

Electronic Signature Agreement Form

ESAF

Washington State Department of Ecology Water Quality Program

Web site:
<https://ecology.wa.gov/wqwebportal/>

RECEIVED
MAR 17 2025
WA State Department
of Ecology (SWRO)

1. Site Location Information

If you are applying for multiple facilities/permits, please include a list containing the site location information and permit numbers for all requested facilities/permits that have the same Permittee (Responsible Official) otherwise complete separate Form for each request.

Permit Number/Application ID: ST0006178, WAR000790

Permit Name: Industrial Stormwater, Wastewater

Permit Address: 400 W Simpson Ave

City/State/Zip: McCleary, WA 98557

2. Electronic Signer Contact Information

Select One Role: ☒ Facility Signer ☐ Facility Coordinator

Signature Account User Name: TMyhre1

Full Name: Toyah Myhre

Work Mailing Address: 400 W Simpson Ave

City/State/Zip: McCleary, WA 98557

Work Phone No. (Ext): 360-495-2086

Work Email Address: toyah.myhre@simpson.com

3. Proof of Identity

Please include a copy of one of the following documents, with your name on the document, with your ESAF to prove your association with the facility-(ies):

- Your permit's letter of coverage;
- Your permit's cover sheet;
- A previously submitted DMR;
- A correspondence from Ecology that has both the facility name and permit number on the same page;
- Signature authority delegation letter signed by the permittee (responsible official).

4. Electronic Signature Agreement and Certification Statement

By completing and submitting this form to Ecology, I agree to follow the rules and procedures governing the Electronic Signature account. I also agree that the reports and documents I submit under my Electronic Signature will be used as the corresponding paper report would.

5. Clean Water Act Certification Statement

All submittals to the Department of Ecology under this WQWebPortal application are subject to the following certification, as required by federal and state regulations:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete and I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

6. Certification Statement

I agree that I will:

- Protect my Electronic Signature account, which includes my answers to the verification questions and my password;
- Review the content and meaning of my submitted Annual Reports and Notifications;
- Within 24 hours of discovery, report to Ecology if:
 - My Electronic Signature account is lost, stolen or used by someone else;
 - There is any difference between the information I submitted and the information displayed in WebDMR;
 - My role as a signer for this organization changes.

Agree: TM TM (initial here)

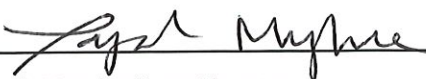
I agree that I will not:

- Let anyone else use my Electronic Signature account.

Agree: TM TM (initial here)

I, Toyah Myhre (print Electronic Signer's name), understand that:

1. My electronic signature is legally the same as my handwritten signature for the purpose of compliance with the relevant environmental regulations;
2. A failure to timely notify Ecology of a possible misuse of my Electronic Signature account may result in my liability for the information submitted;
3. There are significant penalties for submitting false information, including possible fines and imprisonment, related to the federal Department of Justice and federal environmental program;
4. I will be asked to verify that I am following the rules outlined in this agreement when I electronically submit documents.

7. Signature**This form cannot be processed without a handwritten signature.**

03/11/2025

Signer's Handwritten Signature

Date

Toyah Myhre

Safety & Environmental Coordinator

Name (print)

Title

8. Signature of Permittee (Responsible Official)**This form cannot be processed without a handwritten signature.**

I, Phil Steklenski (insert name of permittee or responsible official) acknowledge that the individual named above works at/for Simpson Door Co (insert site/facility name) and is authorized to submit documents on the site's/facility's behalf. I understand that I may be contacted by Ecology to validate the account holder's employment at the site/facility name listed above.



03/11/2025

Handwritten Signature

Date

Phil Steklenski

President

Name (print)

Title

Note: You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form or if the responsible official completes this form.

To request an ADA accommodation, contact Ecology by phone at 360-407-6401 or email at ecyadacoordinator@ecy.wa.gov, or visit <https://ecology.wa.gov/accessibility>. For Relay Service or TTY call 711 or 877-833-6341.

*To expedite access, we are accepting scanned Electronic Signature Agreement Forms (ESAF). You are required to mail the original signed ESAF to Ecology for our official records.

*Stormwater Permit Facilities –
Industrial and Construction
Stormwater*

**Washington Department of Ecology
Water Quality Program Stormwater IT
PO Box 47699
Olympia, WA 98504-7699
360-407-7097
wqwebportal@ecy.wa.gov**

*Aquatic Pesticides, Bridgewashing,
CAFO, Irrigation, and Vessel
Deconstruction General Permits:*

**Washington Department of
Ecology Water Quality Program
ATTN: Eman Jabali
PO Box 47696
Olympia, WA 98504-7696
360-407-6600
WQGPUnit@ecy.wa.gov**

For all other permits, please contact one of the following offices:

*Clallam, Clark, Cowlitz, Grays Harbor, Jefferson,
Mason, Lewis, Pacific, Pierce, Skamania, Thurston,
and Wahkiakum counties*

**Washington Department of Ecology
Water Quality Program - SWRO
PO Box 47775
Olympia, WA 98504-7775
360-407-6300
WQWebDMR-SWRO@ecy.wa.gov**

*Benton, Chelan, Douglas, Kittitas, Klickitat,
Okanogan, and Yakima counties*

**Washington Department of Ecology
Water Quality Program - CRO
1250 W Alder St
Union Gap, WA 98903-0009
509-575-2490
WQWebDMR-CRO@ecy.wa.gov**

*Adams, Asotin, Columbia, Ferry, Franklin, Garfield,
Grant, Lincoln, Pend Oreille, Spokane, Stevens, Walla
Walla, and Whitman counties*

**Washington Department of Ecology
Water Quality Program - ERO
4601 N Monroe
Spokane, WA 99205-1295
509-329-3400
WQWebDMR-ERO@ecy.wa.gov**

*Island, King, Kitsap, San Juan, Skagit, Snohomish, and
Whatcom counties*

**Washington Department of Ecology
Water Quality Program - NWRO
ATTN: Chris Smith
PO Box 330316
Shoreline, WA 98133-9716
206-594-0169
WQWebDMR-NWRO@ecy.wa.gov**

*Major Industrial Facilities (NPDES
and State Waste Discharge Permits)*

**Washington Department of Ecology
Solid Waste Management Program Industrial Section
ATTN: Ewa Kotwicka
PO Box 47600
Olympia, WA 98504-7600
360-407-6945
WQWebDMR-Industrial@ecy.wa.gov**



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

PO Box 47600, Olympia, WA 98504-7600 • 360-407-6000

December 2, 2024

Phil Steklenski
Simpson Door Company
400 W Simpson Ave
McCleary, WA 98557-9600

WAR000790
SIMPSON DOOR CO
400 SIMPSON AVE
MCCLEARY, WA 98557

RE: Coverage under the Industrial Stormwater General Permit: WAR000790

Dear Phil Steklenski:

On December 2, 2024, the Washington State Department of Ecology (Ecology) reissued the Industrial Stormwater National Pollutant Discharge Elimination System and State Waste Discharge General Permit (ISGP). The permit becomes effective on January 1, 2025, and expires December 31, 2029. This is your permit coverage letter for Permit Number WAR000790, effective January 1, 2025. Retain this letter with a copy of the permit and Stormwater Pollution Prevention Plan (SWPPP). It is the official record of permit coverage for your site. For easy access from your site, you may keep your records in an accessible electronic format.

Permit Overview

The new ISGP has a number of changes. The changes are summarized in the fact sheet and Appendix C Addendum to Fact Sheet. You can find copies of the new Industrial Stormwater General Permit, permit forms, and other information at ecology.wa.gov/IndustrialStormwaterPermit

Discharge Monitoring Reports and Site-Specific Monitoring Requirements

The ISGP requires you to submit quarterly discharge monitoring reports (DMRs) electronically using Ecology's secure online system, WQWebDMR. Find step-by-step instructions on how to register for WQWebDMR and the WQWebDMR User Guide at ecology.wa.gov/programs/wq/permits/paris/webdmr.html If you have questions about using WQWebDMR, contact the Water Quality Information Technology Help Desk at 360-407-7097 or email WQWebPortal@ecy.wa.gov

We are currently updating our [Permit and Reporting Information System \(PARIS\)](#) database with the site-specific monitoring requirements of the new ISGP, based on the renewal application you submitted earlier this year. We will send you an additional site-specific monitoring summary page with more information after we have finished setting up your monitoring requirements and DMRs in the PARIS database. We will send you this monitoring summary page as soon as possible to support your collection of samples and submitting the first DMR of the permit cycle, due on May 15, 2025.

Permit Fees

State law (RCW 90.48.465) requires that all permittees pay an annual permit fee based upon the state fiscal year. The state fiscal year begins each year on July 1 and ends on June 30 the following year. Ecology sends permit fee invoices to all permittees annually. Permittees who have permit coverage on or after July 1 will receive a permit fee invoice for coverage during that state fiscal year. If you would like more information on the permit fee process, visit Ecology's Water Quality Permit Fees webpage (ecology.wa.gov/WQFees) or email the Fee Unit at wqfeeunit@ecy.wa.gov.

Your Right to Appeal

You have a right to appeal the final general permit and general permit coverage for a specific facility to the [Pollution Control Hearings Board](#). Appeals of general permit coverage must be filed within 30 days of the receipt of this coverage letter, where "date of receipt" is defined in RCW 43.21B.001(2). Any appeal is limited to the general permit's applicability or non-applicability to a specific discharger.

The appeal process is governed by chapter 43.21B RCW and chapter 371-08 WAC. For more information regarding your right to appeal, view Appeal of a General Permit Coverage, apps.ecology.wa.gov/publications/SummaryPages/1710007.html.

Permit Administration Assistance

If you have questions regarding your application, updating permit information, finding or completing permit forms, permit transfers or termination, or drafting public notices please contact your permit administrator Max Graham, gram461@ecy.wa.gov, (564) 200-2505.

Ecology Regional Inspector Assistance

If you have questions regarding stormwater management issues at your facility, please contact your regional inspector Adonia McKinzi, adm461@ecy.wa.gov, (360) 480-1434.

Questions or Additional Information

Ecology is here to help. Please review our permit webpage at ecology.wa.gov/IndustrialStormwaterPermit. If you have any questions about the interpretation or implementation of the new ISGP, please contact Shannon McClellan, Shannon.McClellan@ecy.wa.gov, 360-280-8370.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Killelea". The signature is stylized with a large, looped "J" and a cursive "Killelea".

Jeff Killelea, Manager
Permit and Technical Services Section
Water Quality Program