



# Voluntary Cleanup Program

Washington State Department of Ecology  
Toxics Cleanup Program

## CHANGE OF CONTACT FORM

Use this form to notify the Department of Ecology (Ecology) of any changes to the designated points of contact for a project under the Voluntary Cleanup Program (VCP). Include any changes to the contact information for those persons (for example: phone number or address). Please submit only one form for each point of contact.

### Step 1: IDENTIFY HAZARDOUS WASTE SITE

Please identify below the hazardous waste site for which you are providing new contact information. This information may be found on the VCP Agreement.

Facility/Site Name:

Facility/Site Address:

Facility/Site No:

VCP Project No.:

### Step 2: IDENTIFY CONTACT PERSON

Please identify the role of the person for whom you are providing new contact information. Check all that apply.

Project Manager

Project Attorney

Project Billing Contact

Property Owner

Project Consultant

Other – please specify:

Please provide below the new contact information for this person:

Name:

Title:

Organization:

Mailing address:

City:

State:

Zip code:

Phone:

Fax:

E-mail:

Effective date:

**Step 3: IDENTIFY PRIOR CONTACT PERSON (IF APPLICABLE)**

Is the new contact person replacing an existing point of contact?

Yes

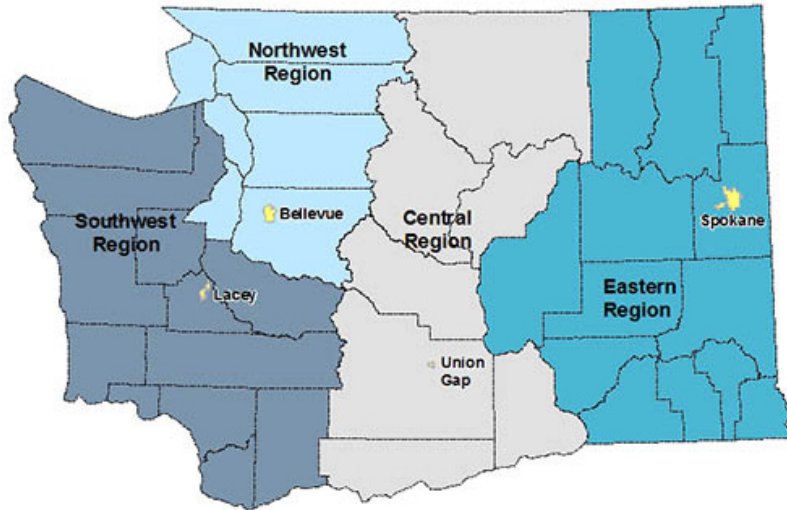
No

***If you answered "YES" above, please identify below the person who is being replaced:***

|                  |      |         |           |
|------------------|------|---------|-----------|
| Name:            |      | Title:  |           |
| Organization:    |      |         |           |
| Mailing address: |      |         |           |
| City:            |      | State:  | Zip code: |
| Phone:           | Fax: | E-mail: |           |

**Step 4: SUBMITTAL**

Please mail your completed form to the Ecology site manager assigned to your Site. If a site manager has not yet been assigned, please mail your completed form to the Ecology regional office for the County in which your Site is located.



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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Northwest Region:</b><br/>                 Attn: VCP Coordinator<br/>                 3190 160<sup>th</sup> Ave. SE<br/>                 Bellevue, WA 98008-5452</p> | <p><b>Central Region:</b><br/>                 Attn: VCP Coordinator<br/>                 1250 West Alder St.<br/>                 Union Gap, WA 98903-0009</p> |
| <p><b>Southwest Region:</b><br/>                 Attn: VCP Coordinator<br/>                 P.O. Box 47775<br/>                 Olympia, WA 98504-7775</p>                 | <p><b>Eastern Region:</b><br/>                 Attn: VCP Coordinator<br/>                 N. 4601 Monroe<br/>                 Spokane WA 99205-1295</p>         |

If you need this publication in an alternate format, please call the Toxics Cleanup Program at 360-407-7170. People with hearing loss can call 711 for Washington Relay Service. People with a speech disability can call 877-833-6341.