

APPENDIX G
CONSTRUCTION OUTREACH PLAN

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Attachment G-1 Community Assessment Summary of Results

LIST OF ACRONYMS AND ABBREVIATIONS

Ecology	Washington State Department of Ecology
MTCA	Model Toxics Control Act
Project	Port Gamble Bay Cleanup Project
PR/OPG	Pope Resources, LP/OPG Properties, LLC
Site	Port Gamble Bay Cleanup Project Site

1 INTRODUCTION

This Construction Outreach Plan summarizes the strategies and opportunities for communicating with the tribes, public, and stakeholders during construction of sediment cleanup actions at the Port Gamble Bay Cleanup Project Site (Site) in Port Gamble Bay. This plan is included as Appendix G of the *Engineering Design Report* for the Site, and also complies with the Port Gamble Bay Cleanup Project (Project) State Environmental Policy Act Mitigated Determination of Nonsignificance.

Cleanup requirements at the Site are defined in Consent Decree 13-2-02720-0 between the Washington State Department of Ecology (Ecology) and Pope Resources, LP/OPG Properties, LLC (PR/OPG), entered in December 2013. Site cleanup actions will be performed by PR/OPG under Ecology oversight, consistent with Consent Decree requirements. Cleanup of the Site is also being performed consistent with the requirements of the Model Toxics Control Act (MTCA) and Sediment Management Standards, both administered by Ecology.

This Construction Outreach Plan includes a description of the following:

- Project overview and anticipated Project schedule
- Roles and responsibilities for implementing the strategies and tools outlined in this Construction Outreach Plan
- The avenues for coordination with the tribes, public, and stakeholders prior to and during construction
- Outreach objectives and approach, with a comprehensive suite of outreach tools to be implemented prior to and during construction

Communication efforts regarding the cleanup will be closely coordinated between Ecology and PR/OPG to ensure that the tribes, public, and stakeholders receive clear, consistent, and timely information. Methods from this plan will be updated in the field as appropriate.

1.1 Results of Community Assessment

The outreach tools identified in this plan have been informed by a community assessment (a summary of the assessment results is provided in Attachment 1) that was conducted in

September 2014 by Ecology and their consultant (EnviroIssues) in the areas surrounding Port Gamble Bay. This assessment included individual conversations with selected residents, business owners, property owners, and tribal members regarding potential construction concerns and how they prefer to receive information. The results of this assessment have been used to help select the appropriate tools and activities that will be responsive to community needs. The assessment was also a means to gather contact information for interested individuals and groups. These contacts will help inform distribution lists for mailings or emails to be sent to tribes and other stakeholders.

Please see Attachment 1 for a summary of the results from the community assessment.

1.2 Project Overview

Port Gamble Bay is located in Kitsap County and encompasses more than 2 square miles of subtidal and shallow intertidal habitat just south of the Strait of Juan de Fuca. Under Ecology's Toxics Cleanup Program Puget Sound Initiative, Port Gamble Bay is one of seven priority bays in Puget Sound identified for focused sediment cleanup. The bay and surrounding areas support diverse aquatic and upland habitats, as well as resources for fishing, shellfish harvesting, and many other aquatic uses. The area surrounding the bay remains largely rural in nature, though more than 100 acres of the basin are currently in commercial land use, largely in the Gamble Creek watershed. The Port Gamble S'Klallam Tribal (PGST) Reservation is located adjacent to the east side of the bay. As neighbors to the bay, the PGST uses the bay for shellfish harvesting, fishing, and other resources; other tribes in the area have similar uses for the bay.

Construction activities will be sequenced to maximize overall protectiveness, beginning with source controls (i.e., demolition and removal of creosote-treated materials) and followed by intertidal excavation and subtidal dredging. Capping and enhanced monitored natural recovery will be sequenced to occur after removal actions are completed to maximize control of residuals and accelerate natural recovery processes, reducing the overall Site restoration timeframe. Construction and post-construction monitoring and institutional controls will be implemented to ensure the protectiveness of the remedy.

1.3 Project Schedule

The remediation schedule will be more fully defined after all permits are received and the remedial contractor is selected. Remedial construction is currently anticipated to start in summer 2015 and is anticipated to be completed within two construction seasons. Work will occur during approved in-water work windows. The schedule will be communicated to the public prior to and during construction through the use of the outreach tools described in this plan.

2 PROJECT ROLES AND RESPONSIBILITIES

2.1 Washington State Department of Ecology

Ecology is the regulatory authority and responsible agency for overseeing and authorizing the remedial action. Ecology will also review and approve the communication activities described in this document and will review communication materials prepared during the construction phase of the work. Ecology will host public meetings at key milestones during cleanup to review cleanup planning documents, kick-off cleanup work, or review results of significant cleanup activities. The Ecology Project Coordinator, Russ McMillan, will exercise Project oversight for Ecology and coordinate with PR/OPG.

2.2 Pope Resources, LP/OPG Properties, LLC

All cleanup activities on the Project will be managed by PR/OPG and executed by PR/OPG or one or more contractors and consultants specializing in this work. Contractors and consultants that are conducting the cleanup activities will report directly to PR/OPG and operate at PR/OPG's direction. PR/OPG will provide outreach to support cleanup activities during construction, including providing on-site staffing during construction activities. PR/OPG will provide formal office hours for the public to drop in to get information and/or share concerns. In addition, a point person will be identified to coordinate with tribal "vessel plan coordinators" (identified in Table G-1) regarding schedules for barge ingress and egress. PR/OPG will draft up to weekly cleanup activity updates during construction and distribute or post updates through the use of the outreach tools described in this plan. The Project Coordinator for PR/OPG is Clay Patmont of Anchor QEA.

3 INTERESTED TRIBES AND STAKEHOLDERS

This Construction Outreach Plan incorporates feedback received from members of the public, tribal communities, regulatory agencies, and stakeholders during the MTCA and environmental review processes, as well as during the community assessment conducted in September 2014 (see summary of results provided as Attachment 1). Table G-1 includes a list of the interested stakeholders identified to date, as well as the avenues for coordination prior to and during construction. The coordination elements for regulatory agencies are typically related to compliance with environmental laws and regulations. Coordination with tribal communities, members of the public, and stakeholders during construction will occur as outlined in Section 4 and Table G-2.

The list of tribes and stakeholders includes regulatory agencies with an environmental review responsibility, as well as area tribes, business owners, residents, and other members of the public that may be affected by or interested in the project. Interested parties can sign up for updates on the website to be developed by PR/OPG; PR/OPG will be responsible for maintaining this list.

Table G-1
Tribal and Stakeholder Role and Coordination

Entity	Contact Name and Information	Coordination Elements
Federal		
National Oceanic and Atmospheric Administration	Zach Hughes, National Marine Fisheries Service Fishery Biologist, 360-753-6052, zach.hughes@noaa.gov	Compliance with Endangered Species Act Section 7 consultation in coordination with U.S. Army Corps of Engineers and Magnuson-Stevens Fishery Conservation and Management Act Essential Fish Habitat Consultation prior to and during construction
U.S. Fish and Wildlife Service	Ryan McReynolds, Biologist, 360-753-6047, ryan_mcreynolds@fws.gov	Compliance with Endangered Species Act Section 7 consultation in coordination with U.S. Army Corps of Engineers prior to and during construction
U.S. Coast Guard	Officer in Charge, U.S. Coast Guard Aids to Navigation Team Puget Sound, 206-217-6918	Coordination when work is occurring in the water that may change or disrupt navigation
U.S. Army Corps of Engineers	Jerry Gregory, Project Manager, 206-764-6665, Jerald.J.Gregory@usace.army.mil	Compliance with the Nationwide Permit 38 (Clean Water Act Section 404 Approval/Permit and U.S. Rivers and Harbors Act Section 10) prior to and during construction
U.S. Navy	George Hart, U.S. Navy Region Northwest Commander, 360-315-5103, george.hart1@navy.mil	U.S. Navy vessels that occasionally access Port Gamble Bay via the federally authorized navigation channel
State		
Washington Department of Fish and Wildlife	Chris Walldbillig, Area Habitat Biologist, 360-874-7258, Chris.Walldbillig@fdw.wa.gov	Compliance with the hydraulic code
Washington State Department of Ecology	Laura Inouye, Ecology 401 Compliance, 360-407-6165, lino461@ecy.wa.gov Rich Doenges, 360-407-6271, rich.doenges@ecy.wa.gov	Clean Water Act Section 401 Compliance; Clean Water Act Section 402 National Pollutant Discharge Elimination System Construction Stormwater General Permit

Entity	Contact Name and Information	Coordination Elements
Washington Department of Natural Resources	Josh Peters, Aquatic District Manager, 360-732-0013, josh.peters@dnr.wa.gov	Aquatic Lands Use Approval; Aquatic Lands Right of Entry
Washington State Department of Archaeology and Historic Preservation (including State Historic Preservation Officer)	Lance Lundquist, Archeologist, U.S. Army Corps of Engineers, 206-764-6909 Allyson Brooks, Washington State Department of Archaeology and Historic Preservation, 360-586-3066, Allyson.Brooks@dahp.wa.gov	Consultation under Section 106 of the National Historic Preservation Act
Regional and Local		
Kitsap County	Steve Heacock, 360-337-5777, sheacock@co.kitsap.wa.us Kathlene Barnhart, 360-337-4601, kbarnhar@co.kitsap.wa.us	Compliance with Site Development Permit
Kitsap Public Health District	Grant Holdcroft, 360-337-5605, grant.holdcroft@kitsappublichealth.org Jan Brower, 360-337-5672, jan.brower@kitsappublichealth.org	Compliance with Solid Waste Permit for Limited Purpose Landfill
Kitsap County Parks and Recreation	Ric Catron, 360-337-5361, rcatron@co.kitsap.wa.us	Coordination during construction
Tribal Communities		
Port Gamble S'Klallam Tribe members (residents, fishers, and harvesters)	Community Coordinator: Shallee Baker, 360-297-6287, shalleeb@pgst.nsn.us Environmental Coordinator: Roma Call, 360-297-6265, romac@pgst.nsn.us Shellfish Manager: Tamara Gage, 360-297-6290, tgage@pgst.nsn.us Finfish Manager: Abigail Welch, 360-297-6295, awelch@pgst.nsn.us Vessel Plan Coordination: 360-516-3206 (Natural Resources on call); for after-hours emergency notifications: Paul McCollum, 360-731-7435	Coordination during construction

Entity	Contact Name and Information	Coordination Elements
Suquamish Tribe members (fishers and harvesters)	Shellfish Manager: Viviane Barry, 360-394-8448, vbarry@suquamish.nsn.us Finfish Manager: Alison O’Sullivan, 360-394-8447, aosullivan@suquamish.nsn.us Vessel Plan Coordinator: Alison O’Sullivan, 360-394-8447, aosullivan@suquamish.nsn.us	Coordination during construction
Skokomish Tribe	Natural Resources Director: Joseph Pavel, 360-877-5213, jpavel@skokomish.org	Coordination during construction
Lower Elwha Klallam Tribe	Environmental Coordinator: Robert Elofson, 360-452-8471 x. 7441, relofson@elwha.nsn.us	Coordination during construction
Jamestown S’Klallam Tribe	Natural Resources Director: Scott Chitwood, 360-681-4616, schitwood@jamestowntribe.org	Coordination during construction
Other		
Adjacent property owners (businesses and residents)	Contact information within database	Coordination during construction

4 PROJECT OUTREACH APPROACH

There are many stakeholders with interest in the Project, ranging from those with special expertise to those with permitting or other regulatory authority. Others have a property interest adjacent to the Project area. Ecology and PR/OPG will coordinate with tribes, regulators, the public, and other interested parties prior to and throughout construction.

4.1 Outreach Objectives

This Construction Outreach Plan provides a guide for keeping the public informed throughout cleanup of the Site. The activities and tools listed in this plan are intended to help meet the following objectives:

- Provide timely and accurate information related to cleanup activities.
- Minimize potential impacts and schedule delays by:
 - Providing consistent information to people that may be affected by the Project as well as the visiting public
 - Planning for the unexpected by establishing specific mechanisms that enable the Project team to efficiently communicate changes in construction schedule and activities to the communities and people
 - Keeping Project stakeholders aware of progress and providing advance notice of planned cleanup work

4.2 Stakeholder Outreach Strategies

The public involvement tools outlined in Table G-2 will be used to inform stakeholders of the Project. Outreach activities will take place prior to and during construction to provide stakeholders the opportunity to obtain information about current and upcoming construction activities. Outreach activities will help build relationships with tribes and stakeholders and create awareness about the Project.

In addition to the outreach tools in Table G-2, a pre-construction vessel coordination meeting will be held with the tribal coordinators identified in Table G-1 to discuss implementation of the *Vessel Management Plan* (Anchor QEA 2015). During construction,

weekly update meetings will be held with tribal representatives to provide updates on vessel use of the bay.

**Table G-2
Potential Public Involvement Tools**

Tool	Timeframe	Purpose of Method and Potentially Affected Group(s) Targeted	Implementation	Lead
Agency coordination	Prior to and during construction	Comply with issued permits and environmental approvals for the Project.	PR/OPG will coordinate with resource agencies as needed via email and phone.	PR/OPG
Pre-construction public meeting	Prior to each construction season	Provide businesses, tribes, and residents located in and adjacent to the cleanup area with the opportunity to review Project plans, provide information regarding tribal fisheries, and ask questions prior to the start of cleanup. This will also be an opportunity for the Project team to distribute contact information and describe how information and updates will be communicated during construction to highlight work accomplished and hear input from the community on how activities might be adjusted to minimize impacts.	Public meetings will be held in the spring of 2015 and 2016 in Port Gamble. Each meeting will have a formal presentation on the Project and an opportunity for questions and comments prior to and following the presentation. A summary of the meeting will be prepared.	Ecology

Tool	Timeframe	Purpose of Method and Potentially Affected Group(s) Targeted	Implementation	Lead
Informational signs	Pre-Project, and up to weekly (during construction)	Provide an overview of cleanup, with space to insert up to weekly posted construction notices on upcoming activities during construction. This information will be available to all affected parties. It is intended that this information can be used for multiple purposes outlined in this table.	An informational sign will be placed at the construction site in the town of Port Gamble and at Point Julia/Little Boston. A project notice will also be placed at Salisbury Point to alert boaters to potential cleanup activity.	<p>Ecology will provide examples of applicable public notices and informational signs, which will be developed, procured, and placed by PR/OPG in the town of Port Gamble and at Salisbury Point</p> <p>PR/OPG will develop and procure notices and informational signs to PGST for PGST placement at the Point Julia/Little Boston location</p> <p>Informational signs will be approved by Ecology prior to placement</p>
Contact and comment database	Prior to and during construction	Utilize and build off of Ecology's contact list for businesses, property owners, residents, tribal members, and stakeholders around Port Gamble Bay. The database will also be used to track all Project-related communications (e.g., complaints, issues, resolutions).	Information will be gathered throughout the Project via in-person outreach, Ecology employees, community events, stakeholder meetings and briefings, incoming calls to the Project hotline, and emails to and from the Project inbox. PR/OPG staff will provide a summary of the week's communications to the Project team weekly or as needed. The database will be maintained by Ecology.	PR/OPG and Ecology

Tool	Timeframe	Purpose of Method and Potentially Affected Group(s) Targeted	Implementation	Lead
On-site staffing	During construction	Provide the public with the opportunity to talk with Project staff, learn more about the proposed improvements, and get an opportunity to ask questions and provide feedback.	PR/OPG will both provide on-site staffing during construction activities. PR/OPG will provide formal office hours for the public to drop in to get information and/or share concerns.	PR/OPG
Project hotline and email address	Daily	Provide information on how to contact the project team with questions, concerns, and other information.	Ecology will provide a project hotline and PR/OPG will provide the email address with contact information for questions or concerns about the Project and construction activities. Ecology will respond to hotline calls and emails with input from PR/OPG as necessary.	Ecology and PR/OPG
Project website	Up to weekly, during construction	Inform the public and potentially affected groups on the Project status.	The Project website will be hosted by PR/OPG with a link on Ecology's website.	PR/OPG
Electronic media	Up to weekly during construction	Provide an overview of the cleanup, provide updates of construction progress and schedule, and notify interested parties of upcoming events.	PR/OPG will provide information electronically through email and Facebook. PR/OPG will provide this information to the tribal community coordinator(s) for them to provide text updates to tribal members.	PR/OPG
Content for existing newsletters	Monthly/quarterly	Distribute written communications to all potentially affected groups via newsletters.	PR/OPG will provide construction-related information that will be included in the Kingston Community News (monthly) and Port Gamble Newsletter (quarterly). PR/OPG will also provide this information to designated tribal contacts for distribution to tribal members (monthly).	PR/OPG

Tool	Timeframe	Purpose of Method and Potentially Affected Group(s) Targeted	Implementation	Lead
Public meetings/ community briefings	As needed	Provide tribes and stakeholders the opportunity to talk with Project staff, learn more about the proposed work, and get an opportunity to ask questions and provide feedback.	Public meetings/briefings times and locations to be determined on an as-needed basis.	Ecology

5 REFERENCES

Anchor QEA, LLC, 2015. *Vessel Management Plan*. Port Gamble Bay Cleanup Project.
Appendix H to the Engineering Design Report.

ATTACHMENT G-1
COMMUNITY ASSESSMENT SUMMARY
OF RESULTS

Port Gamble Community Assessment Summary of Results

Interviews conducted by Angie Thomson, EnviroIssues

This Port Gamble Community Assessment Summary of Results summarizes a series of interviews with community members, stakeholders, and tribes in and around Port Gamble conducted by EnviroIssues in September 2014 for the Port Gamble Bay Cleanup Project (Project). The interviews summarized below are intended to provide a framework for effective construction communication techniques but may need to be supplemented with additional tools to communicate during activities in Port Gamble.

What concerns do you have about potential impacts from work that will be taking place in Port Gamble Bay (e.g., business operations, access to Port Gamble Bay, access to services, noise, schedule)?

Several people noted concerns about water quality impacts that could result in closures to harvest areas or other harvest impacts (e.g., fouling of nets, loss of gear). Those harvests included the following:

- Tribal crab fisheries occur each year
- Frequent oyster and clam harvests from beaches (tribal and private landowner)
- Gill net fishery (potential to clog nets)

Other concerns included impacts to business operations due to limited access to the mill site and shoreline, and how the mill site itself will look during construction activities. Some people had concerns about recreational access to the bay and access to the boat launch, as well as how the cleanup construction will affect vessel traffic. Almost all people interviewed expressed concerns about the schedule and wanting to have up-to-date information about planned construction activities.

Concern was also raised about the potential for increased truck traffic along the road into and out of Port Gamble, and the impacts that traffic could have on driveway access.

What kind of information would be useful to have about planned cleanup construction activities?

People noted that it would be useful to have information about a variety of topics, including the following:

- Overview of cleanup plans in an easy-to-read poster or sign, providing general extent and scope of the Project, how it will affect the bay, and what the cleanup will accomplish; this overview should also provide contact information
- Detailed schedule at the start of work and updates to the schedule as cleanup construction progresses
- Periodic updates on overall work progress, as well as highlights of work coming; provide short updates that can be easily distributed through other networks
- Closure zones and any impacts to daily harvest, either by tribes or private property owners
- Notification of community meetings
- Summary reports of planned activities should be made available to cooperating agencies

How do you prefer we communicate with you during construction (email, web, flyers, mail, other, all)?

Many people suggested electronic communications was the most efficient way for them to receive information (website, email distributions, Facebook), though there are some people who are not able to access information in an electronic format. In general, people suggested that the same information could be provided in multiple formats to reach a number of different audiences. Suggested formats include the following:

- Information signs/kiosks to provide overview of cleanup, with space to insert newsletters or more frequent cleanup bulletins; suggested locations for signs included the following:
 - Little Boston
 - Point Julia
 - Port Gamble S’Klallam Tribe Elder Center
 - Port Gamble
 - Salsbury Point

- Posters providing an overview of the cleanup distributed to and displayed at all businesses in Port Gamble, the Post Office, and the store in Little Boston
- Regular updates distributed via email to a list serve
- Website with Project information that is updated regularly
- Pre-written press releases that can be provided to area newspapers
- Updates in the Kingston Community News, potentially also the Kitsap Sun

Business owners also suggested creating a merchants group that could strategize about positively promoting Port Gamble and the cleanup.

What networks do you use to get or distribute information (e.g., email listserv, newsletter)?

People currently use a number of existing distribution networks, including the following:

- Electronic media, such as
 - Facebook (Facebook was mentioned repeatedly)
 - Websites
 - Email distributions
 - Regular updates to an email distribution list
 - Primarily for tribal staff, not necessarily tribal members
 - Text updates to tribal members (tribes distribute texts for important messages, particularly to fishermen)
- Kingston Community News
- Monthly tribal newsletter hand-delivered to all members
- North Kitsap Trails Association
- Visit Kitsap
- Evergreen Mountain Bike Association
- Friends of Gamble Bay

What events or other things should the construction team be aware of as work commences?

- **March**
 - Suquamish general council meeting—cleanup team could provide a high-level update about the work coming next summer

- **May**
 - Beast Adventure Fest on May 23, which includes hiking, mountain bike ride, and kayak (event is coordinated by John Kuntz)
- **July**
 - Chief Seattle Days at the end of July or early August
 - Canoe Journey with a landing in the bay, planned for 2016
- **August**
 - First salmon journey, second weekend in August
 - Gill net fishery adjacent to and inside the bay
- **September**
 - S'Klallam Days
 - Gill net fishery adjacent to and inside the bay
- **October**
 - Gill net fishery adjacent to and inside the bay
- **Other**
 - Annual Peterson Yacht Club gathering
- **Ongoing**
 - Potential movement of submarine vessels into and out of Hood Canal results in restrictions to movement of other vessels in the vicinity. This would likely not impact vessels in the bay but could affect vessels moving in and out of the bay. Movements happen weekly to monthly; restrictions are in place for approximately 30 minutes at a time. Schedule should be coordinated with the U.S. Navy so they can be alerted to planned cleanup activities. The U.S. Navy cannot provide a schedule of planned submarine vessel movements.