

**Skagit County  
Drainage and Irrigation Improvement District No. 19  
15673 State Route 536  
Mount Vernon, WA 98273**

June 1, 2020

Attn: Chris Smith  
Washington Department of Ecology  
Water Quality Program  
3190-160<sup>th</sup> Ave SE  
Bellevue, WA 98008-5452

RE: Ref #WAR045710; G19.A, Legal Responsible Party,  
Skagit DIID 19 Western Washington Phase II Municipal Stormwater Permit

Dear Chris Smith:

Skagit County Drainage and Irrigation Improvement District No. 19 (DIID 19) maintains National Pollutant Discharge Elimination System coverage under the Washington Department of Ecology's Western Washington Phase II Municipal Stormwater General Permit, through July 31, 2024. On January 30, 2018, DIID 19 submitted a Notice of Intent to reapply for permit #WAR045710 (Permit) renewal (G19, Duty to Reapply), as requested and authorized by the Legal Responsible Party, DIID 19 Commissioner Henry VanderVeen, outlined by the Permit general condition G19.A. Subsequent to this request, Commissioner VanderVeen retired from DIID 19 service, and no longer maintains authority or responsibility for District operations or procedures.

DIID 19 selected Commissioner William M. Roozen, as ranking elected official, to assume designation as the Legal Responsible Party. In addition, DIID 19 further designates Jenna Friebe, Executive Director, Skagit County Drainage and Irrigation Districts Consortium, as DIID 19's duly authorized party to assume responsibility for all formal Permit submittals, correspondence, and coordination. Please see the attached Electronic Signature Authorization Form confirming this designation.

Per Permit condition G19.D (Certification):

"I (District) certify, under penalty of law, that this document and all attachments were prepared under my (District) direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my (District) inquiry of the person or persons who manage the system or those persons directly

responsible for gathering information, the information submitted is, to the best of my (District) knowledge and belief, true, accurate, and complete. I (District) am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations."

Thank you for your attention to the processing of the District's request. Please contact Commissioner William M. Roozen, [SkagitDID19@gmail.com](mailto:SkagitDID19@gmail.com), with any questions or concerns.

Sincerely,

A handwritten signature in dark ink, appearing to read "William M. Roozen", with a long horizontal flourish extending to the right.

William M. Roozen  
Commissioner/Secretary

cc: Jenna Friebel, Skagit County Drainage and Irrigation Districts Consortium  
Brandon Roozen, Western Washington Agricultural Association  
John Shultz, Shultz Law Offices

# Electronic Signature Agreement Form

**ESAF**

Washington State Department of Ecology  
Water Quality Program

Headquarters: (360) 407-7097  
Web site: <https://ecology.wa.gov/WQPermits>

For Ecology Use Only		Date Received:	
Form	Reviewed	Entered	Verified
ESAF			

## 1. Site Location Information

If you are applying for multiple facilities/permits, please include a list containing the site location information and permit numbers for all requested facilities/permits.

Site/Facility Name: Skagit County Drainage and Irrigation Improvement District No. 19  
Site Location Address: 14707 Best Rd  
City/State/Zip: Mount Vernon WA 98273  
Permit Number: WAR 04-5710

## 2. Electronic Signer Contact Information

Role: ☐ Facility Signer ☒ Facility Coordinator

Signature Account User Name: \_\_\_\_\_  
Full Name: Jenna Friebe  
Work Mailing Address: Skagit County Drainage and Irrigation Districts Consortium, 2017 Continental Pl #4  
City/State/Zip: Mount Vernon WA 98273  
Work Phone No. (Ext): 360-708-0344  
Work Email Address: [jfriebe@skagitdidc.org](mailto:jfriebe@skagitdidc.org)

## 3. Proof of Identity

Please include a copy of one of the following documents, with your name on the document, with your ESAF to prove your association with the facility-(ies).

- Your permit's letter of coverage
- Your permit's cover sheet
- A previously submitted DMR
- A correspondence from Ecology that has both the facility name and permit number on the same page
- Signature authority delegation letter signed by the permittee (responsible official).

## 4. Electronic Signature Agreement and Certification Statement

By completing and submitting this form to Ecology, I agree to follow the rules and procedures governing the Electronic Signature account. I also agree that the reports and documents I submit under my Electronic Signature will be used as the corresponding paper report would. I want to submit the following report(s) or document(s) using WQWebPortal with an electronic signature.

☒ Discharge Monitoring Reports/Submittals ☒ Notice of Intent (Permit Applications) ☐ Certificate of No Exposure

## 5. Clean Water Act Certification Statement

All submittals to the Department of Ecology under this WQWebPortal application are subject to the following certification, as required by federal and state regulations:

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete and I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

## 6. Certification Statement

I agree that I will:

- Protect my Electronic Signature account, which includes my answers to the verification questions and my password;
- Review the content and meaning of my submitted Annual Reports and Notifications;
- Within 24 hours of discovery, report to Ecology if:
  - My Electronic Signature account is lost, stolen or used by someone else;
  - There is any difference between the information I submitted and the information displayed in WebDMR;
  - My role as a signer for this organization changes.

Agree: Just (initial here)

I agree that I will *not*:

- Let anyone else use my Electronic Signature account.

Agree: Just (initial here)

I, Jenna Friebe

(print Electronic Signer's name), understand that:

1. My electronic signature is legally the same as my handwritten signature for the purpose of compliance with the relevant environmental regulations;
2. A failure to timely notify Ecology of a possible misuse of my Electronic Signature account may result in my liability for the information submitted;
3. There are significant penalties for submitting false information, including possible fines and imprisonment, related to the federal Department of Justice and federal environmental program;
4. I will be asked to verify that I am following the rules outlined in this agreement when I electronically submit documents.

## 7. Signature of Electronic Signer

This form cannot be processed without a handwritten signature.

Jenna Friebe  
Electronic Signer's Signature

Date

6-1-2020

Jenna Friebe

Executive Director, Skagit County Drainage and Irrigation Districts Consortium

Name (print or type)

Title

## 8. Signature of Permittee (Responsible Official)

This form cannot be processed without a handwritten signature.

I, William M. Roozen (insert name of permittee or responsible official) acknowledge that the individual named above works at/for Skagit County Drainage and Irrigation Improvement District No. 19 (insert site/facility name) and is authorized to submit documents on the site's/facility's behalf. I understand that I will be contacted by Ecology to validate the account holder's employment at the site/facility name listed above.

William M. Roozen  
Signature

Date

6-1-2020

William M. Roozen

Commissioner, Skagit County Drainage and Irrigation Improvement District No. 19

Name (print or type)

Title

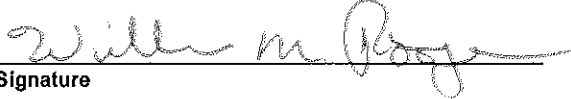
**Note:** You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form or if the responsible official completes this form.

If you need this document in a version for the visually impaired call the Water Quality Program at 360-407-6401. Persons with hearing loss, call 711 for Washington Relay Service. Persons with a speech disability, call 877-833-6341.

**9. Assign Administrator**

This section cannot be processed without a handwritten signature.

I, William M. Roozen, DIID 19 Commissioner, (insert name of permittee or responsible official) acknowledge that Jenna Friebe (Skagit County Drainage and Irrigation Districts Consortium) (person being assigned) is authorized to be an administrator on the site's/facility's behalf. I understand that I will be contacted by Ecology to validate the account holder's employment at the site/facility name listed above.

  
Signature

6-1-2020  
Date

William M. Roozen  
Name (print or type)

Commissioner, Skagit County Drainage and Irrigation Improvement District No. 19  
Title

**Note:** You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form, if the responsible official completes this form, or if the responsible official is not assigning a person to the administrator role.

\*Mail the signed electronic signature agreement & additional document(s) to one of the following Ecology offices:

*Stormwater Permit Facilities – Industrial and  
Construction Stormwater*

*Major Industrial Unit*

Washington Department of Ecology  
Water Quality Program Stormwater IT  
PO Box 47699  
Olympia, WA 98504-7699  
360-407-7097

Washington Department of Ecology  
Solid Waste Management Program  
Industrial Section  
ATTN: Ewa Kotwicka  
PO Box 47600  
Olympia, WA 98504-7600  
360-407-6945

For all other permits, please contact one of the follow offices:

*Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Mason,  
Lewis, Pacific, Pierce, Skamania, Thurston, and  
Wahkiakum counties*

Washington Department of Ecology  
Water Quality Program - SWRO  
PO Box 47775  
Olympia, WA 98504-7775  
360-407-6300

*Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant,  
Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, and  
Whitman counties*

Washington Department of Ecology  
Water Quality Program - ERO  
N. 4601 Monroe  
Spokane, WA 99205-1295  
509-329-3400

*Benton, Chelan, Douglas, Kittitas, Klickitat, Okanogan,  
and Yakima counties*

Washington Department of Ecology  
Water Quality Program - CRO  
1250 W ALDER ST  
UNION GAP WA 98903-0009  
509-575-2490

*Island, King, Kitsap, San Juan, Skagit, Snohomish, and  
Whatcom counties*

Washington Department of Ecology  
Water Quality Program - NWRO  
ATTN: Chris Smith  
3190 - 160th Ave. SE  
Bellevue, WA 98008-5452  
425-649-7000