



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

Northwest Region Office
PO Box 330316, Shoreline, WA 98133-9716 • 206-594-0000

March 26, 2025

Mike Kim
Birch Bay Water & Sewer District
7096 Point Whitehorn Road
Blaine, WA 98230

Dear Mike Kim:

Re: Application for Renewal of NPDES Municipal Wastewater Discharge Permit

Permit WA0029556 for the Birch Bay Wastewater Treatment Plant is due to expire on February 28, 2026. Federal law and regulation require an application for renewal of this permit. The application must be received by our office on or before July 1, 2025.

Completing the Application

The EPA application form 2A is required to apply for a National Pollutant Discharge (NPDES) permit for discharge of wastewater to waters of the U.S. This form is available in Adobe format from the EPA website: [NPDES Permitting Program: New and Existing Publicly Owned Treatment Works, Application Form 2A](#)

The permit manager requests you complete the sections as checked below:

- Section 1. Basic Application Information for all Applicants
- Section 2. Additional Application Information for Applicants
- Section 3. Information on Effluent Discharges
 - Table A. Effluent Parameters for all POTWs
 - Table B. Effluent Parameters for all POTWs with a flow ≥ 0.1 MGD
 - Table C. Effluent Parameters for selected POTWs
 - Table D. Additional Pollutants required by Ecology
 - Table E. Effluent Monitoring for Whole Effluent Toxicity
- Section 4. Industrial User Discharges, Table F, and Hazardous Wastes.
- Section 5. Combined Sewer Systems.
- Section 6. Checklist and Certification Statement.

Please read carefully the instructions on the application form. Submit information you feel may help the Department determine the impact of your discharge upon surface waters.

You may need to submit information and other applications about:

Receiving Water Analysis: Effluent limits for some pollutants are dependent upon the concentration already present in the receiving water. Submit any available information on the background concentrations of pollutants at the point of discharge.

Biosolids: You may also be responsible for compliance with [Chapter 173-308 WAC](#), *Biosolids Management*, and the statewide *General Permit for Biosolids Management*. Please contact Amber Corfman, Biosolids Coordinator, NWRO Solid Waste Management Program at (360) 918-4786 to obtain specific information about your obligations to apply for coverage or visit the biosolids web page at <https://ecology.wa.gov/Regulations-Permits/Guidance-technical-assistance/Biosolids-permits-forms>

Solid Waste Handling: You may also be responsible for compliance with [Chapter 173-350 WAC](#), *Solid Waste Handling Standards*, for the management of solid wastes. Please contact your local health jurisdiction with any specific questions.

Reclaimed Water Use: Reclaimed water permits are issued in combination with any required NPDES wastewater discharge permit. Please contact your permit manager for the current application form.

Signature Delegation

The application must be signed by a principal executive officer or ranking elected official ([Chapter 173-220-040 WAC](#)). Signature authority for submittals required by the permit, such as monthly discharge monitoring reports, may be delegated to a specific individual or to a position which is expected to be filled by a qualified individual.

Submitting the Application

Please mail the **original, signed application** to:

Water Quality Permit Coordinator
Northwest Regional Office
Department of Ecology
PO Box 330316
Shoreline, WA 98133

AND

Please email a **completed electronic application** (.pdf format) to the permit coordinator, Tricia Miller, at tricia.miller@ecy.wa.gov. This copy does not need to be signed. If you are not able to complete the .pdf application document online, please scan and email the completed paper copy.

Permit Fees

The wastewater permit program must be supported by fees paid by permit ([RCW 90.48.465](#)). Ecology regulation ([Chapter 173-224 WAC](#)) establishes annual permit fees to recover costs associated with issuing and managing wastewater discharge permits.



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We will continue to assess and bill annual permit fees to you unless the permit is formally cancelled. Please direct any questions you may have about the permit fees to the fee unit at wqfeeunit@ecy.wa.gov or 1-800-633-6193.

Sincerely,



Tricia Miller
Water Quality Permit Coordinator
Northwest Regional Office

Sent by electronic mail: mikekim@bbwsd.com

