

April 15, 2025

Department of Ecology
Southwest Regional Office
Attn: Isaiah Murrell-Thomas
P.O. Box 47775
Olympia, WA 98504-7775

RE: State Waste Discharge Permit (SWDP), Permit No. ST6224
Belfair Water Reclamation Facility (WRF)

Dear Mr. Murrell-Thomas,

This letter is to grant authorization to Ralph Scott, Water Wastewater Manager, to sign the monthly discharge monitoring reports (DMRs) and all other reports and correspondence as may be required by the Department of Ecology as per our SWDP permit as described below. Any person signing documents related to SWDP Permit No. ST6224 agrees to the following statement:

"I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

Sincerely,

Absent

Sharon Trask, Mason County Commissioner, District 3, Chair

Date



4-15-25

Pat Tarzwell, Mason County Commissioner, District 2, Vice Chair

Date



4.15.2025

Randy Neatherlin, Mason County Commissioner, District 1

Date

Electronic Signature Agreement Form

ESAF

Washington State Department of Ecology
Water Quality Program

Headquarters: (360) 407-7097
Web site: www.ecy.wa.gov/programs/wq

For Ecology Use Only		Date Received:	
Form	Reviewed	Entered	Verified
ESAF			

1. Site Location Information

If you are applying for multiple facilities/permits, please include a list containing the site location information and permit numbers for all requested facilities/permits.

Site/Facility Name: Belfair Water Reclamation Plant
Site Location Address: 25200 NE State Route 3
City/State/Zip: Belfair, WA 98528
Permit Number: SR 6224

2. Electronic Signer Contact Information

Role: ☒ Facility Signer ☐ Facility Coordinator

Signature Account User Name: _____
Full Name: Ralph Scott
Work Mailing Address: 100 W Public Works Drive
City/State/Zip: Shelton, WA 98584
Work Phone No. (Ext): 360-427-9670
Work Email Address: rscott@masoncountywa.gov

3. Proof of Identity

Please include a copy of one of the following documents, with your name on the document, with your ESAF to prove your association with the facility(-ies).

- Your permit's letter of coverage
- Your permit's cover sheet
- A previously submitted DMR
- A correspondence from Ecology that has both the facility name and permit number on the same page
- Signature authority delegation letter signed by the permittee (responsible official).

4. Electronic Signature Agreement and Certification Statement

By completing and submitting this form to Ecology, I agree to follow the rules and procedures governing the Electronic Signature account. I also agree that the reports and documents I submit under my Electronic Signature will be used as the corresponding paper report would. I want to submit the following report(s) or document(s) using WQWebPortal with an electronic signature.

☒ Discharge Monitoring Reports/Submittals ☒ Notice of Intent (Permit Applications) ☐ Certificate of No Exposure

5. Clean Water Act Certification Statement

All submittals to the Department of Ecology under this WQWebPortal application are subject to the following certification, as required by federal and state regulations:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete and I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

6. Certification Statement

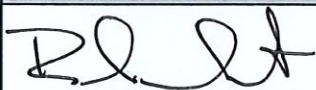
I agree that I will: <ul style="list-style-type: none">• Protect my Electronic Signature account, which includes my answers to the verification questions and my password;• Review the content and meaning of my submitted Annual Reports and Notifications;• Within 24 hours of discovery, report to Ecology if:<ul style="list-style-type: none">◦ My Electronic Signature account is lost, stolen or used by someone else;◦ There is any difference between the information I submitted and the information displayed in WebDMR;◦ My role as a signer for this organization changes. Agree: <u>R.S.</u> (initial here)	I agree that I will not: <ul style="list-style-type: none">• Let anyone else use my Electronic Signature account. Agree: <u>R.S.</u> (initial here)
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I, Ralph Scott (print Electronic Signer's name), understand that:

1. My electronic signature is legally the same as my handwritten signature for the purpose of compliance with the relevant environmental regulations;
2. A failure to timely notify Ecology of a possible misuse of my Electronic Signature account may result in my liability for the information submitted;
3. There are significant penalties for submitting false information, including possible fines and imprisonment, related to the federal Department of Justice and federal environmental program;
4. I will be asked to verify that I am following the rules outlined in this agreement when I electronically submit documents.

7. Signature of Electronic Signer

This form cannot be processed without a handwritten signature.



Electronic Signer's Signature

4-22-25

Date

Ralph Scott

Name (print or type)

Water/Wastewater Manager

Title

8. Signature of Permittee (Responsible Official)

This form cannot be processed without a handwritten signature.

I, Sharon Trask (insert name of permittee or responsible official) acknowledge that the individual named above works at/for NBCI WRF - Mason County Public Works (insert site/facility name) and is authorized to submit documents on the site's/facility's behalf. I understand that I will be contacted by Ecology to validate the account holder's employment at the site/facility name listed above.



Signature

Date

Sharon Trask

Name (print or type)

Chair- MC BOCC

Title

Note: You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form or if the responsible official completes this form.

If you need this document in a version for the visually impaired call the Water Quality Program at 360-407-6401. Persons with hearing loss, call 711 for Washington Relay Service. Persons with a speech disability, call 877-833-6341.

9. Assign Administrator**This section cannot be processed without a handwritten signature.**

I, _____ (insert name of permittee or responsible official) acknowledge that _____ (person being assigned) is authorized to be an administrator on the site's/facility's behalf. I understand that I will be contacted by Ecology to validate the account holder's employment at the site/facility name listed above.

Signature_____
Date_____
Name (print or type)_____
Title

Note: You may skip this section if the responsible official has written, signed, and attached a delegation letter to this form, if the responsible official completes this form, or if the responsible official is not assigning a person to the administrator role.

Mail the signed electronic signature agreement and additional document(s) to one of the following Ecology office.

Stormwater Permit Facilities – Industrial and Construction Stormwater

Major Industrial Unit

Washington Department of Ecology
Water Quality Program Stormwater Unit
PO Box 47696
Olympia, WA 98504-7696
360-407-7097

Washington Department of Ecology
Major Industrial Unit
PO Box 47600
Olympia, WA 98504-7600
360-407-6945

For all other permits, please contact one of the follow offices.

Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Mason, Lewis, Pacific, Pierce, Skamania, Thurston, and Wahkiakum counties

Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, and Whitman counties

Washington Department of Ecology
Water Quality Program - SWRO
PO Box 47775
Olympia, WA 98504-7775
360-407-6300

Washington Department of Ecology
Water Quality Program - ERO
N. 4601 Monroe
Spokane, WA 99205-1295
509-329-3400

Benton, Chelan, Douglas, Kittitas, Klickitat, Okanogan, and Yakima counties

Island, King, Kitsap, San Juan, Skagit, Snohomish, and Whatcom counties

Washington Department of Ecology
Water Quality Program - CRO
1250 W ALDER ST
UNION GAP WA 98903-0009
509-575-2490

Washington Department of Ecology
Water Quality Program - NWRO
ATTN: Chris Smith
3190 - 160th Ave. SE
Bellevue, WA 98008-5452
425-649-7000