

APPENDIX 5 – Annual Report Questions for the Port of Seattle and the Port of Tacoma

Permittees are required to submit annual reports online or in a format provided by Ecology, pursuant to Special Condition S9.A.

S6.E. Stormwater Management Program

1. Attach a notification of any jurisdictional boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period, per S9.E.5.

S6.E.1. Education and Outreach Program

2. Made educational material available to tenants and employees. (S6.E.1.a)

S6.E.2. Public Involvement and Participation

3. Made the annual report and most recent version of the SWMP Plan available on website. (S6.E.2)

S6.E.3. Illicit Discharge Detection and Elimination

4. Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern non-stormwater discharges. (S6.E.3.a)
5. Implemented policies to prohibit illicit discharges. (S6.E.3.b)
6. Implemented an enforcement plan to ensure compliance with illicit discharge policies. (S6.E.3.b)
7. Maintained mapping data for the features listed in S6.E.3.c?
8. Mapped tributary conveyances and the associated drainage areas of MS4 outfalls with a 12-inch nominal diameter, or larger, or an equivalent cross-sectional area for non-pipe systems? (S6.E.3.c.ii)
9. Mapped known connections greater than, or equal to, 8 inches in nominal diameter to mapped tributary conveyances? (S6.E.3.c.iii)
10. Implemented a program to document operation and maintenance records for stormwater treatment and flow control BMPs/facilities and catch basins? (S6.E.3.c.v)
11. Conducted field screening of at least 20% of the MS4 to detect illicit discharges and illicit connections? (S6.E.3.d)
12. Implemented procedures to identify and remove illicit discharges and illicit connections? (S6.E.3.d)
13. Number of illicit discharges, including illicit connections, eliminated during the reporting period. (S6.E.3.d) **Attach** a summary of illicit discharges discovered and actions taken to eliminate the discharges. (S6.E.3.d)

14. Implemented a spill response plan that includes coordination with a qualified spill responder? (S6.E.3.e)
15. Provided staff training or coordinated with existing training efforts to educate staff on proper BMPs for preventing illicit discharges and for identifying, reporting, and responding as appropriate? (S6.E.3.f)

S6.E.4. Construction Site Stormwater Runoff Control

16. Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern construction phase stormwater pollution prevention measures? (S6.E.4.a)
17. Ensured that all construction projects under the functional control of the Permittee obtained applicable NPDES permit coverage? (S6.E.4.b)
18. Coordinated with local jurisdiction(s) on construction projects owned or operated by other entities that discharge into the Permittee's MS4? (S6.E.4.c)
19. Provided staff training or coordinated with existing training efforts to educate staff on erosion and sediment control BMPs and requirements, or hired trained contractors to perform the work? (S6.E.4.d)
20. Provided access, as requested, for inspection of construction sites under the functional control of the Permittee during land disturbing activities and/or the construction period? (S6.E.4.e)

S6.D.5. Post-Construction Stormwater Management for New Development and Redevelopment

21. Complied with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern post-construction stormwater pollution prevention measures, including proper operation and maintenance of the MS4? (S6.E.5.a)
22. Coordinated with local jurisdiction regarding projects owned or operated by other entities which discharge into the Permittee's MS4? (S6.E.5.b)

S6.E.6. Operation and Maintenance Program

23. Implemented an operation and maintenance (O&M) manual for all stormwater treatment and flow control BMPs/facilities and catch basins? (S6.E.6.a)
24. Updated the O&M manual following discovery or construction of new stormwater facilities? (S6.E.6.a.i)
25. Updated maintenance standards, as necessary, per S6.E.6.a.ii?
26. Inspected stormwater facilities listed in the O&M manual and took appropriate maintenance action? (S6.E.6.b)
 - 26a. Number of stormwater facilities inspected during the reporting period?
 - 26b. Number of maintenance actions taken during the reporting period?

- 27. Provided appropriate training for maintenance staff? (S6.E.6.c)
- 28. Maintained records of inspections and maintenance activities? (S6.E.6.d)

S6.E.7 Source Control in existing Developed Areas

- 29. Updated Stormwater Pollution Prevention Plans (SWPPPs) as necessary? (S6.E.7.a)
- 30. Inspected at least 20% of all sites covered by SWPPPs required under this permit? (S6.E.7.d)
 - 30a. Number of sites covered under SWPPPs?
 - 30b. Number of sites inspected?
- 31. SWPPPs include measures to prevent, identify and respond to illicit discharges, including illicit connections, spills and improper disposal? (S6.E.7.f)
- 32. SWPPPs include a component related to inspection and maintenance of stormwater facilities and catch basins that is consistent with the O&M Program? (S6.E.7.g)

S7. Compliance with Total Maximum Daily Load Requirements

- 33. Is there an approved Total Maximum Daily Load (TMDL) applicable to stormwater discharges from a MS4 owned or operated by the Permittee? (S7)
- 34. Complied with the specific requirements identified in Appendix 2. (S7.A)
 - 34a. List any requirements that were not met:
- 35. Attached status report of TMDL implementation. (S7.A)

General Conditions

- 36. Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware that the non-compliance has occurred. (G20)
- 37. Notified Ecology in accordance with G3 of any discharge into or from the Permittee's MS4 which could constitute a threat to human health, welfare, or the environment. (G3)
- 38. Took appropriate action to correct or minimize the threat to human health, welfare, and/or the environment per G3.A.

S4. Compliance with Standards

- 39. If applicable, attached a summary of the status of implementation of any actions taken pursuant to S4.F.3, and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period. (S4.F.3.d)

S8. Monitoring and Assessment

- 40. Submitted payment for cost-sharing for Stormwater Action Monitoring (SAM) status and trends monitoring no later than December 1, 2019 (S8.A.1); and no later than August 15 of each subsequent year? (S8.A.2.a)

41. Notified Ecology by December 1, 2019, which option you selected: S8.A.2.a or S8.A.2.b.
42. Submitted payment for cost-sharing for SAM effectiveness and source identification studies no later than December 1, 2019 (S8.B.1); and no later than August 15 of each subsequent year? (S8.B.2.a or S8.B.2.c)
43. Notified Ecology by December 1, 2019, which option you selected: S8.B.2.a, or S8.B.2.b, or S8.B.2.c?
44. If conducting a study per S8.B.2.c, submitted a detailed effectiveness study proposal to Ecology no later than February 2, 2020? (S8.B.2.c.ii(a))
45. If conducting a study per S8.B.2.c, submitted a QAPP to Ecology within 120 days of Ecology's approval of the detailed effectiveness study proposal? (S8.B.2.c.ii(b))
46. If conducting a study per S8.B.2.c, began full implementation of the effectiveness in accordance with the schedule in the approved QAPP, and submitted required reports? (S8.B.2.c.ii(c))
47. If conducting stormwater discharge monitoring in accordance with S8.C.2, submitted a QAPP to Ecology no later than February 1, 2020? (S8.C.2.b and Appendix 9)
48. If conducting stormwater discharge monitoring in accordance with S8.C.2, attach a data and analysis report per S8.C.2.d and Appendix 9. (Due annually beginning March 31, 2021)