



WATER QUALITY PERMIT FEE PROGRAM
Phase I and II Municipal Stormwater Permit Coverage
for Other Entities - Secondary Information Request Form

For Fiscal Year 2023 (July 1, 2022 – June 30, 2023)

DUE DATE: MARCH 30, 2022

Section 1: General Information

Facility:	Permit No:
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Section 2: Billing Address Information

Contact:	Phone No:
	Phone No:
	Email:

Section 3: Annual Operating Budget Information

Please provide the requested operating budget information related to facility operation and maintenance for the site subject to the permit.

Diking, drainage, irrigation and flood control districts: report the operating budget for **calendar year 2021**.

Ports: report the operating budget for **calendar year 2021**.

Colleges, schools, universities: report the operating budget for **calendar year 2021**.

State agencies: report the operating budget for **calendar year 2021**.

Other entities not listed above: report the operating budget for **calendar year 2021**.

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Section 4: Certification of Information

I certify under penalty of law that this document was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware there may be significant penalties for submitting false information, including reassessment of fees.

Name (*printed or type*)

Title

Signature

Date

Documentation supporting budget information provided, **MUST** be attached when submitting this form.

Failure to provide the required information will result in your FY23 permit fee invoice amount being based on the **HIGHEST FEE** subcategory

EMAIL completed form to: wqfeeunit@ecy.wa.gov

Or submit completed form by mail to:

Department of Ecology
Water Quality Program - Permit Fee Unit
PO Box 47600
Olympia, WA 98504-7600

Questions? Please call 800.633.6193 option 2, or email: wqfeeunit@ecy.wa.gov.

REPORTING INSTRUCTIONS

The reported annual operating and maintenance budget (that covers the facilities under the permit) should include at a minimum the following categories: salary related expenses, training/education, general repairs, utilities, supplies and materials, rentals and leases, vendor costs, non-capital equipment, etc.

The reported budget should **NOT** include Capital Improvement Program costs.

To request an ADA accommodation, contact Ecology by phone at 360-407-6831 or email at ecyadacoordinator@ecy.wa.gov, or visit <https://ecology.wa.gov/accessibility>. For Relay Service or TTY, call 711 or 877-833-6341.