



ATTACHMENT A

Oil Spill Report Form

Reporting Party's Name: \_\_\_\_\_

Address/City/State \_\_\_\_\_

Phone \_\_\_\_\_

Responsible Party's Name (if known): \_\_\_\_\_

Address/City/State \_\_\_\_\_

Phone \_\_\_\_\_

Date of Spill: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_ Product Spilled: \_\_\_\_\_

Estimated Quantity: \_\_\_\_\_ Discharge Stopped or Contained? \_\_\_\_\_

Source or Cause of Spill (if known): \_\_\_\_\_

Actions Taken: \_\_\_\_\_

Injuries/Fatalities/  
Evacuations? \_\_\_\_\_

Environmental  
Damage: \_\_\_\_\_

List of Utensils  
Used: \_\_\_\_\_

Disposal Site/Facility  
for Used Absorbents: \_\_\_\_\_

Oil Spill Notifications

Table with 4 columns: Organization, Phone, Time Contacted, Case Number. Rows include 911, Marina Manager, Spill Response Contractor, U.S. Coast Guard, Washington Division of Emergency Management, WA Dept. of Ecology, WA State Dept. of Natural Resources, Local Fire Department, and Neighbors.

## ATTACHMENT B

### Response Equipment

If you are a Class 4 marina, WAC 172-180- 210 (1) requires you to keep enough spill response equipment on standby to clean up a spill of 25 gallons. You are required to inspect, maintain, and replace response equipment as needed and to keep a list of the locations of the response equipment on site.

This table provides a good tool to track this equipment.

Equipment	Quantity	Storage Location
Boom	200 ft (Class 4 requirement)	
Sorbent pads		
Shovels		
Buckets		
Protective Clothing		

### Oil Transfer Equipment

Equipment	Quantity	Storage Location
Boom	200 ft (Class 4 requirement)	
Sorbent pads		
Shovels		
Buckets		

