



June 10, 2017

Ching-Pi Wang  
Washington State Department of Ecology  
3190 160<sup>th</sup> Ave SE  
Bellevue Washington 98008-5452

**Re: Progress Report No. 4 – June 2017**

Mount Baker Housing Association PPCD No. 16-2-29584-3 SEA  
Facility Site ID #96127971 and Cleanup Site ID #13054  
Project No. 160324-01

Dear Ching-Pi:

This progress report by Aspect Consulting, LLC (Aspect) is for the Mount Baker Housing Association's (MBHA) Mount Baker Properties Site (Site) which includes properties slated for cleanup and redevelopment located at 2800 Martin Luther King Jr. Way S., 2864 South McClellan Street, 2810 South McClellan Street, 2806 South McClellan Street, and 2802 South McClellan Street (The Properties).

This progress report is being completed as a condition to a Prospective Purchaser Consent Decree (PPCD) signed between MBHA and the Washington State Department of Ecology (Ecology), amended and filed February 24, 2017. Per the PPCD, "MBHA will complete a Remedial Investigation and Feasibility Study (RI/FS) for the Site in accordance with the Model Toxics Control Act (MTCA) Regulation (Washington Administrative Code [WAC] 173-340) subject to Washington State Department of Ecology (Ecology) review and approval."

Section XII of the PPCD states that, "MBHA shall submit to Ecology written monthly Progress Reports that describe the actions taken during the previous month to implement the requirements of this Decree. The Progress Reports shall include the following unless Ecology determines otherwise as provided in this Section:

- A. A list of on-site activities that have taken place during the month;
- B. Detailed description of any deviations from required tasks not otherwise documented in project plans or amendment requests;
- C. Description of all deviations from the Scope of Work and Schedule (Exhibit C) during the current month and any planned deviations in the upcoming month;
- D. For any deviations from the schedule, a plan for recovering lost time and maintaining compliance with the schedule;
- E. All raw data (including laboratory analyses) received by MBHA during the past month and an identification of the source of the sample; and
- F. A list of deliverables for the upcoming month if different from the schedule."



The PPCD Amendment 1 also indicates that, “With respect to the Public Funds provided through this Amendment, MBHA shall also include in the monthly Progress Reports monthly and cumulative estimates of the funds expended by MBHA against the \$400,000 total of Public Funds provided through this Amendment, together with a projection of the funds expected to be expended in the forthcoming month. The estimate of funds expended shall include any invoices and expense proofs submitted for payment by MBHA's outside technical consultant(s).” A funding summary is provided as item H below. Pertinent invoices are attached to this monthly report.

### **A. On-Site Activities and Progress Made during Reporting Period**

1. Project management, including interacting with Ecology and subcontractors, issuing progress letter, and miscellaneous project correspondence.
2. Preparation for, attendance and follow-up communications regarding a status update meeting with Ecology on May 16, 2017.
3. Groundwater evaluation at the Site, which included preparing information and obtaining a Street Use Permit for groundwater monitoring, measuring depth to water in each of the wells, surveying the existing monitoring wells, evaluating groundwater flow direction and producing groundwater contour maps.
4. Preparation of, revisions to, and communications regarding an Ecology meeting summary letter; this includes a Contained-In Determination request.
5. Data Evaluation and preparation of the draft RI Work Plan, which includes data tabulation, data evaluation and review of all existing data.

### **B. Deviations from Required Tasks Not Otherwise Documented in Project Plans or Amendment Requests**

None.

### **C - D. Deviations from Schedule and Plan for Recovering Lost Time**

None.

### **E. Raw Data Received from Laboratory**

None.

### **F. List of Deliverables and/or Key Activities Planned for Next Month**

1. Completion of a letter to Ecology titled, “After Meeting Summary and Follow-Up” which will include the following components:
  - Summary of soil and groundwater chemical analytical results obtained from Mt Baker Cleaners;
  - Contained-In Determination Request;
  - Well Surveying information and chronology of prior sampling events;
  - Future actions to be completed (proposed monitoring well locations); and
  - Comments regarding Phillips 66 site (P66, aka former Hooe site) data.
2. Completion of a stand-alone Contained-In Determination Request.

3. Preparation of the Draft RI Work Plan, which will be used to establish contaminant extent.

### G. Communications and Public Outreach Activities

Because communications and public outreach are critical elements on this project, we have also included information related to contacts with PLPs, Stakeholders and the Public:

1. None.

### H. Ecology Funding Details

Progress Report Number and Date	Invoice Cutoff Date	Invoice Date	Invoiced Amount	Funds Remaining	Projection of Funds to Be Expended in Next Month
<b>Initial Allotment of Public Funds Provided</b>				<b>\$400,000.00</b>	
--	02/17/17	02/28/17	\$33,105.18	\$366,894.82	--
1. 03/10/17	02/24/17	03/16/17	\$13,298.24	<b>\$353,596.58</b>	Up to \$25,000
2. 04/10/17	04/07/17	04/10/17	\$29,893.76	<b>\$323,702.82</b>	Up to \$30,000
3. 05/10/17	05/05/17	05/09/17	\$8,975.60	<b>\$314,727.22</b>	Up to \$40,000
4. 06/10/17	06/02/17	06/07/17	\$16,465.17	<b>\$298,262.05</b>	Up to \$40,000

Washington State Department of Ecology  
June 10, 2017

Project No. 160324

Sincerely,  
**Aspect consulting, LLC**



**Jessica Smith, LG**  
Senior Geologist  
jsmith@aspectconsulting.com



**Dave Cook, LG, CPG**  
Principal Geologist  
dcook@aspectconsulting.com

Attachments: June 7, 2017 Invoice

cc: Mt Baker Housing Association, Conor Hanson (email only)

V:\160324 Mt Baker Housing Assoc – Mt Baker Properties Site\Deliverables\Monthly Progress Reports\Monthly Progress Report No 4\_June 10 2017.docx



## INVOICE

Mt. Baker Housing Association  
 Conor Hanson  
 1423 31st Ave S  
 Seattle, WA 98144

Invoice number 26621  
 Date 06/07/2017

Project 160324 Mt Baker Housing Assoc – Mt Baker Properties Site

Professional Services for the Period 05/06/2017 to 06/02/2017

Services completed during this period include:

- Preparation for and attendance of a meeting with Ecology on May 17.
- Groundwater evaluation at the Site, which included preparing necessary information and obtaining a Street Use Permit, measuring depth to water in each of the wells, surveying the existing monitoring wells, evaluating groundwater flow direction and producing groundwater contour maps.
- Preparation and revisions of the draft Ecology meeting summary letter.
- Data Evaluation and preparation of the draft RI Work Plan, which includes data tabulation, data evaluation and review of all existing data.
- Communications and coordination with MBHA and their representatives.

### Additional Environmental Support

		Hours	Rate	Billed Amount
Professional Services				
Principal II	<i>David A. Cook</i>	14.00	239.20	3,348.80
Senior	<i>Jessica A. Smith</i>	46.25	172.64	7,984.60
Project	<i>Alexandria L. Cochrane</i>	0.50	146.64	73.32
Senior Staff	<i>Lea M. Beard</i>	1.50	127.92	191.88
Senior Staff	<i>Spencer J. Ambauen</i>	6.50	127.92	831.48
Staff	<i>Kristin E. Beck</i>	4.50	113.36	510.12
Sr. GIS/CAD Specialist	<i>Emelie A. Crumbaker</i>	12.75	122.72	1,564.68
Sr. GIS/CAD Specialist	<i>Steve C. Cudd</i>	3.00	122.72	368.16
Project Assistant	<i>Frances Ran</i>	0.50	88.40	44.20
Project Assistant	<i>Jennifer W. Koogler</i>	1.00	88.40	88.40
Project Assistant	<i>Mary M. Ratcliffe</i>	0.75	88.40	66.30
Expense		Units	Rate	Billed Amount
Mileage FY 2017		100.00	0.62	61.53
Permit Fees		1.00	957.95	957.95
Subcontracted Services		Units	Rate	Billed Amount
Friedman & Bruya, Inc.				373.75
Phase subtotal				16,465.17
Invoice total				16,465.17

**Invoice Summary**

Description	Contract Amount	Prior Billed	Current Billed	Remaining Amount	Remaining Percent
Environmental Consultation	5,000.00	5,451.94	0.00	-451.94	-9.04
Phase I Updates and Additional Environmental Support	9,200.00	10,493.86	0.00	-1,293.86	-14.06
RIWP, CID Request, and Communications with Ecology and MBHA	35,000.00	35,003.80	0.00	-3.80	-0.01
Mt. Baker Cleaners Explor., Public Notice Prep, Utility Research & X-Sec Prep	39,000.00	41,210.18	0.00	-2,210.18	-5.67
Additional Environmental Support	50,000.00	8,975.60	16,465.17	24,559.23	49.12
<b>Total</b>	<b>138,200.00</b>	<b>101,135.38</b>	<b>16,465.17</b>	<b>20,599.45</b>	<b>14.91</b>

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
26621	06/07/2017	16,465.17	16,465.17				
	<b>Total</b>	<b>16,465.17</b>	<b>16,465.17</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

*Please include invoice number on the check and submit to the address shown at the bottom of the invoice.  
 Late payments may be subject to a 1.5% finance charge for each 30 days past due*

*If you have questions about your invoice, please contact us at 206-780-9370 or via email: [invoices@aspectconsulting.com](mailto:invoices@aspectconsulting.com)  
 If you would like to pay via electronic payment, please contact us via email: [AccountingAR@aspectconsulting.com](mailto:AccountingAR@aspectconsulting.com)*