



WATER QUALITY PERMIT FEE PROGRAM
Sand & Gravel General Permit
FY25 Production and Operating Status Verification Form
FORM DUE DATE: JANUARY 30, 2024



This form is available for completion online under your permit list of SUBMITTALS in the webportal
Failure to return the completed form will result in your FY25 permit fee invoice amount being based on the highest fee subcategory, per the Fee rule.

NEW: Definition of a Portable Facility - see instructions on page 2

Section 1. General Information

Company:		PERMIT NO:	
Site:	Phone Number:		
Billing Contact:	Email:		
Address:			

Section 2. Permitted Activities

Check this box if site is covered under a Dept of Natural Resources surface mining reclamation permit AND no longer mining. Skip questions below, sign form and submit.	
Check this box if you are permitted for a Portable Facility. See instructions on page 2 for definition.	
Check the box that reflects the amount of activity for this permitted site in calendar year 2023.	
a. Mining, Screening, Washing, and/or Crushing	
<input type="checkbox"/> Not Applicable (Activity not currently permitted)	
<input type="checkbox"/> Operating: (operating 90 days or more)	
<input type="checkbox"/> Non-operating: (operating less than 90 calendar days - "Inactive")	
b. Concrete Production/Recycling	If operating, check box with total cu. yds/yr of concrete produced/recycled in calendar year 2023
<input type="checkbox"/> Not Applicable (Activity not currently permitted)	<input type="checkbox"/> 1 – less than 25,000 cu. yds/yr
<input type="checkbox"/> Operating	<input type="checkbox"/> 25,000 – less than 200,000 cu. yds/yr
<input type="checkbox"/> Non-operating (operating less than 90 days in calendar year 2023)	<input type="checkbox"/> 200,000 cu. yds/yr and greater
c. Asphalt Production/Recycling	If operating, check box with total tons/yr of asphalt produced /recycled in calendar year 2023
<input type="checkbox"/> Not Applicable (Activity not currently permitted)	<input type="checkbox"/> 1 – less than 50,000 tons/yr
<input type="checkbox"/> Operating	<input type="checkbox"/> 50,000 – less than 300,000 tons/yr
<input type="checkbox"/> Non-operating (operating less than 90 days in calendar year 2023)	<input type="checkbox"/> 300,000 tons/yr and greater

Section 3. Certification Statement

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. To the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of a fine and/or reassessment of permit fees.	
Name (<i>printed or type</i>)	
Signature	Date signed

EMAIL completed form to: wqfeeunit@ecy.wa.gov

Or mail a paper form to:

Department of Ecology
Water Quality Permit Fee Unit
PO Box 47600
Olympia, WA 98504-7600

If you have any questions, please call the
Water Quality Fee Unit at 800-633-6193, Option 2, or
email: wqfeeunit@ecy.wa.gov.

Instructions for Completing the Sand and Gravel General Permit Fee Calculation Form

Introduction

This form enables Ecology to determine the permittee's annual permit fee subcategory.

Section 1: General Information

Company Name: Legal name of the business or company to which permit coverage was issued.

Contact Person: Name of the person who has the legal authority to represent the business or company and who should receive the invoices and this annual form.

Billing Address: The address where invoices and this annual form should to be mailed to.

Permit Number: The permit number Ecology assigned. You can find the number in the permit coverage letter and also on the top left side of your invoices.

Section 2: Permitted Activities

Check the box if you have a [DNR permit AND have stopped mining](#). (If Yes, **STOP** - go to signing form)

Check the box if you have a [Portable Facility](#): facility or equipment designed for mobility and moved from site to site. [Applies only to asphalt and concrete batch plants, and portable rock crushers.](#)

Check the appropriate box for each of the activities listed according to your permit and approved NAICS/SIC codes.

Not Applicable (N/A) = Activity NOT covered under current permit (you cannot check N/A for all three activities - if that were the case, you would not have a permit)

Non-Operating for Section 2A- Activity is permitted and site operates less than 90 days in the specified calendar year.

Non-Operating for Sections 2B & 2C - Activity is permitted and there was ZERO production.

Operating for Section 2A - Activity is permitted and site operates 90 days or more in the specified calendar year.

Operating for Sections 2B & 2C - Activity is permitted and check the box for appropriate production amount range.

Note: If an activity is permitted - and your permit was "**Active**" - then check the Operating box. If an activity is permitted, and your permit was "**Inactive**" during that time frame - check the Non-operating box (as long as you are active less than 90 operating days annually).

Section 3: Certification of Information

For corporations, the application must be signed by the permittee, a responsible corporate officer or a duly authorized representative.

For partnerships, the application must be signed by a general partner.

For sole proprietorships, the application must be signed by the proprietor.

To request an ADA accommodation, contact Ecology by phone at 800-633-6193, option 2, or email at wqfeeunit@ecy.wa.gov, or visit <https://ecology.wa.gov/accessibility>.

For Relay Service or TTY call 711 or 877-833-6341.

[Form Revision: 1.4.24]