

Developing a Solid Waste Control Plan



For More Information

Contact your permit writer or the Solid Waste Management Program staff in Ecology's regional offices.

Central Regional Office

1250 Alder Street—Union Gap
509-575-2490

Eastern Regional Office

N. 4601 Monroe Street—Spokane
509-329-3400

Northwest Regional Office

3190 160th Ave SE—Bellevue
425-649-7000

Southwest Regional Office

300 Desmond Drive—Lacey
360-407-6300

Website

<https://ecology.wa.gov/Waste-Toxics/Solid-waste-litter/Solid-waste>

Special accommodations

To request ADA accommodation including materials in a format for the visually impaired, call Ecology at 360-407-6431 or visit <https://ecology.wa.gov/accessibility>.

People with impaired hearing may call Washington Relay Service at 711. People with speech disability may call TTY at 877-833-6341.

Who must file a Solid Waste Control Plan?

The Washington State Department of Ecology (Ecology) Water Quality Program requires certain facilities to create and submit a **Solid Waste Control Plan (SWCP)** if the mismanagement of non-hazardous solid waste generated by a facility could pollute waters of the State. The SWCP must address all solid waste generated by your facility **except** those properly designated and managed under Washington State's Dangerous Waste Regulations, Chapter 173-303 WAC.



What are your responsibilities?

You are responsible for the safe and legal management of solid waste resulting from your activities. Businesses typically manage common office wastes or municipal solid wastes through county or city solid waste collection systems. But other wastes—such as industrial waste water treatment sludge, boiler ash, or food processing wastes—usually require special handling and delivery to an approved facility operating in accordance with state and local solid waste requirements.



You are also responsible for preparing and understanding the details of your facility's SWCP and ensuring your staff follow the most current plan. Any proposed modifications to your Solid Waste Control Plan should be submitted to the Water Quality Program at least 30 days prior to the proposed date of implementation.

Where should you begin?

Step 1

♦ If you send solid waste OFF SITE for treatment, reuse, or disposal:

Confirm that the carrier and the recipient of the waste operate lawfully. Companies that accept solid waste for disposal, treatment, or reuse, must comply with local health department and state solid waste rules. If you are uncertain about the compliance status of a facility receiving your solid waste, contact the local health department with jurisdiction over the facility. Contact information for local health departments is online at:

<https://www.doh.wa.gov/AboutUs/PublicHealthSystem/LocalHealthJurisdictions>.

♦ If all of the solid waste is managed ON SITE:

Contact your local health department. Staff from the local health department or Ecology's Solid Waste Management Program can assist you with determining your facility's need for a solid waste permit.



More information is available from Ecology's Solid Waste staff. Regional phone numbers are listed on the front of this focus sheet. Ecology staff may also help you identify beneficial uses for your facility's solid waste as alternatives to disposal.

Step 2

Compile contact information for your facility and for any facility receiving your solid waste. Review the generation rates for each type of solid waste your facility produces. Include any other information that helps document your legal solid waste management practices.

Step 3

After you assemble all the necessary information, follow the outline of the Solid Waste Control Plan to develop, update, or modify your SWCP.

Basic Elements of a Solid Waste Control Plan

- ♦ Name and address of facility generating solid waste.
- ♦ Wastewater Discharge permit number
- ♦ Name, phone number, email (*optional*), and title for the facility's primary contact person.
- ♦ A list and estimated annual volume of each type of solid waste generated by the facility.
- ♦ A list of any solid waste permits issued for on-site management of solid waste.
- ♦ Description of methods of treatment/handling/disposal for each type of solid waste.
- ♦ Description of any contingency plans for solid waste handling.
- ♦ Name and contact information for each facility receiving your solid waste.

How will your Solid Waste Control Plan be reviewed?

After you submit the SWCP, Ecology staff will review it against state and local requirements. If changes are needed, Ecology will contact you with recommendations so your SWCP can be amended. Solid Waste Management Program staff will share their findings with the appropriate wastewater discharge permit writer within 30 days of receipt. Once Ecology accepts your SWCP, it becomes part of your wastewater discharge permit.

When do you file your Solid Waste Control Plan with Ecology?

Ecology includes a SWCP due date when it issues your water quality discharge permit. You must file your new or updated plan by the close of business on that date. Submit your SWCP in the same manner as you submit other documents required by your wastewater discharge permit. Any proposed modifications to the SWCP must be submitted to Ecology for review at least 30 days prior to implementation.