

# Memo



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**To:** Steve Teel, LHG  
**From:** Heather McPherson, EIT and Troy Bussey Jr., PE, LG, LHG  
**Cc:** Tyson Carpenter, PE (Port of Olympia [Port]), Rachael Jamison (Port), Chris Waldron, PE (PIONEER Technologies Corporation [PIONEER])  
**Date:** August 14, 2017  
**Subject:** Unanticipated Discoveries Plan  
Addendum to the Engineering Design Report for the East Bay Redevelopment Site

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The purpose of this memorandum is to present the Unanticipated Discoveries Plan (Plan) for cleanup implementation at the East Bay Redevelopment Site (Site; Agreed Order No. DE14072, Facility/Site No. 5785176). This memorandum is an addendum to the June 2017 Engineering Design Report for Cleanup Implementation (EDR; PIONEER 2017).

## Introduction

Three relatively small soil excavations and Site-wide grading activities will take place during the Site cleanup implementation, as presented in the EDR. Based on the limited cleanup implementation activities to be performed, and the extent of fill material across the majority of the Site, it is unlikely that work will disturb soil containing items of cultural/archaeological significance (cultural/archaeological resources) or of human remains (PIONEER 2016). However, in the event that any cultural/archaeological resources or human remains are inadvertently found, this Plan outlines the procedures to be followed at the Site. All Site personnel will be notified of the procedures during a pre-construction meeting and with reminders during tailgate meetings prior to excavation work. This Plan was developed in accordance with: Chapters 27.44 (Indian Graves and Records), 27.53 (Archaeological Sites and Resources), 68.50 (Human Remains), and 68.60.050 (Protection of Historic Graves) of the Revised Code of Washington (RCW), and Chapter 25-48 (Archaeological Excavation and Removal Permit) of the Washington Administrative Code (WAC).

## Discovery of Cultural/Archaeological Resources

### *Description of Cultural/Archaeological Resources*

A cultural/archaeological resource discovery could be prehistoric or historic (e.g., older than 50 years) in age. Some examples of cultural/archaeological resources include:

- Groups of shells, charred rocks, or other materials related to food preparation
- Soil with burned material (charcoal or very dark staining) that could contain artifacts
- Stone tools, points, or stone flakes
- Historic tin cans or glass bottles
- Buried logging or agricultural equipment (e.g., hand saw)

If in doubt, assume the material found could be a cultural/archaeological resource.

### *Procedure*

1. Stop work in the vicinity of the discovery, ensuring no change or damage to the discovery, and immediately contact the Port Primary Contact (see Table 1).
2. Secure the location and prevent foot and vehicle access. The Port Primary Contact will arrange for security at the Site, as necessary.
3. The Port Primary Contact will contact a professional archaeologist to examine the finding and determine whether or not the discovery is a cultural/archaeological resource.
  - a. If the discovery is determined to be non-cultural/non-archaeological, work may resume at that location.
  - b. If the discovery is a cultural/archaeological resource, the Port Primary Contact must notify the Washington State Department of Ecology (Ecology), Washington State Department of Archaeology and Historic Preservation (DAHP) and the Squaxin Island Tribe (see Table 1 for contact information). All parties will be invited to attend an on-site inspection with a professional archaeologist. The discovery will be investigated and documented appropriately as mandated by state and federal law. Field personnel will not resume work in the vicinity of the discovery until official notice to resume work has been given by the applicable authorities.
  - c. If the discovery is determined to be human remains, follow the procedures in the Discovery of Human Remains section below.

### **Discovery of Human Remains**

#### *Procedure*

1. Stop work in the vicinity of the apparent remains, ensuring no change or damage to the remains, and immediately contact the Port Primary Contact (see Table 1).
2. Site personnel will be respectful. A cover (such as a tarp) will be put over the remains to prevent disturbance or photographs.
3. The Port Primary Contact will immediately contact Ecology, the City of Olympia Police Department and the Thurston County Coroner's Office (see Table 1).
4. The Port Primary Contact will arrange for security at the Site to prevent foot and vehicle access.
5. The City of Olympia Police Department and Thurston County Coroner will determine whether the remains are human and whether a crime scene investigation is needed.
6. The Port Primary Contact will contact Ecology, DAHP and the Squaxin Tribe with the findings from the City of Olympia Police Department and the Thurston County Coroner's Office (see Table 1).
7. Field personnel will not resume work in the vicinity of the discovery until the consultation and documentation process is complete and official notice to resume work has been given by the applicable authorities.

## Contact Information

**Table 1: Contact Information**

Role/Organization	Name/Title	Contact Information
Port Primary Contact	Tyson Carpenter, Project Engineer	(360) 528-8006 tysonc@portolympia.com
Port Alternate Contact	Rachael Jamison, Director of Environmental Programs	(360) 528-8020 rachaelj@portolympia.com
Washington State Department of Ecology Contact	Steve Teel, Cleanup Project Manager	(360) 407-6247 steve.teel@ecy.wa.gov
City of Olympia Police Department	(General Non-Emergency Number)	(360) 704-2740
Thurston County Coroner's Office	Gary Warnock, Coroner	(360) 867-2140
DAHP	Allyson Brooks, State Historic Preservation Officer/Director	(360) 586-3066 allyson.brooks@dahp.wa.gov
Squaxin Island Tribe	Rhonda Foster, Tribal Historic Preservation Officer	(360) 432-3850 rfoster@squaxin.us

## References

PIONEER 2016. Remedial Investigation/Feasibility Study Report, East Bay Redevelopment Site, December.

PIONEER 2017. Engineering Design Report for Cleanup Implementation, East Bay Redevelopment Site, June.