



**STATE OF WASHINGTON**  
**DEPARTMENT OF ECOLOGY**

**Eastern Region Office**

4601 North Monroe St., Spokane, WA 99205-1295 • 509-329-3400

September 27, 2023

Shawn King  
Associate VP of Facilities & Planning  
Eastern Washington University  
101 Rozell  
Cheney, Washington 99004

RE: Upload of Laboratory Reports for State Waste Discharge Permit ST0008098 – Eastern Washington University

Dear Shawn King:

Special Condition S3 of your State Waste Discharge permit requires you to submit a copy of the laboratory report as an attachment to your discharge monitoring report (DMR) into WebDMR when an outside laboratory performs the analysis for your facility's samples. Please upload copies of laboratory reports with your facility's DMR submittals. If utilized, contract laboratory reports must include information on chain of custody, QA/QC results, and documentation of accreditation for the parameter.

Please contact Vijay Kubsad, Permit Manager, at (509) 601-0519 if you have questions about providing laboratory reporting or if you would like instructions on how to upload the attachment to your DMR in the WQWebPortal system.

Sincerely,

Art Jenkins, PE.  
Permit Management Unit Supervisor  
Water Quality Program  
Eastern Regional Office

AJ:sj

cc: Steve Schmedding, Eastern Washington University  
Vijay Kubsad, P.E., WQP Permit Manager, Ecology Eastern Region