

January 2023 (Rev.) Publication No. 10-08-002 a

### **ATTACHMENT A**

# **Oil Spill Report Form**

Reporting Party's Name:			
Address/City/State			
Phone			
Responsible Party's Name (if known):	: <u></u>		
Address/City/State			
Phone			
Date of Spill:		Time:	
Location:			
	Discharge Stopped or Contained?		
Source or Cause of Spill (if known): _			
Actions Taken:			
Injuries/Fatalities/ Evacuations?			
Environmental Damage:			
List of Utensils			
Used:			
Disposal Site/Facility for Used Absorbents:			
Oil Spill Notifications			
Organization	Phone	Time Contacted	Casa Number

Organization	Phone	Time Contacted	Case Number
911, if necessary (local fire dept.)	911		
Marina Manager/owner or after-hours contact			
Spill Response Contractor			
U.S. Coast Guard National Response Center	(800) 424-8802		
Washington Division of Emergency Management	(800) OILS-911 or 1-800-645-7911		
WA Dept. of Ecology – regional office number			
WA State Dept. of Natural Resources	(360) 902-1071		
Local Fire Department			
Neighbors			



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#### **ATTACHMENT B**

### **Response Equipment**

If you are a Class 4 marina, WAC 172-180- 210 (1) requires you to keep enough spill response equipment on standby to clean up a spill of 25 gallons. You are required to inspect, maintain, and replace response equipment as needed and to keep a list of the locations of the response equipment on site.

This table provides a good tool to track this equipment.

Equipment	Quantity	Storage Location
Boom	200 ft (Class 4 requirement)	
Sorbent pads		
Shovels		
Buckets		
Protective Clothing		

### **Oil Transfer Equipment**

Equipment	Quantity	Storage Location
Boom	200 ft (Class 4 requirement)	
Sorbent pads		
Shovels		
Buckets		



#### **Spill Prevention, Preparedness, and Response Program**

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#### **ATTACHMENT C**

## **Sample Training Record**

If you are a Class 4 marina, completing this form meets the requirements in WAC 173-180 (2) (c) to keep a record of oil transfer training at your facility.

Name of Training: _					
<b>Description of Traini</b>	ing:				
Sign-in					
Name	Title	Signature			