



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

Central Region Office

1250 West Alder St., Union Gap, WA 98903-0009 • 509-575-2490

April 22, 2024

The Honorable Jim Fletcher
Mayor, City of Cashmere
101 Woodring St
Cashmere, WA 98815-1034

Sent via email only: mayor@cityofcashmere.org

**RE: Application for Renewal of NPDES Municipal Wastewater Discharge
Permit No. WA0023183**

Dear Mayor Jim Fletcher:

Permit No. WA0023183 for the Cashmere Publicly Owned Treatment Works (POTW) is due to expire on May 31, 2025. Federal law and regulations require an application for renewal of this permit. You must submit the application on or before **May 31, 2024**. Ecology has been issuing all recent NPDES permit with a 1-year advance requirement for application submittal, based on lead time required to prepare modern permits.

Completing the Application

The EPA application form 2A is required to apply for a NPDES permit for discharge of wastewater to waters of the U.S. This form is available in Adobe format from EPA website: <https://www.epa.gov/npdes/npdes-application-forms>. The application form 2A is also attached. I am also attaching a copy of your expiring permit and 2014 application.

Please complete all sections of Form 2A. Please read carefully the instruction on the application form. Submit any information you feel may help Ecology determine the impact of your discharge upon surface waters. *If the treatment works has a design flow greater than or equal to 1.0 mgd it is required by permitting authority to provide effluent testing data for the pollutants.*

You may need to submit information and other applications about:

- **Discharge Upon Surface Waters:** If your wastewater facility has received flows in excess of design flow, or if you have accepted wastewater from certain industrial dischargers or hazardous waste dischargers.

- **Receiving Waster Analysis:** Effluent limits for some pollutants are dependent upon the concentrating already present in the receiving water. Submit any available information on the background concentrations of pollutants at the point of the discharge.
- **Biosolids:** You may also be responsible for compliance with Chapter 173-308 WAC, *Biosolids Management*, and the statewide *General Permit for Biosolids Management*. Please contact Ruby Hewey-Irving at 509-379-4737 to obtain specific information about your obligations to apply for coverage or visit the biosolids webpage at <https://ecology.wa.gov/waste-toxics/reducing-recycling-waste/biosolids>.
- **Solid Waste Handling:** You may also be responsible for compliance with Chapter 173-350 WAC, *Solid Waste Handling Standards*, for the management of solid wastes. Please contact your local health jurisdiction with any specific questions.

Signature Delegation

Federal and state regulations (WAC 173-216-070) require applications to be signed as follows:

- For a municipality, State, Federal, or other public facility, by either a principal executive officer or ranking elected official.

A principal executive officer or ranking elected official (**typically the mayor**) must sign the application (Chapter 172-220-040 WAC). The principal executive officer or ranking elected officer may delegate signature authority for submittals required by the permit, such as monthly discharge monitoring reports, to a specific individual or to a position which Ecology expects is filled by a qualified individual. If you wish to delegate authority, please submit a letter delegating signature authority along with the application for our files.

Submitting the Application

The Permittee must use the Water Quality Permitting Portal – Permit Submittals application according to Special Condition Section S3.B of your permit. To submit all other written permit-required reports by the date specified in the permit. Please scan any attachments to the application and submit in .PDF format.

AND

Please mail the **original, signed application** by **May 31, 2024** to: Water Quality Permit Coordinator, Department of Ecology, Central Regional Office, 1250 West Alder Street, Union Gap. WA 98903-0009.

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Permit Fees

The wastewater permit program must be supported by fees paid by permit (RCW 90.48.465). Ecology regulation (Chapter 173-224 WAC) establishes annual permit fees to recover costs associated with issuing and managing wastewater discharge permits. We will continue to assess and bill annual permit fees to you unless the permit is formally cancelled. Please direct any questions you may have about the permit fees to wqfeeunit@ecy.wa.gov.

If you have any questions, please call me at 509-379-3967 or by email at CROWQPermits@ECY.WA.GOV.

Sincerely,



Joy Espinoza

Permit Coordinator

Water Quality Program

Enclosures: Form 2A NPDES Application and Instructions
Copy of Expiring Permit
Copy of 2014 Application

c: Steve Croci, City of Cashmere
Dorien McElroy, Woodard & Curran
Ruby Hewey-Irving, Ecology