

June 25, 2013

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**RE: Industrial Stormwater General Permit - Annual Report Not Submitted**

Dear Industrial Stormwater Permittee:

Your facility has coverage under the Washington State Department of Ecology's (Ecology) Industrial Stormwater General Permit (Permit). All facilities covered by the Permit must submit an Annual Report to Ecology each year. The due date for the 2012 Annual Report was May 15, 2013.

**According to our records, your facility did not submit a 2012 Annual Report. Please take the time to do so by following the instructions below:**

- Step 1: Visit Ecology's Website and download a copy of Annual Report Form:
  - [www.ecy.wa.gov/programs/wq/stormwater/industrial/index.html](http://www.ecy.wa.gov/programs/wq/stormwater/industrial/index.html),
  - [www.ecy.wa.gov/biblio/ecy070382.html](http://www.ecy.wa.gov/biblio/ecy070382.html), or
  - Use Google or other search tool: Ecology Industrial Stormwater
- Step 2: Complete the Annual Report form according to the instructions.
- Step 3: Print and sign the form. Ensure that the person signing has signature authority.
- Step 4: Make a copy of your Annual Report and keep it with your Stormwater Pollution Prevention Plan (SWPPP) and Permit records.
- Step 5: Mail the hard-copy completed (original) Annual Report to Ecology:

Washington State Department of Ecology  
Water Quality Program – Industrial Stormwater  
PO Box 47696  
Olympia, WA 98504-7696

**Failure to submit an Annual Report is a Permit violation and could result in monetary penalties or other enforcement action if not resolved in a timely manner. If you already submitted your 2012 Annual Report, Thank You; Please contact the Ecology staff listed at the end of this letter so we can update our records.**

### **Corrective Action Information**

The Permit relies on each facility's self-monitoring data to determine if additional stormwater best management practices (BMP) are needed to improve stormwater quality. The purpose of this section is to provide information about the Permit requirements for Level 2 and 3 Corrective Actions, based on the number of times (quarters) a benchmark parameter is exceeded<sup>1</sup> at a facility during the calendar year:

- Level 2 (additional Structural Source Control BMPs) - required if a benchmark parameter is exceeded 2 times during a calendar year. For example, if your copper levels exceeded the copper benchmark during the first and fourth quarters during 2012, a Level 2 corrective action for copper is required.
- Level 3 (additional Treatment BMPs) - required if a benchmark parameter is exceeded 3 or more times during a calendar year. For example, if your zinc levels exceeded the zinc benchmark during the first, third, and fourth quarters during 2012, a Level 3 corrective action for zinc is required.
- Failure to complete required corrective actions is a Permit violation.

### **Your Facility's Corrective Action Level(s):**

Based on Discharge Monitoring Reports submitted by your facility in 2010, 2011 and 2012, we have determined that your facility did not trigger any Level 2 or 3 Corrective Actions. **If this information is not accurate, please contact the Ecology staff listed below.**

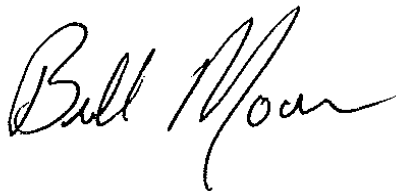
For information on the specific requirements for Level 2 or 3 corrective actions, please refer to the Permit (Pages 35-37). You can download the Permit and other useful documents from Ecology's website: [www.ecy.wa.gov/programs/wq/stormwater/industrial/index.html](http://www.ecy.wa.gov/programs/wq/stormwater/industrial/index.html).

### **Contact Information**

If you already submitted your Annual Report, or if you need to update Ecology's records, please contact Shawn Hopkins at (360) 407-6442, or email [shop461@ecy.wa.gov](mailto:shop461@ecy.wa.gov).

For site-specific questions about how to complete your Annual Report, or any other aspect of Permit compliance, please contact your regional Ecology stormwater inspector, Greg Stegman at (425) 649-7019 or [GSTe461@ecy.wa.gov](mailto:GSTe461@ecy.wa.gov).

Sincerely,



Bill Moore, P.E., Manager  
Program Development Services Section  
Water Quality Program

cc: Stormwater file, HQ

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<sup>1</sup> If a parameter was sampled more than once per quarter, the average of those results is compared to the benchmark to determine if the benchmark was exceeded that quarter.