



WATER QUALITY PERMIT FEE PROGRAM
Phase I and II Municipal Stormwater Permit Coverage
for Other Entities - Secondary Information Request Form

For Fiscal Year 2023 (July 1, 2022 – June 30, 2023)

DUE DATE: MARCH 30, 2022

Section 1: General Information

Facility:	Permit No:
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Section 2: Billing Address Information

Contact:	Phone No:
	Phone No:
	Email:

Section 3: Annual Operating Budget Information

Please provide the requested operating budget information related to facility operation and maintenance for the site subject to the permit.
<p>Diking, drainage, irrigation and flood control districts: report the operating budget for calendar year 2021.</p> <p>Ports: report the operating budget for calendar year 2021.</p> <p>Colleges, schools, universities: report the operating budget for calendar year 2021.</p> <p>State agencies: report the operating budget for calendar year 2021.</p> <p>Other entities not listed above: report the operating budget for calendar year 2021.</p>
\$ _____

Section 4: Certification of Information

I certify under penalty of law that this document was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware there may be significant penalties for submitting false information, including reassessment of fees.

_____ Name (<i>printed or type</i>)	_____ Title
_____ Signature	_____ Date

Documentation supporting budget information provided, **MUST** be attached when submitting this form.

Failure to provide the required information will result in your FY23 permit fee invoice amount being based on the **HIGHEST FEE** subcategory

EMAIL completed form to: wqfeeunit@ecy.wa.gov

Or submit completed form by mail to:

Department of Ecology
Water Quality Program - Permit Fee Unit
PO Box 47600
Olympia, WA 98504-7600

Questions? Please call 800.633.6193 option 2, or email: wqfeeunit@ecy.wa.gov.

REPORTING INSTRUCTIONS

The reported annual operating and maintenance budget (that covers the facilities under the permit) should include at a minimum the following categories: salary related expenses, training/education, general repairs, utilities, supplies and materials, rentals and leases, vendor costs, non-capital equipment, etc.

The reported budget should **NOT** include Capital Improvement Program costs.

To request an ADA accommodation, contact Ecology by phone at 360-407-6831 or email at ecyadacoordinator@ecy.wa.gov, or visit <https://ecology.wa.gov/accessibility>. For Relay Service or TTY, call 711 or 877-833-6341.