

Electronic Signature Agreement Form

ESAF

Washington State Department of Ecology
Water Quality Program

Headquarters: (360) 407-7097
Web site: <https://ecology.wa.gov/wqwebportal/>

For Ecology Use Only		Date Received:	
Form	Reviewed	Entered	Verified
ESAF			

1. Site Location Information

If you are applying for multiple facilities/permits, please include a list containing the site location information and permit numbers for all requested facilities/permits.

Permit Name: See attached list for Cowlitz County Landfill - Tennant Way, Cowlitz County Headquarters Landfill & Cowlitz County Headquarters Shop

Permit Address: _____

City/State/Zip: _____

Permit Number: _____

2. Electronic Signer Contact Information

Role: Facility Signer Facility Coordinator

Signature Account User Name: pw-hornmsaw

Full Name: Michele Horn

Work Mailing Address: 1600 13th Ave South

City/State/Zip: Kelso WA 98626

Work Phone No. (Ext): 360 577 3030 X 6540

Work Email Address: hornm@cowlitzwa.gov

3. Proof of Identity

Please include a copy of one of the following documents, with your name on the document, with your ESAF to prove your association with the facility(-ies):

- Your permit's letter of coverage;
- Your permit's cover sheet;
- A previously submitted DMR;
- A correspondence from Ecology that has both the facility name and permit number on the same page;
- Signature authority delegation letter signed by the permittee (responsible official).

4. Electronic Signature Agreement and Certification Statement

By completing and submitting this form to Ecology, I agree to follow the rules and procedures governing the Electronic Signature account. I also agree that the reports and documents I submit under my Electronic Signature will be used as the corresponding paper report would.

5. Clean Water Act Certification Statement

All submittals to the Department of Ecology under this WQWebPortal application are subject to the following certification, as required by federal and state regulations:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete and I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

6. Certification Statement

<p>I agree that I will:</p> <ul style="list-style-type: none">Protect my Electronic Signature account, which includes my answers to the verification questions and my password;Review the content and meaning of my submitted Annual Reports and Notifications;Within 24 hours of discovery, report to Ecology if:<ul style="list-style-type: none">My Electronic Signature account is lost, stolen or used by someone else;There is any difference between the information I submitted and the information displayed in WebDMR;My role as a signer for this organization changes. <p>Agree: <u>MAH</u> (initial here)</p>	<p>I agree that I will <i>not</i>:</p> <ul style="list-style-type: none">Let anyone else use my Electronic Signature account. <p>Agree: <u>MAH</u> (initial here)</p>
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I, Michele Horn (print Electronic Signer's name), understand that:

1. My electronic signature is legally the same as my handwritten signature for the purpose of compliance with the relevant environmental regulations;
2. A failure to timely notify Ecology of a possible misuse of my Electronic Signature account may result in my liability for the information submitted;
3. There are significant penalties for submitting false information, including possible fines and imprisonment, related to the federal Department of Justice and federal environmental program;
4. I will be asked to verify that I am following the rules outlined in this agreement when I electronically submit documents.

7. Signature of Electronic Signer

This form cannot be processed without a handwritten signature.

Michele Horn
Electronic Signer's Signature

12-6-2023
Date

Michele Horn
Name (print or type)

Environmental Compliance Manager
Title

8. Signature of Permittee (Responsible Official)

This form cannot be processed without a handwritten signature.

I, Mike Moss (insert name of permittee or responsible official) acknowledge that the individual named above works at/for Cowlitz County Landfill - Tennant Way & Cowlitz County Headquarters Landfill (insert site/facility name) and is authorized to submit documents on the site's/facility's behalf. I understand that I will be contacted by Ecology to validate the account holder's employment at the site/facility name listed above.

Mike Moss
Signature

12-6-2023
Date

Mike Moss
Name (print or type)

Director of Public Services
Title

Note: You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form or if the responsible official completes this form.

To request an ADA accommodation, contact Ecology by phone at 360-407-6401 or email at ecyadacoordinator@ecy.wa.gov, or visit <https://ecology.wa.gov/accessibility>. For Relay Service or TTY call 711 or 877-833-6341.

Electronic Signature Agreement Form

Cowlitz County Landfill – Tennant Way

85 Tennant Way Longview WA 98632 (physical)

Our current permit lists the following address:

1600 13th Avenue South Longview WA 98632

Our actual mailing address is:

1600 13th Avenue South Kelso WA 98626

Permit Number: ST0006074

Cowlitz County Headquarters Landfill

3434 South Silver Lake Road Castle Rock WA 98611

Permit Numbers: ST0006248 & WAR001254

Cowlitz County Headquarters Shop

3434 South Silver Lake Road Castle Rock WA 98611

Permit Numbers WAR000916

Horn, Michele

From: WQWebPortal@ecy.wa.gov
Sent: Wednesday, December 6, 2023 8:36 AM
To: Horn, Michele
Subject: Your Role Has Changed in WA Dept. of Ecology's WQWebDMR Application.
Attachments: ESAF Template.pdf

Your Role Has Changed in Washington State Department of Ecology's Electronic Discharge Monitoring Report (WQWebDMR) Application.

Your role for the WQWebDMR application has been changed by your facility coordinator: **Michele Horn**. Your facility coordinator has assigned you the role of **Facility Signer** for permit number **WAR000916** at facility **Cowlitz County Headquarters Shop**. You are required to complete the attached Electronic Signature Authorization Form to assume this role.

Please contact your facility coordinator if this is not the right role for you or you do not know why your role changed.

Please contact the Washington State Department of Ecology's Water Quality help staff at: WQWebPortal@ecy.wa.gov if you have any questions.

Horn, Michele

From: WQWebPortal@ecy.wa.gov
Sent: Wednesday, December 6, 2023 8:35 AM
To: Horn, Michele
Subject: Your Role Has Changed in WA Dept. of Ecology's WQWebDMR Application.
Attachments: ESAF Template.pdf

Your Role Has Changed in Washington State Department of Ecology's Electronic Discharge Monitoring Report (WQWebDMR) Application.

Your role for the WQWebDMR application has been changed by your facility coordinator: **Michele Horn**. Your facility coordinator has assigned you the role of **Facility Signer** for permit number **WAR001254** at facility **Cowlitz County Headquarters Landfill**. You are required to complete the attached Electronic Signature Authorization Form to assume this role.

Please contact your facility coordinator if this is not the right role for you or you do not know why your role changed.

Please contact the Washington State Department of Ecology's Water Quality help staff at: WQWebPortal@ecy.wa.gov if you have any questions.

Horn, Michele

From: WQWebPortal@ecy.wa.gov
Sent: Wednesday, December 6, 2023 8:34 AM
To: Horn, Michele
Subject: Your Role Has Changed in WA Dept. of Ecology's WQWebDMR Application.
Attachments: ESAF Template.pdf

Your Role Has Changed in Washington State Department of Ecology's Electronic Discharge Monitoring Report (WQWebDMR) Application.

Your role for the WQWebDMR application has been changed by your facility coordinator: **Michele Horn**. Your facility coordinator has assigned you the role of **Facility Signer** for permit number **ST0006074** at facility **Cowlitz County Landfill**. You are required to complete the attached Electronic Signature Authorization Form to assume this role.

Please contact your facility coordinator if this is not the right role for you or you do not know why your role changed.

Please contact the Washington State Department of Ecology's Water Quality help staff at: WQWebPortal@ecy.wa.gov if you have any questions.

Horn, Michele

From: WQWebPortal@ecy.wa.gov
Sent: Wednesday, December 6, 2023 8:30 AM
To: Horn, Michele
Subject: Your Role Has Changed in WA Dept. of Ecology's WQWebDMR Application.
Attachments: ESAF Template.pdf

Your Role Has Changed in Washington State Department of Ecology's Electronic Discharge Monitoring Report (WQWebDMR) Application.

Your role for the WQWebDMR application has been changed by your facility coordinator: **Michele Horn**. Your facility coordinator has assigned you the role of **Facility Signer** for permit number **ST0006248** at facility **Cowlitz County Headquarters Landfill**. You are required to complete the attached Electronic Signature Authorization Form to assume this role.

Please contact your facility coordinator if this is not the right role for you or you do not know why your role changed.

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