

## Class 1 and 2 Facility Training and Certification Program

The Department of Ecology requires Class 1 and 2 facilities to have a Training and Certification Program (T&C Program) to ensure Persons in Charge (PIC) have knowledge of spill prevention techniques, oil transfer operations, and environmental awareness. Each PIC must hold a certification indicating successful completion of the T&C Program. Proof of certification for the PIC must be readily available at every regulated transfer.

### Who needs to be certified under the T&C Program?

All supervisory and operations personnel identified in WAC 173-180-510 or 511.

### What training must a new employee receive for their T&C Program certification?

New employees must receive training on:

- Oil handling, transfer, and monitoring operations;
- Operating procedures and checklists specific to their job function;
- Awareness of inspection and preventative maintenance procedures;
- Awareness of oil spill impacts;
- Major components of the operations manual;
- Major components of the response plan;
- Safe use and handling of response equipment;
- Decision making for abnormal operating events and emergencies;
- Routine and emergency communication procedures;
- Applicable oil spill response laws and regulations;
- Drug and alcohol use awareness.

#### References:

[WAC 173-180-520](https://app.leg.wa.gov/WAC/default.aspx?cite=173-180-520):<sup>1</sup> Class 1 and 2 facilities—Minimum criteria for certification programs.

[WAC 173-180-511](https://app.leg.wa.gov/WAC/default.aspx?cite=173-180-511):<sup>2</sup> Class 2 facility—Training requirements.

[WAC 173-180-510](https://app.leg.wa.gov/WAC/default.aspx?cite=173-180-510):<sup>3</sup> Class 1 facility—Training requirements.

### What are the testing requirements for new employees?

New employees must complete a written or oral examination on the training topics listed above as

well as a practical evaluation. After the PIC completes the training, examination, and practical evaluation, the company issues the PIC a certification that shows they are now certified.

### What annual continuing education is required for existing employees?

- A review and analysis of oil spills that occurred during the past year for causal factors and lessons learned;
- A refresher training on emergency spill prevention procedures; and
- A refresher training on spill cleanup and recovery operations.

### What must a PIC do to be recertified after 3 years?

PICs must complete an examination and a practical evaluation to test the competencies learned in the initial T&C certification. After the PIC completes the examination and evaluation, the company must verify that the annual continuing education requirements were completed over the previous 3 years.

### What is readily available evidence of certification?

Documentation on a certificate, a card, or a list of names noting certification status and recertification expiration dates.

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<sup>1</sup> <https://app.leg.wa.gov/WAC/default.aspx?cite=173-180-520>

<sup>2</sup> <https://app.leg.wa.gov/WAC/default.aspx?cite=173-180-511>

<sup>3</sup> <https://app.leg.wa.gov/WAC/default.aspx?cite=173-180-510>