



Site Identification (ID) Form Instructions

Notifications Site ID and Addendum Instructions

Hazardous Waste and Toxics Reduction Program

Washington State Department of Ecology
Olympia, Washington

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¹ <https://ecology.wa.gov/contact>

² <https://ecology.wa.gov/accessibility>

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Including Instructions for Site ID Addendums

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DEPARTMENT OF
ECOLOGY
State of Washington

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Introduction

This guide will help you fill out the Site ID Form and its accompanying addendums.

Instructions

- Read all instructions before you complete the Site ID Form.
- Use blue or black ink.
- Complete sections 1–9.
- Mark all that apply to your company in section 10.
- Complete sections 11–12, if they apply.
- Complete sections 13–19, if they apply.
- Sign and date the form in section 20.
- Mail the original form to Ecology at the address at the top of the form.
- Include any completed addendums with the Site ID Form.

Ecology will only accept the original Site ID Form with a wet-ink signature. We will not accept copies, faxes, or emails.

Need help?

Call 1-800-874-2022 or email TurboWaste@ecy.wa.gov. We respond to phone calls and emails Monday–Friday, 8:00 a.m. to 4:00 p.m. (except during holidays).

1. Reason for Submittal

EPA/State ID Numbers are site-specific and cannot move with the business unless you are a transporter that doesn't generate dangerous waste.

You may use the [Hazardous Waste Facility Search tool](#)³ to check if an EPA/State ID Number already exists for your site. If it does, you may add this number to the form.

Check one of the following options as your reason for submittal:

- To provide **new notification** or an **updated notification** of regulated waste activity.
 - Check this box if your site **doesn't** have an EPA/State ID Number and will generate or manage regulated amounts of dangerous waste.
- To **reactivate** a site identification number.
 - Check this box if you want to reactivate a previously withdrawn EPA/State ID Number.

Effective date

Fill in the date that dangerous waste generation begins.

2. EPA/State ID Number

Leave this section blank if you are applying for a new EPA/State ID Number.

If you are reactivating an existing EPA/State ID Number, please enter the number.

If you are filling out a pre-printed Site ID form, Sections 2-9c are filled out for you. Use the right column to make any updates.

3. Site Name

Enter the name of your site (for example, your business name).

4. Site Location Information

This is the physical location of your site, where the waste is generated.

Enter the following site information:

- Site address (this cannot be a PO Box).
- Suite number (if it applies).
- City, state, and ZIP code.
- County and country.

³ <https://apps.ecology.wa.gov/hwsearch/SiteSearch.aspx>

5. Site Land Type

Check the box that best describes the land type of your site.

If you choose **other**, please provide more information in the comments section.

6. North American Industry Classification System (NAICS) Code

Your NAICS Code is your business classification and is typically found on your business license. This code tells us the general type of work your business does.

You can find your information on the [Department of Revenue website](#).⁴

7. Site Mailing Address

We may send announcements, reminders, and other important information to this address.

Enter the following site mailing information:

- Mailing address.
- Suite number (if it applies).
- City, state, and ZIP code.
- Country.

8. Site Contact

Assign one employee to be the contact for the site.

This person must be able to answer questions related to site visits and cannot be a contractor or consultant.

Enter the following required information:

- Name.
- Mailing address.
- Suite number (if it applies).
- City, state, and ZIP code.
- Email address.
- Phone number.

9a. Legal Owner

The legal owner is the individual, company, corporation, or agency who owns the business at the site and is the legal owner of the waste.

⁴ <https://secure.dor.wa.gov/home/>

Enter the following required information:

- Legal owner type.
 - Check the box that best describes the legal owner. If you choose **other**, please provide more information in the comments section.
- Name.
- Mailing address.
- Suite number (if it applies).
- City, state, and ZIP code.
- Email
- Phone number.
- Owner since date (this field is optional).

Note: if the name of the legal owner changes, you must send Ecology a signed paper notification. Please [contact us](#)⁵ for help.

9b. Land Owner

The land owner is the individual, company, corporation, or agency who owns the property.

Enter the following required information:

- Owner type.
 - Choose the box that best describes the landowner of your site. If you choose **other**, please provide more information in the comments section.
- Name.
- Mailing address.
- Suite number (if it applies).
- City, state, and ZIP code.
- Email.
- Phone number.
- Owner since date (this field is optional).

⁵ turbowaste@ecy.wa.gov

9c. Site Operator

The site operator is the individual, company, or agency who operates on this property.

Enter the following required information:

- Operator type.
 - Choose the box that best describes the site operator. If you choose **other**, please provide more information in the comments section.
- Name.
- Mailing address.
- Suite number (if it applies).
- City, state, and ZIP code.
- Email address.
- Phone number.
- Operator since date (this field is optional).

10. Dangerous Waste Activities

Answer questions 10a1 and 10a2. They are required for every business.

Mark all waste activities that apply to your site in questions 10a3–10d.

10a1. State generator of dangerous waste

Your [generator category](#)⁶ is based on how much dangerous waste you **generate per calendar month**.

Choose **one** of the following boxes on the form. If you are new to dangerous waste and haven't generated any waste at this site yet, estimate what you think your generator category will be.

For more information about generator categories, see [WAC 173-303-169](#)⁷ and our publications about generator categories:

- [Counting Dangerous Waste Under the Dangerous Waste Regulations](#).⁸
- [Guide to Dangerous Waste by Generator Category](#).⁹

⁶ <https://ecology.wa.gov/Regulations-Permits/Guidance-technical-assistance/Dangerous-waste-guidance/Dangerous-waste-basics/Generator-category>

⁷ <https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-169>

⁸ <https://apps.ecology.wa.gov/publications/SummaryPages/2004010.html>

⁹ <https://apps.ecology.wa.gov/publications/SummaryPages/2004018.html>

State large quantity generator (LQG)

Choose LQG if the site generates **any** of the following amounts in a calendar month:

- Greater than or equal to 2,200 pounds (lbs.) (1,000 kilograms [kg]) of dangerous waste that is not acute hazardous waste (AHW) or WT01 extremely hazardous waste (EHW).
- Greater than 2.2 lbs. (1 kg) of AHW and/or WT01 EHW.
- Greater than 220 lbs. (100 kg) of any residue or contaminated soil, water, or other debris resulting from the cleanup of a spill, into or on any land or water, of any AHW and/or WT01 EHW.

State medium quantity generator (MQG)

Choose MQG if the site generates **all** of the following amounts in a calendar month:

- Greater than 220 lbs. (100 kg) but less than 2,200 lbs. (1,000 kg) of dangerous waste that is not AHW and/or WT01 extremely hazardous waste (EHW).
- Less than or equal to 2.2 lbs. (1 kg) of AHW and/or WT01 EHW.
- Less than or equal to 220 lbs. (100 kg) of any residue or contaminated soil, water, or other debris resulting from the cleanup of a spill, into or on any land or water, of any AHW and/or WT01 EHW.

State small quantity generator (SQG)

Choose SQG if the site generates **all** the following amounts in a calendar month:

- 220 lbs. (100 kg) of dangerous waste that is not AHW and/or WT01 EHW.
- 2.2 lbs. (1 kg) of AHW and/or WT01 EHW.
- 220 lbs. (100 kg) of any residue or contaminated soil, water, or other debris resulting from the cleanup of a spill, into or on any land or water, of any AHW and/or WT01 EHW.

State no regulated waste generator (XQG)

Choose XQG if:

- Dangerous waste isn't generated.
- Your business transports or transfers waste, but doesn't generate waste.

10a2. Federal generator of hazardous waste

Your federal generator category is for data and biannual reporting purposes to the U.S. Environmental Protection Agency (EPA). All Washington state dangerous waste rules apply.

Choose **one** of the following boxes on the form. If you are new to dangerous waste and have not generated any waste at this site yet, estimate what you think your generator category will be.

Federal large quantity generator (LQG)

Choose LQG if the site generates **any** of the following amounts in a calendar month:

- 2,200 lbs. (1,000 kg) or more of non-acute Resource Conservation and Recovery Act (RCRA) hazardous waste, including quantities imported by importer site.
- More than 2.2 lbs. (1 kg) of any RCRA acute hazardous waste (AHW).
- More than 220 lbs. (100 kg) of residue or contaminated soil, waste, or other debris resulting from the cleanup of a spill, into or on any land or water, of any RCRA AHW.

Federal small quantity generator (SQG)

Choose SQG if the site generates **all** of the following amounts in a calendar month:

- Greater than 220 lbs. (100 kg) but less than 2,200 lbs. (1,000 kg) of non-acute hazardous waste.
- Less than or equal to 2.2 lbs. (1 kg) of AHW.
- Less than or equal to 220 lbs. (100 kg) of any residue or contaminated soil, water, or other debris resulting from the cleanup of a spill, into or on any land or water, of any AHW.

Federal very small quantity generator (VSQG)

Choose VSQG if the site generates **all** of the following in a calendar month:

- Less than or equal to 220 lbs. (100 kg) of hazardous waste.
- Less than or equal to 2.2 lbs. (1 kg) of AHW.
- Less than or equal to 220 lbs. (100 kg) of any residue or contaminated soil, waste, or other debris resulting from the cleanup of a spill, into or on any land or water, of any AHW.

Federal no regulated waste generator (NQG)

Choose NQG if:

- Hazardous waste isn't generated.
- Your business transports or transfers waste, but doesn't generate waste.

10a3. Short-term generator

We don't allow short-term generation in Washington state. The answer **no** is automatically reported to EPA for you.

10a4. U.S. importer of dangerous waste

Check this box if you receive any dangerous waste from a foreign country.

This waste is regulated according to [WAC 173-303-230\(1\) and \(2\)](#),¹⁰ but it may not be regulated in the country of origin.

Don't check this box if you import waste from another state into Washington.

10a5. Mixed waste generator (dangerous and radioactive)

Check this box if you generate, accumulate, or manage mixed radioactive waste.

Mixed waste contains both dangerous waste and source material,¹¹ special nuclear, or by-product material subject to the Atomic Energy Act of 1954 (42 U.S.C. 6903).

10a6. Transporter of dangerous waste

Transporter

Choose **transporter** if you physically move waste from one site to another by air, rail, highway, or water.

Transfer facility

Choose **transfer facility** if you're a transportation-related facility that holds, consolidates, or transfers manifested shipments of dangerous waste within ten days during the normal course of transportation.

Examples include:

- Loading docks
- Storage areas
- Piers
- Parking areas
- Buildings
- Other similar areas

10a7. Designated facility of dangerous waste

Check this box if:

- You're a designated facility (this doesn't apply to most generators).
- You have an Ecology Dangerous Waste (DW) Permit to treat, store, and/or dispose of dangerous waste at your site.

A DW permit is often referred to as a **Part A** or **Part B** Permit. The waste can be generated at your site or shipped to your facility from a different site. **Permitted storage of waste** isn't the same as generator waste accumulation.

¹⁰ <http://app.leg.wa.gov/WAC/default.aspx?cite=173-303-230>

¹¹ As defined by 42 U.S.C. 6903 (<https://www.govregs.com/uscode/42/6903>).

Don't check this box if you:

- Accumulate or treat your own waste on site without a DW permit.
- Are a business that recycles its own dangerous waste on site without storing.

10a8. Recycler of dangerous waste received from off site

This applies if you recycle waste received from off site. The recycling activity must be regulated under [WAC 173-303-120](#)¹² (this doesn't apply to most generators).

Check the boxes that indicate your activities:

- Store waste from off-site sources prior to recycling.
- Recycle waste from off-site sources without first storing the waste.

10a9. Exempt boiler or industrial furnace

Small quantity on-site burner exemption

Check this box if you burn small quantities of federal hazardous waste in an on-site boiler or industrial furnace in accordance with the conditions in [40 CFR 266.108](#).¹³

Smelting, melting, and refining furnace exemption

Check this box if you process hazardous wastes:

- In a smelting, melting, or refining furnace solely for metals recovery, as described in [40 CFR 266.100\(d\)](#).¹⁴
- To recover economically significant amounts of precious metals, as described in [40 CFR 266.100\(g\)](#).¹⁴
- In a lead recovery furnace to recover lead, as described in [40 CFR 266.100\(h\)](#).¹⁴

10a10. Underground injection control

Select this option if you have a registered underground injection well with Ecology's Water Quality Program. See [WAC 173-218](#).¹⁵

¹² <https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-120>

¹³ <https://www.govregs.com/regulations/40/266.108>

¹⁴ <https://www.govregs.com/regulations/40/266.100>

¹⁵ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-218>

10a11. Receives dangerous waste from off site

Check this box if you:

- Receive dangerous waste from another site as a commercial transaction.
- Are an LQG that receives waste for [consolidation](#).¹⁶

Don't check this box if you are a transfer facility.

10a12. Recognized trader

A recognized trader is a person based in the United States who arranges and facilitates movements of wastes destined for recovery or disposal operations. They purchase and sell waste in the United States and foreign facilities, or arrange for the export or import of waste.

If you meet the definition of a recognized trader, mark whether you are an importer or exporter.

10a13. Importer or exporter of spent lead acid batteries

Check whether you import or export spent lead acid batteries (SLABs).

For more information on regulatory requirements for SLABs, see [WAC 173-303-520](#).¹⁷

10b. Universal Waste Activities

Mark all universal waste activities that apply to your site in questions 10b1 and 10b2.

10b1. Large quantity handler of universal waste (LQHUW)

Check the applicable boxes if you **store** (accumulate) 11,000 pounds or more of universal waste (batteries, thermostats, and lamps calculated collectively) and/or accumulate more than 2,200 pounds of universal waste lamps at any time. See [WAC 173-303-573](#)¹⁸ or our [Guide to Universal Waste](#).¹⁹

If you **accumulate** universal waste as described above, check all that apply:

- Batteries as described in WAC 173-303-573(2).
- Mercury-containing equipment—including thermostats—as described in WAC 173-303-573(3).
- Lamps as described in WAC 173-303-573(5).

¹⁶ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-200>

¹⁷ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-520>

¹⁸ <https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-573>

¹⁹ <https://apps.ecology.wa.gov/publications/SummaryPages/2104017.html>

10b2. Destination facility for universal waste

Check this box if you are a destination facility for universal waste that treats, disposes, or recycles universal waste as described in WAC 173-303-573(2), (3), and (5). You must have a DW Permit for this activity.

Don't check this box if you are a:

- Facility that only accumulates universal waste.
- Small quantity handler of universal waste.

10c. Used Oil Activities

Used oil is any oil refined from crude oil or any synthetic oil that has been used and, as a result of such use, is contaminated by physical or chemical impurities.

Mark the boxes that apply to your facility in questions 10c1–10c4. See [WAC 173-303-515](https://www.wa.gov/wac/default.aspx?cite=173-303-515)²⁰ for more information.

10c1. Off-specification used oil burner

If you burn off-specification used oil fuel on site, check the types of combustion devices you use.

10c2. Used oil processor or re-refiner

If you process and/or re-refine used oil, mark the boxes that indicate your used oil activity.

Processor

Check **processor** if you use chemical or physical operations designed to produce lubricants or other used oil–derived products from used oil, or to make used oil more amenable for production of fuel oils.

Processing includes, but is not limited to:

- Blending used oil with virgin petroleum products.
- Blending used oils to meet the fuel specification.
- Filtration.
- Simple distillation.
- Chemical or physical separation.

²⁰ <https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-515>

Re-refiner

Check **re-refiner** if you produce lubricating oils and greases, industrial fuel, asphalt extender, gasoline, or other products from on- or off-specification used oil.

10c3. Used oil transporter

If you transport used oil and/or own or operate a used oil transfer facility, mark whether you are transporter or transfer facility.

Transporter

Check **transporter** if you:

- Transport used oil (except if [WAC 173-303-515\(6\)\(c\)](#)²¹ applies).
- Collect used oil from more than one generator and transport the collected oil.
- Are an owner or operator of a used oil transfer facility.

Used oil transporters may consolidate or aggregate loads of used oil for purposes of transportation.

Transfer facility

Check **transfer facility** if you are a transportation-related facility that holds shipments of used oil for more than 24 hours and less than 35 days under [40 CFR 279 Subpart F](#).²²

Examples include:

- Loading docks
- Storage areas
- Piers
- Parking areas
- Buildings
- Other similar areas

Transfer facilities that store used oil for more than 35 days are subject to regulation as used oil processors or re-refiners.

10c4. Used oil fuel marketer

If you are a used oil fuel marketer, mark whether you direct shipments or are the first to claim the used oil meets specifications in [WAC 173-303-515](#).²³

²¹ <https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-515>

²² https://www.govregs.com/regulations/title40_chapterI_part279_subpartF

²³ <https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-515>

10d1. Eligible Academic Entities with Laboratories

If you chose to participate in this activity, select your facility type:

- Eligible college or university.
- Teaching hospital that is owned by (or has a formal written agreement with) a college or university.
- Non-profit institute that is owned by (or has a formal written agreement with) a college or university.

You must notify Ecology of your intent to participate, see [WAC 173-303-235](#).²⁴

10d2. Withdrawing from the rule

If you want to withdraw from this rule and return to full regulation, check the second option to withdraw.

10e. State Required Information

Answer questions 10e1 and 10e2. They are required for every business.

Mark all state waste activities that apply to your site in questions 10e3–10e8.

10e1. Washington state tax registration (UBI) number

Enter the UBI number assigned to your business. You can find this on your Washington state business license. You can also find your information on the [Department of Revenue website](#).²⁵

Don't use your federal tax number.

10e2. How frequently do you generate dangerous waste?

Check the box that best describes how frequently **you generate** waste:

- Monthly: at least once each month.
- Batch: less frequently than once a month.
- Spill event: waste was generated due to spill or accidental release.
- Clean-up: remediation of past contamination.

Don't make a selection if you didn't generate waste and marked XQG and NQG in section 10a1 and 10a2.

²⁴ <https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-235%20>

²⁵ <https://secure.dor.wa.gov/home/>

10e3. Generator of special waste

Check this box if you manage special waste.

Special waste is state-only dangerous waste conditionally regulated by [WAC 173-303-073](#).²⁶ A waste must be fully designated before it can be identified as special waste and you must meet the conditions of the exclusion.

Small quantity generators must follow guidance described in our [Small Quantity Generators Treating Dangerous Waste](#)²⁷ publication.

Additional information can be found in our guide, [Focus on: Special Waste Exclusion](#).²⁸

10e4. Recycler of dangerous waste you generated on site

On-site recycling is using, reusing, or reclaiming a waste after it was generated. You must notify for this activity.

Check this box if you:

- Have waste that is recycled without prior accumulation.
- Accumulate waste on site before recycling.

Don't check this box if you send your waste off site to a treatment, storage, disposal, or recycling facility.

10e5. Permit by rule (PBR)

Check this box if you operate under the permit by rule regulation.

Refer to [WAC 173-303-802](#)²⁹ and our guide, [Focus on: Treating Dangerous Waste Under Permit by Rule](#),³⁰ for a list and description of permit by rule units, activities, and conditions.

10e6. Treatment by generator (TBG)

Check this box if you treat your own waste on site and you use accumulation tanks or containers according to standards in our [Focus on: Treatment by Generator](#)³¹ publication.

Small quantity generators (SQG), see our [Small Quantity Generators \(SQG\) Treating Dangerous Waste](#)³² publication.

If you checked this box, you must note the type of treatment in the comments section.

²⁶ <http://app.leg.wa.gov/WAC/default.aspx?cite=173-303-073>

²⁷ <https://apps.ecology.wa.gov/publications/SummaryPages/1404004.html>

²⁸ <https://apps.ecology.wa.gov/publications/SummaryPages/2104013.html>

²⁹ <http://app.leg.wa.gov/WAC/default.aspx?cite=173-303-802>

³⁰ <https://apps.ecology.wa.gov/publications/SummaryPages/2104014.html>

³¹ <https://apps.ecology.wa.gov/publications/SummaryPages/2004017.html>

³² <https://apps.ecology.wa.gov/publications/SummaryPages/1404004.html>

10e7. Transport your own waste

Check this box if you are a VSQG/SQG that transports your own dangerous waste off site.

10e8. Dangerous waste fuel activities

Check the type of waste fuel activities that apply to your site.

Remember, used oil fuels are product unless mixed with dangerous waste.

10e8a. Generator of dangerous waste fuel

Check if you generate:

- Dangerous waste fuel.
- Fuel that contains dangerous waste burned for energy recovery in a boiler or industrial furnace that isn't regulated as a dangerous waste incinerator.

10e8b. Generator who markets to a burner

Check if you send waste fuel directly to a burner.

10e8c. Other marketers

Check if you:

- Produce, process, or blend fuel from dangerous wastes.
- Distribute, but don't process or blend dangerous waste fuel.

Distributors may broker fuel by arranging for the final disposition of the fuel.

10e8d. Burner

If you burn dangerous waste fuel on site, choose the combustion device(s) you burn dangerous waste fuel in.

Utility boiler

A boiler used to produce electricity, steam, or heated or cooled air for sale.

Industrial boiler

An on-site boiler located at a facility engaged in a mechanical or chemical manufacturing process to transform substances into new products, including the component parts of products.

Industrial furnace

Any device that's an integral component of manufacturing processes and that uses thermal treatment to recover materials or energy.

For a complete list of devices see [WAC 173-303-040](https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-040).³³

³³ <https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-040>

11. Federally Regulated Hazardous Wastes

Don't fill out section 11 if your federal generator category is NQG.

Otherwise, enter any federal waste codes that apply to your waste. Federally regulated hazardous waste codes begin with D, F, K, P, or U. For example, D001, F003, or K041. Use the comments section if you need additional room.

If you have not [designated your waste](#),³⁴ you may estimate your waste codes until you complete a designation.

12. State Regulated Dangerous Wastes

Don't fill out section 12 if your state generator category is XQG.

Enter any state-regulated dangerous waste codes that apply to your waste. These waste codes begin with W. For example, WT02, WSC2, or WPCB.

13. Episodic Generation

Check this box if you intend to manage waste using the episodic generation rule. You must also fill out the [addendum for episodic generation](#).³⁵ You **must** submit the Site ID form and the addendum together.

For more information on the regulatory requirements for participating in or withdrawing from the episodic generation rule, see [Appendix A. Episodic Generation Addendum Instructions](#).

14. LQG Consolidation of State SQG Dangerous Waste

Check this box if you are an LQG that receives waste from qualifying generators.

You must also do the following:

- Select 10a11, receives dangerous waste from off site.
- Complete the [LQG Consolidation of State SQG Dangerous Waste Addendum form](#).³⁶

Don't check this box if you're a health care facility operating under [WAC 173-303-555](#)³⁷ and are consolidating dangerous waste pharmaceuticals from qualifying facilities.

For more information on the regulatory requirements for participating in LQG consolidation of State SQG dangerous waste rule, see [Appendix C. LQG Consolidation of State SQG Dangerous Waste Addendum Instructions](#).

³⁴ <https://ecology.wa.gov/Designation>

³⁵ <https://apps.ecology.wa.gov/publications/SummaryPages/ECY070602.html>

³⁶ <https://apps.ecology.wa.gov/publications/summarypages/ecy070603.html>

³⁷ <https://apps.leg.wa.gov/wac/default.aspx?cite=173-303-555>

15. LQG Site Closure of a Central Accumulation Unit or Entire Facility

Check this box if you are participating in a central accumulation unit or entire facility LQG site closure. You must submit this notification at least 30 days prior to closing.

For more information on the regulatory requirements, see [WAC 173-303-200\(12\)](#).³⁸

15a. Closure type

Check the box that indicates if you are closing your central accumulation unit or the entire facility.

15b. Date closed

Enter the date that the site will be closed.

15c. Requesting new closure date

Only enter a date in this box if you previously notified of a closure but need to change the date your site will close. You must notify within 75 days from your closure date.

If requesting a new closure date, you must include a reason in the comment section.

15d. Compliance

Check the box that indicates if your site is in compliance with the closure performance standards or not. See [WAC 173-303-200](#)³⁹ for more information.

15e. Will close as a landfill

Fill out this section if your site doesn't meet the closure requirements. Check the box that best describes your closure method.

16. Notification of Hazardous Secondary Material (HSM) activity

Check this box if you petitioned Ecology for and received a variance.

If you received a variance, request and complete the [HSM Addendum form](#).⁴⁰

For more information on the regulatory requirements for HSM activities, see [Appendix D. Hazardous Secondary Materials \(HSM\) Addendum Instructions](#).

³⁸ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-200>

³⁹ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-200>

⁴⁰ turbowaste@ecy.wa.gov

17. Electronic Manifest Broker

Check if you use EPA's electronic manifest system to obtain, complete, and transmit an electronic manifest format supplied by the EPA electronic manifest system under a contractual relationship with a dangerous waste generator.

Otherwise, check **leave blank**.

18a. Pharmaceutical Activities

Select your facility type if you manage dangerous waste under the Pharmaceutical Requirements [WAC 173-303-555](#).⁴¹

- Health care facility
- Reverse distributor

Find additional information in our [Dangerous Waste Pharmaceuticals Guide](#)⁴² or on our [pharmaceutical waste webpage](#).⁴³

18b. Withdrawing from the requirements

Health care facility

If you previously notified as a health care facility and are no longer subject to the requirements of WAC 173-303-555, select **withdraw**.

Reverse distributor

If you previously notified that you are a reverse distributor, you may **not** withdraw from this rule.

If your facility is no longer a reverse distributor, you must withdraw your EPA/State ID Number. Find further details in the [Dangerous Waste Annual Reporting Instructions](#).⁴⁴

19. Comments

Use this section to explain any information you provided on your form. Please reference the section number of the form that your comment applies to.

Remember, if you selected **treatment by generator (TBG)** in 10e6, a comment is required. Please enter the treatment method.

⁴¹ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-555>

⁴² <https://apps.ecology.wa.gov/publications/SummaryPages/2004049.html>

⁴³ <https://ecology.wa.gov/PharmaWaste>

⁴⁴ <https://apps.ecology.wa.gov/publications/SummaryPages/2004056.html>

20. Certification

An authorized representative for your site must sign the Site ID Form. Send the original signed form to Ecology. Ecology will return all Site ID Forms that don't have a wet ink signature.

- An authorized representative, as defined in [WAC 173-303-040](https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-040),⁴⁵ is the person responsible for the overall operation of a facility or an operational unit (part of a facility). For example, the plant manager, superintendent, or an employee of the company of equivalent responsibility.
- Permitted designated facilities should refer to [WAC 173-303-810\(12\)](https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-810)⁴⁶ for guidance on how to designate an appropriate representative.

A contracted consultant does not qualify as an authorized representative.

⁴⁵ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-040>

⁴⁶ <https://app.leg.wa.gov/WAC/default.aspx?cite=173-303-810>

Appendix A. Episodic Generation Addendum Instructions

Fill out the [Episodic Generation Addendum](#)⁴⁷ if you are an MQG or SQG site. You must also check the box in Section 13 of your Site ID Form.

Planned events: you must submit notification at least 30 days before the event begins. However, we recommend allowing 60 days so we can make sure the form is properly completed.

Unplanned events: you must begin with a fax or email to your regional office within 72 hours of the event. After the initial communication, you must follow the same steps as a planned event. You must submit the paper documents within 30 days of the beginning of your unplanned event.

For more information on the regulatory requirements for participating in the episodic generation rule, see:

- [WAC 173-303-173](#).⁴⁸
- Our publication, [Focus on: Episodic Generation](#).⁴⁹
- Our [episodic generation of dangerous waste webpage](#).⁵⁰

All of the following information is required on this addendum. We may reject and return addendums with missing information, delaying your event.

EPA/State ID Number

Enter your EPA/State ID Number.

If this addendum is included with your application for a new EPA/State ID Number, leave this section blank.

Is this your first or second event within the calendar year?

Choose the box that applies to your site.

If this is your second event you must complete a [Second Event Petition Form](#)⁵¹ or [contact your regional office](#)⁵² for technical assistance.

⁴⁷ <https://apps.ecology.wa.gov/publications/summarypages/ecy070602.html>

⁴⁸ <https://app.leg.wa.gov/wac/default.aspx?cite=173-303-173>

⁴⁹ <https://apps.ecology.wa.gov/publications/SummaryPages/1904019.html>

⁵⁰ <https://ecology.wa.gov/EpisodicGeneration>

⁵¹ <https://apps.ecology.wa.gov/publications/summarypages/ecy070611.html>

⁵² <https://ecology.wa.gov/contact>

Reason

Choose the type and reason for the episodic event.

Emergency contact information

Enter the first and last name of the person that should be contacted if there's an emergency. Provide the emergency contact's phone number and email address.

Proposed start date

Enter the proposed date that the episodic event will begin. This date must be one of the following:

- At least 30 days after the certification date on the Site ID Form for a **planned** event.
- The date of when the **unplanned** event happened.

Proposed end date

Enter the date that the episodic event will end. This event must be within 60 days of the proposed start date.

Waste stream information

Enter the information requested for each of the waste streams included in the episodic event. Make copies of continuation sheet if you need more space. All fields are required.

Description of waste

Enter a description of the waste stream. This description helps you identify your waste streams. Include things like:

- General type
- Source
- Type of hazard
- Generic name

Estimated quantity

List the estimated weight in pounds.

Federal waste codes

List any federal waste codes here. Federal waste codes begin with a P, U, F, K, or D. They are described in [WAC 173-303-090](https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-090),⁵³ [-9903](https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-9903),⁵⁴ and [-9904](https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-9904).⁵⁵ You may estimate your waste codes until you complete a designation.

⁵³ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-090>

⁵⁴ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-9903>

⁵⁵ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-9904>

State waste codes

List any state-only waste codes here. State-only waste codes begin with a W. They are described in [WAC 173-303-104](#).⁵⁶ You may estimate your waste codes until you complete a designation.

⁵⁶ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-104>

Appendix B. Withdrawing your Episodic Event Instructions

To withdraw your event, you must fill out and mail us the [Episodic Event Withdraw Form](#).⁵⁷ This **must be post marked prior to your event end date.**

Reasons to withdraw may include:

- A test reveals that the episodic waste is not dangerous waste.
- You have a major change in project timeline.
- You encounter other unforeseen circumstances that result in cancellation or postponement of the event.
 - A subsequent unplanned event may be an option in this situation. Contact your [regional compliance inspector](#)⁵⁸ to discuss.

Facility information

Enter your EPA/State ID Number and facility name.

Episodic event information

Enter the original start and end dates of your event.

Describe the reason for withdrawing the event.

Certification

An authorized representative for your site must sign the form. Send the original signed form to Ecology. Ecology will return all forms that don't have a wet ink signature.

- An authorized representative, as defined in [WAC 173-303-040](#),⁵⁹ is the person responsible for the overall operation of a facility or an operational unit (part of a facility). For example, the plant manager, superintendent, or an employee of the company of equivalent responsibility.

A contracted consultant doesn't qualify as an authorized representative.

⁵⁷ <https://apps.ecology.wa.gov/publications/SummaryPages/ECY070656.html>

⁵⁸ <https://ecology.wa.gov/About-us/Contact-Us/Regional-contacts>

⁵⁹ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-040>

Appendix C. LQG Consolidation of State SQG Dangerous Waste Addendum Instructions

You must fill out the [LQG Consolidation of SQG Waste Addendum](#)⁶⁰ if you:

- Are an LQG that receives waste for consolidation.⁶¹
- Checked the box in Section 14 on your Site ID Form.
 - You must also check Section 10a11, receives dangerous waste from off site.

All information is required on this form. We may reject and return forms missing information, delaying your consolidation program.

Make copies of the continuation sheet if you need more space.

EPA/State ID Number

Enter your site's EPA/State ID Number.

Small quantity generator sites

Enter the requested information about each site that you will receive waste from.

EPA/State ID Number

Enter the EPA/State ID Number for each site that you will receive waste from. Enter N/A for sites that don't have an active EPA/State ID Number.

Site name

Enter the site name. The site name is typically the name of the business operating the site.

Site street address

Enter the physical location of each site you will receive waste from.

Site contact information

Enter the contact information for the person responsible for the dangerous waste activities for each site.

⁶⁰ <https://apps.ecology.wa.gov/publications/summarypages/ecy070603.html>

⁶¹ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-200>

Appendix D. Hazardous Secondary Materials (HSM) Addendum Instructions

You must fill out this form if you checked the box in Section 16 on your Site ID Form. To get a copy of the HSM Addendum, call 1-800-874-2022 or [email us](#).⁶²

For more information on the regulatory requirements for HSM activities, see [WAC 173-303-017 \(5\)](#).⁶³

EPA/State ID Number

Enter your site's EPA/State ID Number.

Reason for notification

Choose the option to indicate if your facility is currently, will begin, or stopped managing HSM.

Effective date

Enter the date that the facility is currently, will begin, or stopped managing HSM.

Description of excluded HSM activity

Fill out the chart to describe your HSM activity. Don't include any information about your hazardous wastes.

Use the continuation sheet on the next page if you need to report more HSM activities. Attach additional pages if you need more space.

Facility code

The facility code describes the variance from the classification as a solid waste. Allowable codes are:

- **14—Materials that are accumulated speculatively:** This code applies if you operate under an approved variance for materials that are accumulated speculatively without sufficient amounts being recycled.
- **15—Materials that are reclaimed and then reused within the original production process:** This code applies if you operate under an approved variance for materials that were reclaimed and reused within the original production process in which they were generated.

⁶² turbowaste@ecy.wa.gov

⁶³ <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-017>

- **16—Materials that are partially reclaimed:** This code applies if you operate under an approved variance for materials that were reclaimed, but must be reclaimed further before they are completely recovered.
- **99—State-only dangerous materials:** This code applies if you operate under an approved variance for materials not regulated as RCRA hazardous waste⁶⁴ that are also an effective substitute for a commercial product or raw material.

Waste codes

Enter the federal and state waste codes that describe your material if managed as a dangerous waste.

Estimated short tons

Enter the amount of materials to be managed under this variance. Enter the amount in short tons. To convert your waste from pounds to short tons, divide pounds by 2,000.

Actual short tons

This field is for annual reporting only. **Don't** fill out this field.

Land-based unit code

We report your land-based unit code to EPA as N/A for you. Washington state doesn't allow HSM management in land-based units.

Comments

Use this section to provide any information that you believe we need to know about your HSM.

⁶⁴ As defined in WAC 173-303-040: <https://apps.leg.wa.gov/WAC/default.aspx?cite=173-303-040>.

Appendix E. Related Information

Annual reporting publications and forms

- Form ECY 070-133: [Notification of Dangerous Waste Site Identification \(ID\) Form](#)⁶⁵
- Form ECY 070-602: [Site ID Form Addendum: Episodic Generation](#)⁶⁶
- Form ECY 070-603: [Site ID Form Addendum: Large Quantity Generator Consolidation of Small Quantity Generator Waste](#)⁶⁷
- Form ECY 070-656: [Episodic Event Withdraw Form](#)⁶⁸
- Publication 19-04-017: [Setting Up Your TurboWaste Account](#)⁶⁹
- Publication 20-04-056: [Dangerous Waste Annual Reporting Instructions](#)⁷⁰

Dangerous waste management publications

- Publication 14-04-004: [Small Quantity Generators Treating Dangerous Waste](#)⁷¹
- Publication 19-04-019: [Focus on: Episodic Generation](#)⁷²
- Publication 20-04-010: [Counting Dangerous Waste Under the Dangerous Waste Regulations](#)⁷³
- Publication 20-04-016: [Focus on: Large Quantity Generator Consolidation of Small Quantity Generator Dangerous Waste](#)⁷⁴
- Publication 20-04-017: [Focus On: Treatment by Generator](#)⁷⁵
- Publication 20-04-018: [Guide to Dangerous Waste by Generator Category](#)⁷⁶
- Publication 21-04-013: [Focus on: Special Waste Exclusion](#)⁷⁷
- Publication 21-04-017: [Guide to Universal Waste](#)⁷⁸

⁶⁵ <https://apps.ecology.wa.gov/publications/SummaryPages/ECY070133.html>

⁶⁶ <https://apps.ecology.wa.gov/publications/SummaryPages/ECY070602.html>

⁶⁷ <https://apps.ecology.wa.gov/publications/summarypages/ecy070603.html>

⁶⁸ <https://apps.ecology.wa.gov/publications/SummaryPages/ECY070656.html>

⁶⁹ <https://apps.ecology.wa.gov/publications/SummaryPages/1904017.html>

⁷⁰ <https://apps.ecology.wa.gov/publications/SummaryPages/2004056.html>

⁷¹ <https://apps.ecology.wa.gov/publications/SummaryPages/1404004.html>

⁷² <https://apps.ecology.wa.gov/publications/SummaryPages/1904019.html>

⁷³ <https://apps.ecology.wa.gov/publications/SummaryPages/2004010.html>

⁷⁴ <https://apps.ecology.wa.gov/publications/SummaryPages/2004016.html>

⁷⁵ <https://apps.ecology.wa.gov/publications/SummaryPages/2004017.html>

⁷⁶ <https://apps.ecology.wa.gov/publications/SummaryPages/2004018.html>

⁷⁷ <https://apps.ecology.wa.gov/publications/SummaryPages/2104013.html>

⁷⁸ <https://apps.ecology.wa.gov/publications/SummaryPages/2104017.html>

Appendix F. Acronyms

We included acronyms below to help you navigate the terms and concepts for the sole purpose of completing your Site ID Form.

Common acronyms

Acronym	Meaning
ADA	Americans with Disabilities Act
AHW	Acutely hazardous waste
CFR	Code of Federal Regulations
DW	Dangerous waste
EHW	Extremely hazardous waste
EPA	U.S. Environmental Protection Agency
ESA	Electronic Signature Agreement
HSM	Hazardous secondary material
HWTR	Hazardous waste and toxics reduction program
ID	Identification
LQG	Large quantity generator
LQHUW	Large quantity handler of universal waste
MQG	Medium quantity generator
NAICS	North American Industry Classification System
NQG	Not a generator
QEL	Quantity exclusion limit
RCRA	Resource Conservation and Recovery Act
SAW	SecureAccess Washington
SLABs	Spent lead acid batteries
SQG	Small quantity generator
TBG	Treatment by generator
UBI	Unified Business Identifier
UIC	Underground injection control
VSQG	Very small quantity generator (this is a federal term)
WAC	Washington Administrative Code
XQG	No-waste generator