



**STATE OF WASHINGTON**  
**DEPARTMENT OF ECOLOGY**

**Eastern Region Office**

4601 North Monroe St., Spokane, WA 99205-1295 • 509-329-3400

September 27, 2023

The Honorable Carrie Roecks  
Town of Rockford  
P.O. Box 49  
Rockford, Washington 99030

RE: Upload of Laboratory Reports for National Pollutant Discharge Elimination System  
(NPDES) Permit WA0044831 – Town of Rockford

Dear Mayor Carrie Roecks:

Special Condition S3 of your NPDES permit requires you to submit a copy of the laboratory report as an attachment to your discharge monitoring report (DMR) into WebDMR when an outside laboratory performs the analysis for your facility's samples. Please upload copies of laboratory reports with your facility's DMR submittals. If utilized, contract laboratory reports must include information on chain of custody, QA/QC results, and documentation of accreditation for the parameter.

Please contact Lindsey Forward, Permit Manager, at (509) 319-0929 if you have questions about providing laboratory reporting or if you would like instructions on how to upload the attachment to your DMR in the WQWebPortal system.

Sincerely,

Art Jenkins, PE.  
Permit Management Unit Supervisor  
Water Quality Program  
Eastern Regional Office

AJ:sj

cc: Dave Thompson, Town of Rockford  
Lindsey Forward, WQP Permit Manager, Ecology Eastern Region