

**From:** [Leroux, Ann C \(DFW\)](#)  
**To:** [Niewolny, Laurie \(ECY\)](#)  
**Cc:** [Stefani, Angela E \(DFW\)](#)  
**Subject:** Icy and Palmer Nutrient missed July 2023 sample.  
**Date:** Tuesday, October 17, 2023 1:32:21 PM

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Hello Laurie,

Jordan was doing the July DMR and realized she didn't have the results. We contacted ALS Global lab today for results and found out they never received the samples. Jordan then started looking through her records and realized she missed taking the sample. Here is her written explanation for the sampling violation.

1. A description of the noncompliance and its cause.
  - a. The Nutrient Noncompliance was caused by a missed sample collection for two facilities: Icy Creek and Palmer Ponds.
2. The period of noncompliance, including exact dates and times.
  - a. The missed sample collection was to cover the month of July 2023 at Icy Creek and Palmer Ponds.
3. The estimated time the Permittee expects the noncompliance to continue if not yet corrected.
  - a. N/A. We will be compliant with all future sample collection. Samples were taken for August and September 2023.
4. Steps taken or planned to reduce, eliminate, and prevent recurrence of the noncompliance
  - a. Confirming sample dates are marked in calendar and supplies are procured prior to sample date. Photocopying COC to ensure that we have a record of sample after it is sent to the lab. Creating protected time in work schedule during busy periods to ensure sample is taken and shipped in a timely manner. Training a "back-up" sampler to ensure we always have someone who can collect and send out the samples, providing coverage for illness/vacation/busy times.
5. If the noncompliance involves an overflow prior to the treatment works, an estimate of the quantity (in gallons) of untreated overflow.
  - a. N/A. There was no overflow of any kind, nor treatment being completed.

Let me know if you have any questions.

Thanks,

*Ann Leroux*

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Tuesday – Friday

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