



STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

1250 W Alder St • Union Gap, WA 98903-0009 • (509) 575-2490

September 5, 2017

Roscoe C. Slade  
City of West Richland  
3801 West Van Giesen  
West Richland, WA 99353

**RE: Application for Renewal of NPDES Municipal Wastewater Discharge  
Permit No. WA0051063 for the City of West Richland POTW**

Dear Mr. Slade:

Permit No. WA0051063 for the West Richland Publicly-Owned Treatment Works is due to expire on **October 31, 2018**. Federal law and regulation require an application for renewal of this permit. You must send the application to our office on or before **October 31, 2017**. The Department of Ecology (Ecology) has been issuing all recent National Pollutant Discharge Elimination System (NPDES) permits with a one year advance requirement for application submittal, based on the lead time required to prepare modern permits.

**Completing the Application**

Permit application form 2A is enclosed. I am also enclosing a copy of your expiring permit and September 14, 2011 application. Application forms are available from the Ecology website at <http://www.ecy.wa.gov/programs/wq/permits/forms.html>.

**Please complete all sections of Form 2A. Please read carefully the instructions on the application form.** Submit any information you feel may help Ecology determine the impact of your discharge upon surface waters.

Pay careful attention to Part D. Expanded Effluent Testing Data in Supplemental Application Information starting on page 10. *If the treatment works has a design flow greater than or equal to 1.0 mgd it is required by the permitting authority to provide effluent testing data for the pollutants listed in Attachment A - Effluent Characterization for Pollutants, pages 24 to 28 of Application Form 2A.*

Attachment A of the application specifies analytical methods for effluent testing.

Your permit also requires you to submit, with the permit renewal application, the following document(s):

- **S6.E. – Industrial User Survey Submittal Update, page 27**
- **S13. – Outfall Inspection, page 32**

You may need to submit information and other applications about:

- ***Discharge Upon Surface Waters:*** If your wastewater facility has received flows in excess of design flow, or if you have accepted wastewater from certain industrial dischargers or hazardous waste dischargers.
- ***Receiving Water Analysis:*** Effluent limits for some pollutants are dependent upon the concentration already present in the receiving water. Submit any available information on the background concentrations of pollutants at the point of discharge.
- ***Biosolids:*** You may also be responsible for compliance with Chapter 173-308 WAC, *Biosolids Management*, and the statewide *General Permit for Biosolids Management*. Please contact Peter Severtson at 509/379-4737 to obtain specific information about your obligations to apply for coverage or visit the biosolids web page at [www.ecy.wa.gov/programs/swfa/biosolids](http://www.ecy.wa.gov/programs/swfa/biosolids).
- ***Solid Waste Handling:*** You may also be responsible for compliance with Chapter 173-350 WAC, *Solid Waste Handling Standards*, for the management of solid wastes. Please contact your local health jurisdiction with any specific questions.

### **Signature Delegation**

***Federal and state regulations (WAC 173-216-070) require applications to be signed as follows:***

- For a municipality, State, Federal, or other public facility, by either a principal executive officer or ranking elected official.

A principal executive officer or ranking elected official (typically the mayor) must sign the application (Chapter 173-220-040 WAC). The principal executive officer or ranking elected official may delegate signature authority for submittals required by the permit, such as monthly discharge monitoring reports, to a specific individual or to a position which Ecology expects is filled by a qualified individual. If you wish to delegate authority, please submit a letter delegating signature authority along with the application for our files.

### **Submitting the Application**

Please mail the **original, signed application by October 31, 2017** to:

Cindy Huwe, Permit Coordinator  
Department of Ecology  
Central Regional Office  
1250 West Alder Street  
Union Gap, WA 98903-0009

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City of West Richland  
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**AND**

Please email a **completed electronic application** in a **MS-Word (.doc) format** to the permit coordinator, Cynthia Huwe, at [cynthia.huwe@ecy.wa.gov](mailto:cynthia.huwe@ecy.wa.gov). This copy does not need to be signed. Please scan any attachments to the application and submit in .PDF format.


Information on laws, regulations and guidance on wastewater discharge permits can be found at:

<http://www.ecy.wa.gov/laws-rules/ecywac.html#wq> and  
<http://www.ecy.wa.gov/programs/wq/permits/guidance.html>.

Your permit application is a matter of public record. When Ecology decides to proceed with re-issuance of your permit, a public notice will be issued to a newspaper of local circulation. This will allow the public to comment on Ecology's decision regarding your permit.

If you have any questions, please telephone me at 509/457-7105 or by e-mail at [cynthia.huwe@ecy.wa.gov](mailto:cynthia.huwe@ecy.wa.gov).

Sincerely,



Cindy Huwe  
Permit Coordinator  
Water Quality Program

Enclosures: Form 2A NPDES Application and Instructions  
Copy of Expiring Permit  
Copy of September 14, 2011 Application

c: Peter Severtson, Ecology