

**ELIZABETH L. SCHOEDEL**  
CHIEF ASSISTANT CITY ATTORNEY

**ASSISTANT CITY ATTORNEYS**

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**OFFICE OF THE CITY ATTORNEY**  
808 W. SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3326  
509.625.6225  
509.625.6277 FAX

**MICHAEL J. PICCOLO**  
CITY ATTORNEY

April 8, 2025

Washington Department of Ecology  
Water Quality Program - ERO  
4601 North Monroe Street  
Spokane, WA 99205-1295

Re:    ESAF Form  
      Permit #WA0024473 and WAR046505

Enclosed please find the following:

1. Electronic Signature Agreement Form (ESAF) for Jon Eckhart under Permit numbers WA0024473 and WAR046505, along with the required proof of identity.

If you require anything further, please feel free to contact our office.

Sincerely,  
CITY OF SPOKANE

A handwritten signature in blue ink that reads "Rose".

Rose Hulvey  
Attorney Assistant

rh  
Encs. Proof of Identity - letters

cc:    Marlene C. Feist, Public Works Director  
      Raylene Gennett, Wastewater Management Director  
      Kyle Arrington, Plant Manager  
      Jon Eckhart, Assistant Plant Manager

# Electronic Signature Agreement Form

**ESAF**

Washington State Department of Ecology  
Water Quality Program

Headquarters: (360) 407-7097  
Web site: [www.ecy.wa.gov/programs/wq](http://www.ecy.wa.gov/programs/wq)

For Ecology Use Only		Date Received:	
Form	Reviewed	Entered	Verified
ESAF			

## 1. Site Location Information

If you are applying for multiple facilities/permits, please include a list containing the site location information and permit numbers for all requested facilities/permits.

**Site/Facility Name:** Spokane Riverside Park Water Reclamation Facility  
**Site Location Address:** 4401 North Aubrey L. White Parkway  
**City/State/Zip:** Spokane, WA 99205  
**Permit Number:** WA0024473 and WAR046505

## 2. Electronic Signer Contact Information

Role:  Facility Signer  Facility Coordinator

**Signature Account User Name:** JECKHART  
**Full Name:** Jon Eckhart  
**Work Mailing Address:** 4401 North Aubrey L. White Parkway  
**City/State/Zip:** Spokane, WA 99205  
**Work Phone No. (Ext):** 509-625-4647  
**Work Email Address:** Jeckhart@spokanecity.org

## 3. Proof of Identity

Please include a copy of one of the following documents, with your name on the document, with your ESAF to prove your association with the facility-(ies).

- Your permit's letter of coverage
- Your permit's cover sheet
- A previously submitted DMR
- A correspondence from Ecology that has both the facility name and permit number on the same page
- Signature authority delegation letter signed by the permittee (responsible official).

## 4. Electronic Signature Agreement and Certification Statement

By completing and submitting this form to Ecology, I agree to follow the rules and procedures governing the Electronic Signature account. I also agree that the reports and documents I submit under my Electronic Signature will be used as the corresponding paper report would. I want to submit the following report(s) or document(s) using WQWebPortal with an electronic signature.

Discharge Monitoring Reports/Submittals  Notice of Intent (Permit Applications)  Certificate of No Exposure

## 5. Clean Water Act Certification Statement

All submittals to the Department of Ecology under this WQWebPortal application are subject to the following certification, as required by federal and state regulations:

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete and I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

## 6. Certification Statement

<b>I agree that I will:</b> <ul style="list-style-type: none"><li>• Protect my Electronic Signature account, which includes my answers to the verification questions and my password;</li><li>• Review the content and meaning of my submitted Annual Reports and Notifications;</li><li>• Within 24 hours of discovery, report to Ecology if:<ul style="list-style-type: none"><li>○ My Electronic Signature account is lost, stolen or used by someone else;</li><li>○ There is any difference between the information I submitted and the information displayed in WebDMR;</li><li>○ My role as a signer for this organization changes.</li></ul></li></ul> Agree: <u>JE</u> (initial here)	<b>I agree that I will not:</b> <ul style="list-style-type: none"><li>• Let anyone else use my Electronic Signature account.</li></ul> Agree: <u>JE</u> (initial here)
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I, Jon Eckhart (print Electronic Signer's name), understand that:

1. My electronic signature is legally the same as my handwritten signature for the purpose of compliance with the relevant environmental regulations;
2. A failure to timely notify Ecology of a possible misuse of my Electronic Signature account may result in my liability for the information submitted;
3. There are significant penalties for submitting false information, including possible fines and imprisonment, related to the federal Department of Justice and federal environmental program;
4. I will be asked to verify that I am following the rules outlined in this agreement when I electronically submit documents.

## 7. Signature of Electronic Signer

This form cannot be processed without a handwritten signature.

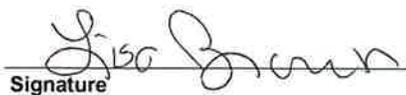
  
Electronic Signer's Signature  
Jon Eckhart  
Name (print or type)

March 31, 2025  
Date  
RPWRF - Asst. Plant Manager  
Title

## 8. Signature of Permittee (Responsible Official)

This form cannot be processed without a handwritten signature.

I, Lisa Brown (insert name of permittee or responsible official) acknowledge that the individual named above works at/for Riverside Park Water Reclamation Facility (insert site/facility name) and is authorized to submit documents on the site's/facility's behalf. I understand that I will be contacted by Ecology to validate the account holder's employment at the site/facility name listed above.

  
Signature  
Lisa Brown  
Name (print or type)

April 1, 2025  
Date  
Mayor - City of Spokane  
Title

**Note:** You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form or if the responsible official completes this form.

If you need this document in a version for the visually impaired call the Water Quality Program at 360-407-6401. Persons with hearing loss, call 711 for Washington Relay Service. Persons with a speech disability, call 877-833-6341.

**9. Assign Administrator**

This section cannot be processed without a handwritten signature.

I, Lisa Brown (insert name of permittee or responsible official) acknowledge that  
Jon Eckhart (person being assigned) is authorized to be an administrator on the site's/facility's  
 behalf. I understand that I will be contacted by Ecology to validate the account holder's employment at the site/facility name listed  
 above.

  
 Signature

April 1, 2025  
 Date

Lisa Brown  
 Name (print or type)

Mayor - City of Spokane  
 Title

**Note:** You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form, if the responsible official completes this form, or if the responsible official is not assigning a person to the administrator role.

Mail the signed electronic signature agreement and additional document(s) to one of the following Ecology office.

*Stormwater Permit Facilities – Industrial and  
 Construction Stormwater*

*Major Industrial Unit*

**Washington Department of Ecology  
 Water Quality Program Stormwater IT  
 PO Box 47699  
 Olympia, WA 98504-7699  
 360-407-7097**

**Washington Department of Ecology  
 Major Industrial Unit  
 PO Box 47600  
 Olympia, WA 98504-7600  
 360-407-6945**

For all other permits, please contact one of the follow offices.

*Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Mason,  
 Lewis, Pacific, Pierce, Skamania, Thurston, and  
 Wahkiakum counties*

*Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant,  
 Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, and  
 Whitman counties*

**Washington Department of Ecology  
 Water Quality Program - SWRO  
 PO Box 47775  
 Olympia, WA 98504-7775  
 360-407-6300**

**Washington Department of Ecology  
 Water Quality Program - ERO  
 N. 4601 Monroe  
 Spokane, WA 99205-1295  
 509-329-3400**

*Benton, Chelan, Douglas, Kittitas, Klickitat, Okanogan,  
 and Yakima counties*

*Island, King, Kitsap, San Juan, Skagit, Snohomish, and  
 Whatcom counties*

**Washington Department of Ecology  
 Water Quality Program - CRO  
 1250 W ALDER ST  
 UNION GAP WA 98903-0009  
 509-575-2490**

**Washington Department of Ecology  
 Water Quality Program - NWRO  
 ATTN: Chris Smith  
 3190 - 160th Ave. SE  
 Bellevue, WA 98008-5452  
 425-649-7000**



January 26, 2021

Raylene Gennett  
Director, City of Spokane Wastewater Management  
909 E. Sprague Avenue  
Spokane, WA 99202

RE: Eastern Washington Phase II Municipal Stormwater Permit No. WAR046505

Dear Ms. Gennett,

Thank you for your letter addressing the Department of Ecology's (Ecology) request for submittal of a multi-G20–*Non-compliance Notification*. As previously outlined in Ecology's undated letter sent to the City of Spokane via e-mail on September 24, 2020, we became concerned that several Eastern Washington Phase II Municipal Stormwater Permit (Permit) conditions had not been implemented and, as such, improvements to the City's Stormwater Management Program (SWMP) were warranted. Below was a summary of Permit requirements identified in Ecology's letter as either non-compliance or potential non-compliance issues in need of further clarification:

1. **S5.B.2.a–Public Involvement and Participation.** The City indicated during their Annual Report Review follow-up meeting that they did not create opportunities for the public to participate in the decision-making process involving the development and implementation of, and updates to the SWMP throughout 2019.
2. **S5.B.3.c-d–Illicit Discharge Detection and Elimination; S5.B.4.b-c–Construction Site Stormwater Runoff Control; and, S5.B.5.c-d–Post-construction Stormwater Management for New and Redevelopment.** The City stated during the Annual Report Review follow-up meeting that they did not have written/documented procedures for these Permit conditions.
3. **S5.B.5.d–Post-Construction Stormwater Management for New and Redevelopment.** The City answered in their CY2019 Annual Report submittal and during the Annual Report Review follow-up meeting that they have not been inspecting post-construction structural BMPs at least once every five years.
4. **S1.A.1–Permit Coverage; and, S5.A.1–SWMP Coverage Area.** The City's "Map of stormwater infrastructure throughout the City of Spokane" included with their CY2020 SWMP Plan, and submitted in response to Question 1 in the CY2019 Annual Report, indicated that areas labelled "Infiltration or Evaporation" and hatched areas labelled "Special Drainage Districts" were not considered part of the MS4 (see attachment to letter). It was unclear to Ecology whether the



STATE OF WASHINGTON  
**DEPARTMENT OF ECOLOGY**

Eastern Region Office

4601 North Monroe St., Spokane, WA 99205-1295 • 509-329-3400

July 27, 2022

Marlene Feist  
Public Works Director  
City of Spokane  
808 West Spokane Falls Boulevard  
Spokane, Washington 99201

RE: Issuance of National Pollutant Discharge Elimination System (NPDES) Permit  
WA0024473 – Spokane Riverside Park Water Reclamation Facility (WRF)

Dear Marlene Feist:

NPDES wastewater discharge permit WA0024473 is enclosed. This NPDES permit satisfies the requirements of both federal and state laws. The Department of Ecology (Ecology) issues this permit in accordance with Chapter 90.48 RCW, as amended, and the Federal Water Pollution Control Act, as amended.

Ecology published a legal notice of draft on December 29, 2021 in the Spokesman Review to inform the public that a draft permit and fact sheet were available for review. Ecology hosted two identical workshops, each immediately followed by a public hearing on February 1 and 3, 2022. Ecology received comments on the draft documents during the 60-day public comment period and from public testimony. Due to the changes made during response to the first comment period, Ecology provided a second comment period from May 11, 2022 to June 10, 2022.

**Permit Fees**

The Department of Ecology, in response to the passage of Initiative 97 in 1988, has adopted a regulation to recover costs associated with issuing and administering wastewater discharge permits (Chapter 173-224 WAC).

Ecology calculates the annual fee for both industrial and municipal/domestic discharges according to the permit fee schedules contained in WAC 173-224-040. We notify permit holders of fee charges by mailed billing statements. Failure to pay the applicable permit fee may result in the suspension or revocation of the permit, and could result in the issuance of civil penalties or actions to enjoin the activity under the permit.

**Appeal Process**

You have the right to appeal this permit (chapter 43.21B RCW). The Board must RECEIVE your appeal within 30 days of the "receipt" date. Failure to comply with the 30-day filing deadline will result in termination or dismissal of the appeal..