

## EIM Help – Entering Comments

Version 1.4  
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EIM has three fields where you can enter comments. Comments are used when you want to include ancillary information about your data that isn't a good fit for other EIM fields.

1. **Field Collection Comment** (Column J) – Use when you want the same comment for ALL results under a specific field collection event (a sample or set of measurements that occurred at the same location, date, and time). 2000 character maximum. Examples:

- Cows in stream upgradient of sampling site.
- VERY LOW TIDE, sunny, breezy, 15 knots.
- Purged 40+ gallons. Large holding tank.
- Sample 07208727 is a field replicate of 07208721.

**You can enter only ONE Field Collection Comment per field collection event.** Field collection event is defined as all Measurements collected at the same Location, from the same depth, on the same date, at the same time, with the same matrix and source OR all Samples collected at the same Location, from the same depth, on the same date, at the same time, with the same matrix and source, with the same Sample ID. In the case of Samples, this means you can only have one Field Collection Comment for each Sample ID. If you enter more than one Field Collection Comment per field collection event, EIM will only accept the first one loaded. All Results associated with a specific field collection event will have the same Field Collection Comment. If you want to comment about a particular result or group of results within a field collection event, enter it as a Result Comment or Result Additional Comment.

2. **Result Comment** (Column AZ) – Use to comment about an individual result, such as one parameter within a sample. You can also add the same comment to many results if desired, such as all parameters in a sample analyzed by a certain method. 2000 character maximum. Examples:
  - Thermometer broke, temperature taken with new thermometer.
  - Reported DO value is corrected to Winkler measurements by adding a correction factor equal to the average difference between raw Hydrolab and Winkler DO values.
  - Original data qualifier = K.
  - EPA sample ID 95505 for PCDD/F, 94284705 for PCBs.
3. **Result Additional Comment** (Column BA) - An additional field used in the same way as Result Comment. 2000 character maximum. Examples:
  - Temperature result is an estimate because thermometer not calibrated.
  - Temperature Accuracy: +/- 0.2 deg C.
  - Co-precipitated per Bloom and Crecelius (1984).
  - 5 lab replicates were composited.

Note: If you were not able to obtain a result value but still want to provide information about the event, it should be entered into EIM with a Field Collection Type (Column D) of Observation. An example of an Observation would be to show that a sample or measurement was attempted, but conditions prohibited result values from being obtained. Please see EIM Help Document “[Entering Observations](#)” for further details.

### Revision History

Revision Date	Revision No.	Summary of Changes	Reviser(s)
3/13/09	1.0	Original document	CN
11/6/09	1.1	Updated references to spreadsheet column headings per data model change	CL
8/1/2/13	1.2	Updated references to spreadsheet column headings per data model change	CN
7/7/16	1.3	Updated Field Collection Comment language to be more clear	CN
08/15/17	1.4	Updated link	KC