

# Electronic Signature Agreement Form

**ESAF**

DEPARTMENT OF  
**ECOLOGY**  
State of Washington

Washington State Department of Ecology  
Water Quality Program

Headquarters: (360) 407-7097  
Web site: [www.ecy.wa.gov/programs/wq](http://www.ecy.wa.gov/programs/wq)

For Ecology Use Only		Date Received:	
Form	Reviewed	Entered	Verified
ESAF			

## 1. Site Location Information

If you are applying for multiple facilities/permits, please include a list containing the site location information and permit numbers for all requested facilities/permits.

Site/Facility Name: City of Montesano WWTP  
Site Location Address: 128 St Rt 107  
City/State/Zip: Montesano Wa 98563  
Permit Number: WAR 313182

## 2. Electronic Signer Contact Information

Role:  Facility Signer       Facility Coordinator

Signature Account User Name: ecydc1957      **RECEIVED**  
Full Name: Jeff D McElliott  
Work Mailing Address: 112 N Main St      **JUN 25 2024**  
City/State/Zip: Montesano WA 98563  
Work Phone No. (Ext): 360-249-3532      **WA State Department**  
Work Email Address: montewwtp@yahoo.com      **of Ecology (SWRO)**

## 3. Proof of Identity

Please include a copy of one of the following documents, with your name on the document, with your ESAF to prove your association with the facility-(ies).

- Your permit's letter of coverage
- Your permit's cover sheet
- A previously submitted DMR
- A correspondence from Ecology that has both the facility name and permit number on the same page
- Signature authority delegation letter signed by the permittee (responsible official).

## 4. Electronic Signature Agreement and Certification Statement

By completing and submitting this form to Ecology, I agree to follow the rules and procedures governing the Electronic Signature account. I also agree that the reports and documents I submit under my Electronic Signature will be used as the corresponding paper report would. I want to submit the following report(s) or document(s) using WQWebPortal with an electronic signature.

Discharge Monitoring Reports/Submittals       Notice of Intent (Permit Applications)       Certificate of No Exposure

## 5. Clean Water Act Certification Statement

All submittals to the Department of Ecology under this WQWebPortal application are subject to the following certification, as required by federal and state regulations:

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete and I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

**6. Certification Statement**

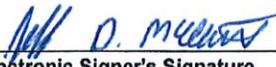
<p>I agree that I will:</p> <ul style="list-style-type: none"><li>• Protect my Electronic Signature account, which includes my answers to the verification questions and my password;</li><li>• Review the content and meaning of my submitted Annual Reports and Notifications;</li><li>• Within 24 hours of discovery, report to Ecology if:<ul style="list-style-type: none"><li>○ My Electronic Signature account is lost, stolen or used by someone else;</li><li>○ There is any difference between the information I submitted and the information displayed in WebDMR;</li><li>○ My role as a signer for this organization changes.</li></ul></li></ul> <p>Agree: <u>JDM</u> (initial here)</p>	<p>I agree that I will not:</p> <ul style="list-style-type: none"><li>• Let anyone else use my Electronic Signature account.</li></ul> <p>Agree: <u>JDM</u> (initial here)</p>
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I, Jeff D McElliott (print Electronic Signer's name), understand that:

1. My electronic signature is legally the same as my handwritten signature for the purpose of compliance with the relevant environmental regulations;
2. A failure to timely notify Ecology of a possible misuse of my Electronic Signature account may result in my liability for the information submitted;
3. There are significant penalties for submitting false information, including possible fines and imprisonment, related to the federal Department of Justice and federal environmental program;
4. I will be asked to verify that I am following the rules outlined in this agreement when I electronically submit documents.

**7. Signature of Electronic Signer**

This form cannot be processed without a handwritten signature.

<u></u> Electronic Signer's Signature	<u>6-20-24</u> Date
<u>Jeff D McElliott</u> Name (print or type)	<u>WWTP Lead</u> Title

**8. Signature of Permittee (Responsible Official)**

This form cannot be processed without a handwritten signature.

I, Tyler Trimble (insert name of permittee or responsible official) acknowledge that the individual named above works at/for City of Montesano WWTP (insert site/facility name) and is authorized to submit documents on the site's/facility's behalf. I understand that I will be contacted by Ecology to validate the account holder's employment at the site/facility name listed above.

<u></u> Signature	<u>6/21/24</u> Date
<u>Tyler Trimble</u> Name (print or type)	<u>Mayor</u> Title

**Note:** You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form or if the responsible official completes this form.

If you need this document in a version for the visually impaired call the Water Quality Program at 360-407-6401. Persons with hearing loss, call 711 for Washington Relay Service. Persons with a speech disability, call 877-833-6341.

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9. Assign Administrator	This section cannot be processed without a handwritten signature.
<p>I, <u>Tyler Trimble</u> (insert name of permittee or responsible official) acknowledge that  <u>Jeff D McElliott</u> (person being assigned) is authorized to be an administrator on the site's/facility's          behalf. I understand that I will be contacted by Ecology to validate the account holder's employment at the site/facility name listed          above.</p>	
 _____ Signature	<u>6/21/24</u> _____ Date
<u>Tyler Trimble</u> _____ Name (print or type)	<u>Mayor</u> _____ Title
<p><b>Note:</b> You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form, if the responsible official completes this form, or if the responsible official is not assigning a person to the administrator role.</p>	

Mail the signed electronic signature agreement and additional document(s) to one of the following Ecology office.

*Stormwater Permit Facilities – Industrial and Construction Stormwater*

*Major Industrial Unit*

**Washington Department of Ecology  
 Water Quality Program Stormwater IT  
 PO Box 47699  
 Olympia, WA 98504-7699  
 360-407-7097**

**Washington Department of Ecology  
 Major Industrial Unit  
 PO Box 47600  
 Olympia, WA 98504-7600  
 360-407-6945**

For all other permits, please contact one of the follow offices.

*Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Mason, Lewis, Pacific, Pierce, Skamania, Thurston, and Wahkiakum counties*

*Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, and Whitman counties*

**Washington Department of Ecology  
 Water Quality Program - SWRO  
 PO Box 47775  
 Olympia, WA 98504-7775  
 360-407-6300**

**Washington Department of Ecology  
 Water Quality Program - ERO  
 N. 4601 Monroe  
 Spokane, WA 99205-1295  
 509-329-3400**

*Benton, Chelan, Douglas, Kittitas, Klickitat, Okanogan, and Yakima counties*

*Island, King, Kitsap, San Juan, Skagit, Snohomish, and Whatcom counties*

**Washington Department of Ecology  
 Water Quality Program - CRO  
 1250 W ALDER ST  
 UNION GAP WA 98903-0009  
 509-575-2490**

**Washington Department of Ecology  
 Water Quality Program - NWRO  
 ATTN: Chris Smith  
 3190 - 160th Ave. SE  
 Bellevue, WA 98008-5452  
 425-649-7000**

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**ECOLOGY**  
State of Washington

**DRAFT**

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Permit No. WA0024660

Issuance Date: \_\_\_\_\_  
Effective Date: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM  
WASTE DISCHARGE PERMIT NO. WA0024660**

State of Washington  
DEPARTMENT OF ECOLOGY  
Olympia, Washington 98504-7600  
Southwest Regional Office  
P.O. Box 47775  
Olympia, Washington 98504-7775

In compliance with the provisions of  
The State of Washington Water Pollution Control Law  
Chapter 90.48 Revised Code of Washington  
and  
The Federal Water Pollution Control Act  
(The Clean Water Act)  
Title 33 United States Code, Section 1342 et seq.

**City of Montesano  
112 North Main Street  
Montesano, Washington 98563**

is authorized to discharge in accordance with the Special and General Conditions that follow.

Plant Location: 128 State Route 107 South Montesano, Washington	Receiving Water: Chehalis River (upstream of S.R. 107 bridge at RM 13.41)
Treatment Type: Activated Sludge (Biolac®)	

Richard Doenges  
Southwest Region Manager  
Water Quality Program  
Washington State Department of Ecology

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**WA State Department  
of Ecology (SWRO)**



Issuance Date: August 13, 2004  
Effective Date: September 1, 2004  
Expiration Date: August 31, 2009

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM  
WASTE DISCHARGE PERMIT NO. WA0024660

State of Washington  
DEPARTMENT OF ECOLOGY  
Olympia, Washington 98504-8711

*Went Aug 31  
Then 2014*

In compliance with the provisions of  
The State of Washington Water Pollution Control Law  
Chapter 90.48 Revised Code of Washington  
and  
The Federal Water Pollution Control Act  
(The Clean Water Act)  
Title 33 United States Code, Section 1251 et seq.

**City of Montesano**  
**112 Main Street North**  
**Montesano, Washington 98563**

<u>Plant Location:</u> 1301 State Route 107 South, Montesano, Washington (near confluence of Chehalis and Wynoochee Rivers)	<u>Receiving Water</u> Chehalis River (upstream of S.R. 107 at RM 13.41)
<u>Water Body I.D. No.:</u> WA-22-4040	<u>Discharge Location</u> Latitude: 46° 58' 13" N Longitude: 123° 36' 27" W
<u>Plant Type:</u> Activated Sludge (Complete Mix /Biolac Aeration with Sludge Holding Pond)	

is authorized to discharge in accordance with the special and general conditions that follow.

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**JUN 25 2024**

**WA State Department  
of Ecology (SWRO)**

Kelly Susewind, P.E., P.G.  
Water Quality Manager  
Southwest Regional Office  
Washington State Department of Ecology