

# Focus on: Coordinated Permit Process (CPP)

## Description and Guidance

### Pre-application Phase

1. Project proponent contacts Ecology at [cleanenergy@ecy.wa.gov](mailto:cleanenergy@ecy.wa.gov) to initiate the pre-application phase of the process and submit any available materials.
2. Ecology requests a meeting with proponent to discuss the project and the coordinated process.
3. Proponent provides Ecology any additional information to adequately describe the proposed project.
4. Ecology gathers input on substantive issues, level of environmental review, and additional information required.

### Ecology's 60-day Initial Assessment

1. Ecology reaches out to potential participating state and local agencies to review available materials. If federal or Tribal permits are required, Ecology will contact federal agencies and Tribes to participate.
2. Ecology determines if the project is eligible to participate in the CPP.
3. After the eligibility determination, Ecology posts project materials online.
4. Ecology notifies and offers to discuss the project with DAHP, WDFW, and federally recognized Tribes potentially impacted by the project. Ecology will provide information on location, scope of the project, project details, and other publicly available materials.

### Work Plan Development

1. Ecology schedules a kick-off meeting to discuss and draft a work plan with the proponent and participating agencies. This meeting must be scheduled within 30 days of the eligibility determination.
2. Ecology creates the cost reimbursement agreement (CRA) which will fund the work of participating agencies.
3. Project proponent signs final CRA before the work plan begins.

### Work Plan Implementation

1. Ecology posts the work plan and publicly available materials online.
2. Participating agencies begin implementing the work plan.
3. Ecology coordinates with participating agencies and the proponent for environmental review and permitting. Tribes may submit a summary of issues, questions, concerns, or statements about the project to Ecology.
4. Ecology must identify overburdened communities which may be affected. We will verify they have been meaningfully engaged by participating agencies in a timely manner. We will also verify that comments have been considered in determining impacts.

5. Ecology will be the liaison for participating agencies and Tribes and the proponent during SEPA environmental review, permit pre-application discussions, permit drafting, EIS public comment periods, and potential permit issuance.
6. Ecology amends the work plan when the project changes or new information is received.

### Coordinated Process Ends

The coordinated process ends when the potential permits have been issued.



Clean Energy Coordination Section  
[Cleanenergy@ecy.wa.gov](mailto:Cleanenergy@ecy.wa.gov)  
(360) 407-6600



To request an ADA accommodation, contact Ecology by phone at 360-407-6600 or email at [ecyadacoordinator@ecy.wa.gov](mailto:ecyadacoordinator@ecy.wa.gov), or visit <https://ecology.wa.gov/accessibility>. For Relay Service or TTY call 711 or 877-833-6341.