information is correct.

Cleanup Project Manager Name: Sandra Treccani

Signature: *Sandra Treccani*

Date: 1/13/25

Instructions for Step 3:

Q1. Completion of Remedial Actions

The remedial actions that must be completed depend on which satisfaction or status letter you are issuing.

- To issue a **satisfaction letter** for the **investigation and study phase**, all remedial actions required under the order or decree must be completed by the PLP(s).
- To issue a **satisfaction letter** for the **cleanup phase**, all remedial actions required under the order or decree must be completed by the PLP(s).
- To issue a **status letter** for the **cleanup phase**, only the remedial actions required under the order or decree **through site delisting** must be completed by the PLP(s). The order or decree will remain in effect and the PLP(s) may be required to perform additional remedial actions after the status letter is issued, such as operation and maintenance of engineered controls or long-term monitoring.

Q2. Recovery of Remedial Action Costs

The remedial action costs that must be recovered depend on which satisfaction or status letter you are issuing.

- To issue a **satisfaction letter** for the **investigation and study phase**, all remedial action costs incurred by Ecology under the order or decree must be recovered from the PLP(s).
- To issue a **satisfaction letter** for the **cleanup phase**, all remedial action costs incurred by Ecology under the order or decree must be recovered from the PLP(s).
- To issue a **status letter** for the **cleanup phase**, only the remedial action costs incurred by Ecology under the order or decree **through site delisting** must be recovered from the PLP(s). The order or decree will remain in effect and Ecology may incur and recover additional remedial action costs under the order or decree after the status letter is issued, such as operation and maintenance of engineered controls, long term monitoring, or periodic reviews.

To determine when all of the remedial action costs identified above have been recovered, do the following:

- Identify the last date for charges and notify the Cost Recovery Coordinator (CRC).
- Review and approve the invoice for those charges.
- Confirm with the CRC whether payment for those charges has been received.
- If you are issuing a satisfaction letter for the cleanup phase (i.e., no further cleanup or post-cleanup remedial actions are necessary), request the CRC to close the SIC.

Q3. Removal of Site from Hazardous Sites List

Before issuing a satisfaction or status letter for an order or decree governing the **cleanup phase**, the site must be removed from the hazardous sites list, if listed.

This question only applies if the order or decree governs the cleanup phase. If it does, then answer the question. If it doesn't, then check the box at the bottom to confirm the question does not apply.

Q4. Notifying Other Programs or Agencies

If other Ecology programs or government agencies (such as EPA or a city or county) have an interest in the status of the site, then send them a courtesy copy of the letter.