



### Who needs to submit Advance Notice of Transfer (ANT)?

Deliverers (vessel or facility) of over-water oil transfers of more than 100 gallons are responsible for providing the advanced notice.

### When should the ANT be submitted?

At least 24 hours prior to the start of transfer operations. If the deliverer cannot meet the 24 hour notification requirement, an ANT must be entered as soon as possible prior to the start of the transfer operation.

### When should the ANT be updated?

If the transfer start time changes by more than 6 hours, the ANT information must be updated to show the new start time.

### How to submit an ANT

Electronic ANT submissions and updates are done through Secure Access Washington (SAW) [www.secureaccess.wa.gov](http://www.secureaccess.wa.gov). Account setup instructions are available at [Guide to Setting Up an Account for the Advance Notice of Transfer System \(wa.gov\)](#).

If needed, ANTs may also be submitted via email to [OilTransferNotifications@ecy.wa.gov](mailto:OilTransferNotifications@ecy.wa.gov) using form [ECY 070-175](#).

### More Information

- [ANT User Guide \(wa.gov\)](#)
- [Pre-booming Requirements for Vessels and Facilities \(wa.gov\)](#)
- [WAC 173-180](#) ; [WAC 173-184](#)

### Contact Us

[OilTransferNotifications@ecy.wa.gov](mailto:OilTransferNotifications@ecy.wa.gov)

### What information does the ANT form include?

The following information will be needed to complete the ANT form:

- Delivering company name, address, contact person, and telephone number.
- Date, estimated start time, and duration of the oil transfer.
- Documented names of the delivering vessel or facility and the receiving vessel or facility (if a vessel's documented name is unavailable, include the official number).
- City and address or location/anchorage where the oil transfer will happen.
- Transfer type (fueling, cargo, lightering, vacuum).
- Type of oil product being transferred. For crude oil include:
  - Region of origin.
  - Specific gravity.
  - Sulfur content (percent by weight).
  - Viscosity.
- Quantity of oil being transferred (gallons, barrels, metric tons).
- Transfer rate.
- Whether or not the transfer will be pre-boomed.

### ADA accessibility

To request an ADA accommodation, contact Ecology by phone at 360-407-6831 or [ecyadacoordinator@ecy.wa.gov](mailto:ecyadacoordinator@ecy.wa.gov), or visit <https://ecology.wa.gov/accessibility>. For Relay Service or TTY call 711 or 877-833-634

### What is a Boom Reporting Form (BRF)

A Boom Reporting Form (BRF) is used to document conditions that exceed the safe and effective threshold values at the time and location of the transfer. The BRF helps Ecology verify compliance with pre-booming requirements.

### Who needs to submit a BRF?

Deliverers (vessel or facility) transferring at a rate over 500 gallons per minute (Rate A) are responsible for submitting a BRF when weather conditions make it unsafe or ineffective to pre-boom an oil transfer.

### When should a BRF be submitted?

It should be submitted prior to the start of the transfer or when conditions develop during a transfer that require removal of the boom.

### When should a BRF be updated?

If a transfer is not boomed due to conditions exceeding safe and effective values, the deliverer must boom the transfer if it becomes safe and effective to do so.

If conditions continue to exceed safe and effective values, BRFs must be updated at the the following frequency for the duration of the transfer.

- Every **6 hours** for transfers at a terminal.
- Every **4 hours** for transfers at anchor.

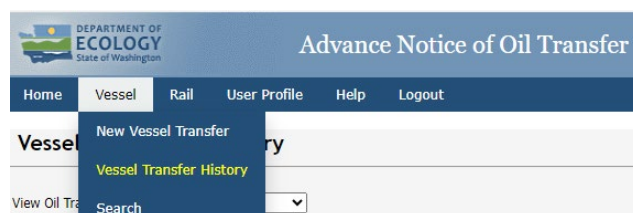
### What if I am delivering a highly volatile product and another product simultaneously?

Simultaneous transfers involving highly volatile products are not appropriate to pre-boom, however, if there are at least 3 hours remaining in the transfer after pumping of the highly volatile product is complete, the remainder of the transfer must be pre-boomed.

### How do I submit or update a BRF?

Electronic BRF submissions and updates are done through Secure Access Washington (SAW) [www.secureaccess.wa.gov](http://www.secureaccess.wa.gov).

If needed, BRFs may also be submitted via email to [OilTransferNotifications@ecy.wa.gov](mailto:OilTransferNotifications@ecy.wa.gov) using form [ECY 070-215](https://www.ecy.wa.gov/Program/Forms/070-215).



Click 'Vessel Transfer History' under the Vessel menu to open an active ANT and add another Boom Report.

Multiple BRF can be electronically submitted for single ANT by clicking on the 'Add' link in the Boom Report table.

Report Date/Time	Pre-Boomed	Volatile Product	Wave Height	Sustained Winds	Wind Direction	Water Current	Safety Issues	Other Factors	Add
8/02/2023 3:43	<input type="checkbox"/>	<input type="checkbox"/>	1	2	E	2			

### What information does the BRF include?

The BRF includes the identifying information from the ANT as well as:

- The approved safe and effective threshold values that are exceeded at the time and location of the transfer:
  - Wave height.
  - Sustained wind speed and wind direction.
  - Current velocity.
- Any safety issues that prevent pre-booming.
- Other factors that prevent pre-booming.