

Application for Standard & Expedited VCP Processes

Washington State Department of Ecology – Toxics Cleanup Program

Under the **Voluntary Cleanup Program**¹(VCP), Ecology offers free site-specific, technical consultations for independent remedial actions for both the Standard VCP process and the Expedited VCP process.

[Clear form](#)

Applying to the Standard VCP Process

There is no fee to apply to the Standard VCP Process. Submit your application materials to the VCP Coordinator of the region where your site is located. Your application materials **must include this VCP application form, a VCP Agreement**² form, and a completed **Eligibility Form**.³

Then based on your site's county, email your completed application to the regional email address listed here:



Northwest Region⁴ – Island, King, Kitsap, San Juan, Skagit, Snohomish, Whatcom

Southwest Region⁵ – Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Mason, Lewis, Pacific, Pierce, Skamania, Thurston, Wahkiakum

Central Region⁶ – Benton, Chelan, Douglas, Kittitas, Klickitat, Okanogan, Yakima

Eastern Region⁷ – Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, Whitman

Applying to the Expedited VCP Process

Unlike the Standard VCP Process, applying to the Expedited VCP Process requires a nonrefundable application fee. You must pay that fee within seven calendar days of receiving our invoice for the fee. After receiving your completed application, we will email our invoice to your project billing contact you list in **Part 1-C**. We won't process your application until we receive payment. Send your application to vcp-exp@ecy.wa.gov. Your complete Expedited VCP application must contain all the following:

1. **This VCP application form.**
2. **Expedited VCP Agreement.**⁸
3. **Completed Eligibility Form.**⁹
4. A remedial investigation report that meets our **remedial investigation checklist**¹⁰ requirements and is ready for our review. See the report requirements at **Working with the Voluntary Cleanup Program**.¹¹
5. Documentation of other remedial actions, investigations, or interim cleanup actions.
6. An automatically generated email as confirmation that all your site environmental data have been uploaded to our **Environmental Information Management**¹² (EIM) system.
7. A project cleanup schedule.

To send us large files, please use your preferred file transfer service to share files with vcp-exp@ecy.wa.gov or contact us for assistance on using our file transfer service.

To request an opinion on a planned or completed remedial action, you **must complete Part 2-C**.

Part 1 – Administration

1-A SITE INFORMATION

Enter site information as noted in Ecology's **What's in My Neighborhood**,¹³ or suggest a name (if a new site).

Full site name: Franke Tobey Jones Ecology ERTS#, if any: n/a

Street address or location: 5340 N. Bristol Street Tacoma, Washington 98407

1-B APPLICANT

The applicant is the person or organization applying to a VCP process. The applicant is responsible for paying Ecology's incurred costs.

Applicant's full name: Franke Tobey Jones

Identify the applicant's entity type (check one). person organization

If the applicant is a **person** they must also be the project billing contact, as identified in both **Part 1-D** and **Part 1-E**. If the applicant is an **organization**, the project manager must be identified in **Part 1-B** and the project billing contact in **Part 1-D**. Both the project manager and the billing contact must be direct employees of the organization.

Identify the applicant's involvement with the site (check all that apply).

- | | | | |
|--|--|--|--|
| <input checked="" type="checkbox"/> property owner | <input type="checkbox"/> property lessee | <input type="checkbox"/> consultant | <input type="checkbox"/> private person/organization |
| <input type="checkbox"/> past property owner | <input type="checkbox"/> business owner/operator | <input type="checkbox"/> attorney | <input type="checkbox"/> public agency/organization |
| <input type="checkbox"/> future property owner | <input type="checkbox"/> mortgage holder | <input type="checkbox"/> agent of property owner | <input type="checkbox"/> other-specify _____ |

The Expedited VCP applicant must have an ownership interest in the facility, or operate the facility, or have a contractual right to purchase, redevelop, or reuse the facility. Agents for the property owner, such as a consultant, may not apply to the Expedited VCP process.

Is the applicant authorized to grant us property access? yes no

1-C PROJECT MANAGER

We will send the project manager all official correspondence. The project manager must be either the applicant or employed by the applicant. The project manager may not be a hired independent contractor.

Project manager's full name: Judy Dunn Title: President/CEO

Organization: Franke Tobey Jones

Mailing address: 5340 N. Bristol Street City: Tacoma State: WA Zip: 98407

Email address: jdunn@franketobeyjones.com Phone number: 253-756-6361

1-D PROJECT BILLING CONTACT

We will send our monthly invoices to the project billing contact. The project billing contact must be either the applicant or employed by the applicant. The project billing contact may not be a hired independent contractor.

Billing contact's full name: Same as above Title: _____

Organization: _____

Mailing address: _____ City: _____ State: _____ Zip: _____

Email address: _____ Phone number: _____



1-E PROJECT CONSULTANT

If you have retained a consultant to conduct independent remedial action, but they aren't the applicant, enter the consultant's information here. Otherwise, skip to **Part 1-F**.

Project consultant's full name: Meredith Bush Title: Geologist - PM

Organization: GeoEngineers, Inc.

Mailing address: 2101 4th Avenue, Suite 950 City: Seattle State: WA Zip: 98121

Email address: mbush@geoengineers.com Phone number: 206-239-3243

Do you want us to contact the project consultant? yes no

1-F PROPERTY OWNER

Check the property owner type (check one).

private tribal federal state county municipal public school mixed other-specify 501c3 nonprofit

If the applicant is the property owner, skip to **Part 2**. Otherwise, enter their information here.

Property owner's full name: _____ Title: _____

Organization: _____

Mailing address: _____ City: _____ State: _____ Zip: _____

Email address: _____ Phone number: _____

1-G STATE FUNDING (FOR LOCAL GOVERNMENTS ONLY)

State funding may be available to cover cleanup costs through an **Independent Remedial Action Grant (IRAG)**¹⁴ to help cover cleanup costs. If you qualify and plan to apply for such funding, Ecology requires a cultural resources review before any ground disturbance activities. Ecology leads this review in partnership with **Department of Archaeology and Historic Preservation**¹⁵ (DAHP) and potential affected Tribes.

Do you want Ecology to start a cultural resources review?

yes To initiate a review, complete the **Cultural Resources Review Form**¹⁶ when applying to the VCP and submit it to tcpulturalresources@ecy.wa.gov. For more information, visit our **Cultural resource review**¹⁷ webpage.

no By not requesting a cultural resources review now; you understand that any work conducted prior to a review will *not* be eligible for state funding. If you decide to apply for state funding at a later phase, only work conducted after the required review will be eligible.

Part 2 – Reporting requirements

When requested, we can provide written opinions on reports sent to us with this application. However, your reports first must meet our **Part 2-A** and **Part 2-B** reporting requirements.

2-A PROFESSIONAL LICENSING

Documents submitted containing geology, hydrogeology, or engineering geology interpretation or work must be stamped by of an appropriately licensed geologist, hydrogeologist, or engineering geologist, respectively, as required by chapter **18.220 RCW**.¹⁸

Documents submitted containing engineering work must be stamped by an appropriately licensed professional engineer, as required by chapter **18.43 RCW**.¹⁹



2-B SUBMIT ENVIRONMENTAL DATA TO ECOLOGY'S EIM SYSTEM

You must upload all site environmental sampling and analysis data to our EIM system and meet its **submission requirements**.²⁰ Set up an account if you don't have one. **We won't issue** a no further action opinion unless you have satisfied these requirements.

2-C REQUEST A WRITTEN OPINION

After meeting the **Part 2-A** and **Part 2-B** reporting requirements, you can request a written opinion on reports we receive. If you want a written opinion now, list the reports below that you're sending for review. We'll base our opinion on your submitted reports and any site information in our database.

Are you requesting a written opinion at this time? yes no

List all reports you want reviewed for our opinion.

We are requesting a written opinion that the remedial action as described in the attached Cleanup Action Plan (CAP) for the Phase I expansion area is adequate to meet the requirements of MTCA and that an NFA will be granted for Decision Unit 2, if work is completed in accordance with the CAP. Franke Tobey Jones' lender requires a letter from Ecology stating as such, in order to obtain funding for construction and cleanup.

Part 3 – Describe your site

3-A SOURCE PROPERTY LOCATION

The "source property" is where contaminants were released into the environment, such as from an underground storage tank (UST) that leaked. Enter the source property location, if known.

Physical address: Asarco Tacoma Smelter Plume (TSP)

Latitude: _____ Longitude: _____

List all parcel numbers of the source property:

3-B AFFECTED AND ADJACENT PROPERTIES

An "affected property" is one that is impacted by the contaminants released on a source property. Briefly describe whether and how any source property releases have impacted adjacent or other property. An example might include property affected by area-wide impacted from elevated lead and arsenic levels.

Describe releases to affected and/or adjacent property:

Tacoma Smelter Plume

3-C RIGHTS OF WAY

Briefly describe if, and how, any of the releases have affected a right-of-way (e.g., roadway, sidewalk, easement).

Describe releases to any right-of-way:

N/A

3-D AREA WIDE SMELTER EMISSIONS

Is the site affected by area-wide smelter emissions (e.g., Tacoma Smelter Plume area²¹)? yes no unknown



3-E FORMER FRUIT ORCHARDS

Is the site in a former fruit orchard that operated before 1947? yes no unknown

3-F AFFECTED MEDIA

List known and suspected contaminants and the environmental media affected before cleanup actions.*

Contaminant	soil	groundwater	surface water/ sediment	indoor air
<u>Arsenic</u>	C			
<u>Lead</u>	C			
<u>VOCs</u>	B			
<u>Petroleum Hydrocarbons</u>	B			
<u>PAHs</u>	B			
<u>Other RCRA Metals</u>	B			

*B = below cleanup level N = not suspected S = suspected C = above cleanup level O = confirmed not present U = unknown

Part 4 – Site operations

4-A CURRENT USE OF SOURCE PROPERTY

The facility on the source property is a (check all that apply):

waste treatment, storage, or disposal facility solid waste facility hazardous waste generator other-specify TSP

4-B STORAGE TANK SYSTEM INFORMATION

Identify all aboveground storage tanks (ASTs)* and USTs that have ever stored chemicals on the source property.

List contaminant type. Leave blank where unknown.

Contaminant	UST/AST	Tank ID	Nominal size (gal)	Tank in use?	Install date	Closure date	Closure method	Releases?
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____

4-C REDEVELOPMENT PLANS AS PART OF CLEANUP

Will any source or affected properties, or portions of those properties be redeveloped as part of the cleanup?

yes no unknown

If “yes”, check all proposed land uses that apply.

residential school commercial industrial childcare facility agricultural park other-specify _____

Briefly describe activities proposed for the planned land use(s).

Residential building for senior citizens



Part 5 – Independent remedial actions

5-A SCOPE OF REMEDIAL ACTIONS

Do you plan to **characterize and investigate** all site contamination, including contamination on affected adjacent properties, as part of your cleanup project? yes no unknown

If “no”, describe in your cleanup project work scope that you **don’t** plan to characterize or investigate all site contamination as part of a Standard VCP or Expedited VCP project. **Describe** the contamination on properties, portions of a property, environmental media affected, and contaminants to be cleanup up.

Briefly describe your cleanup project work scope.

We plan to characterize the extent of arsenic and lead contaminated soil in the area of the planned expansion. The remainder of the FTJ parcels will not be fully characterized at this time.

5-B STATUS OF REMEDIAL ACTIONS (CHECK ALL THAT APPLY)

	Planned	Ongoing	Completed	Not applicable
Remedial action	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Initial response (UST only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Interim action	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Remedial investigation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Feasibility study	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cleanup action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5-C INDEPENDENT REMEDIAL ACTION DOCUMENTATION

Title	Preparer	Document date	Sent to Ecology?	Date sent
Remedial Investigation and Cleanup Action Plan	GeoEngineers	04/14/2017		
Phase I Cleanup Action Report	GeoEngineers	05/18/2020		
Remedial Investigation and Cleanup Action Plan	GeoEngineers	10/17/2025		

Part 6 – Affirmation and signature

The undersigned affirms that the information provided in this application is true and accurate to the best of the applicant's knowledge. Someone other than the applicant may sign this application form.

Name: Judy Dunn Title: President & CEO

Organization: Franke Tobey Jones

Mailing address: 5340 N. Bristol Street City: Tacoma State: WA Zip: 98407

Email address: jdunn@franketobeyjones.com Phone number: 253-756-6361

Signature:  Date: 10/30/2025

Identify the signatory's involvement at the site (check all that apply).

applicant consultant property owner attorney other-specify _____

Expedited VCP note: While anyone may sign the application form, only certain types of applicants are eligible to join the Expedited VCP process and sign the Expedited VCP agreement. To sign the agreement, the applicant must have an ownership interest in the facility, or operate the facility, or have a contractual right to purchase, redevelop, or reuse the facility. If the applicant is a corporation, a representative authorized to bind the corporation must sign the Expedited VCP agreement.

Ecology commits to providing people with disabilities access to information and services by meeting or exceeding requirements of the Americans with Disabilities Act, Sections 504 and 508 of the Rehabilitation Act, and Washington State Policy #188. To request an Americans with Disabilities Act accommodation, contact Ecology at (360) 407-6831 or ecyadacoordinator@ecy.wa.gov. For Washington Relay Service or teletypewriter (TTY), call 711 or (877) 833-6341. Visit Ecology's accessibility & equity webpage.²²

¹ <https://www.ecy.wa.gov/vcp>
² <https://apps.ecology.wa.gov/publications/SummaryPages/ecy070324.html>
³ <https://apps.ecology.wa.gov/publications/SummaryPages/ECY070689.html>
⁴ <mailto:VCP-NWRO@ecy.wa.gov>
⁵ <mailto:VCP-SWRO@ecy.wa.gov>
⁶ <mailto:VCP-CRO@ecy.wa.gov>
⁷ <mailto:VCP-ERO@ecy.wa.gov>
⁸ <http://ecyapfpass/Biblio2/SummaryPages/ECY070633.html>
⁹ <https://apps.ecology.wa.gov/publications/SummaryPages/ECY070689.html>
¹⁰ <https://apps.ecology.wa.gov/publications/SummaryPages/1609006.html>
¹¹ <https://ecology.wa.gov/spills-cleanup/contamination-cleanup/voluntary-cleanup-program/working-with-vcp>
¹² <https://ecology.wa.gov/Research-Data/Data-resources/Environmental-Information-Management-database/EIM-submit-data>
¹³ <https://apps.ecology.wa.gov/neighborhood/?lat=47.500000&lon=-121.000000&zoom=7&radius=false>
¹⁴ <https://ecology.wa.gov/About-us/Payments-contracts-grants/Grants-loans/Find-a-grant-or-loan/Independent-remedial-action-grants>
¹⁵ <https://dahp.wa.gov/>
¹⁶ <https://apps.ecology.wa.gov/publications/documents/ecy070537.pdf>
¹⁷ <https://ecology.wa.gov/About-us/Payments-contracts-grants/Grants-loans/Find-a-grant-or-loan/Area-wide-groundwater-investigation-grants/Cultural-resources-review>
¹⁸ <https://app.leg.wa.gov/RCW/default.aspx?cite=18.220&full=true>
¹⁹ <https://app.leg.wa.gov/RCW/default.aspx?cite=18.43&full=true>
²⁰ <https://apps.ecology.wa.gov/eim/help/HelpDocuments/OpenDocument/14>
²¹ <https://apps.ecology.wa.gov/dirtalert/>
²² <https://ecology.wa.gov/about-us/accessibility-equity>

