



**STATE OF WASHINGTON**  
**DEPARTMENT OF ECOLOGY**

**Eastern Region Office**

4601 North Monroe St., Spokane, WA 99205-1295 • 509-329-3400

September 27, 2023

Marlene Feist  
Public Works Director  
City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, Washington 99201

RE: Upload of Laboratory Reports for National Pollutant Discharge Elimination System  
(NPDES) Permit WA0024473 – Riverside Park Water Reclamation Facility

Dear Marlene Feist:

Special Condition S3 of your NPDES permit requires you to submit a copy of the laboratory report as an attachment to your discharge monitoring report (DMR) into WebDMR when an outside laboratory performs the analysis for your facility's samples. Please upload copies of laboratory reports with your facility's DMR submittals. If utilized, contract laboratory reports must include information on chain of custody, QA/QC results, and documentation of accreditation for the parameter.

Please contact Diana Washington, Permit Manager, at (509) 385-5529 if you have questions about providing laboratory reporting or if you would like instructions on how to upload the attachment to your DMR in the WQWebPortal system.

Sincerely,

Art Jenkins, PE.  
Permit Management Unit Supervisor  
Water Quality Program  
Eastern Regional Office

AJ:sj

cc: Michael Cannon, City of Spokane  
Jon Eckhart, City of Spokane  
Raylene Gennett, City of Spokane  
Jeff Donovan, City of Spokane  
Diana Washington, PE, WQP Permit Manager, Ecology Eastern Region