

Air Quality Burn Permit System (AQBPS) Quick Guide

1 Log in to Secure Access Washington (SAW)



- Create or sign into your SAW account secureaccess.wa.gov
- Click “My Services,” then select “Add Service”
- Add “Air Quality Application Portal” to your account
- Return to “My Services” and select “Air Quality Application Portal”

2 Use the Air Quality Application Portal



- Enter your contact information to create a profile in the Air Quality Application Portal
- Under the “Actions” column, add Air Quality Burn Permit System (AQBPS)
- Select “Go to AQBPS” in your list of applications

3 Log in to Air Quality Burn Permit System (AQBPS)



- Select “new application” and expand the boxes to find out which permit you need
- Some permits have a flat fee or are free. Others can vary depending on burn quantities
- Click “Start Application” when you find the right permit

4 Fill out a burn permit application



- If you are the person doing the burning, make sure your contact information is correct
 - If you are applying for someone else, add their contact information
- When prompted, use the interactive map to mark the burn area
 - Use “Find address or place” (top right) and drawing tools (bottom left)
 - Finish one location on the following “Application Details” page before adding another
 - If you already have a map, choose “Use manual location” or attach it to the “Application Details” page
- Click “Review application” when you have completed the form
- Do a final review, then sign electronically to submit
- The permitting authority will review your application
- Check your email for confirmation and payment instructions (if needed)

Contact the burn team

Central Regional Office
agburnteamcro@ecy.wa.gov

Eastern Regional Office
agburnteamero@ecy.wa.gov

Find more information: ecology.wa.gov/agburn#info



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To request an ADA accommodation, email taylor.vancise@ecology.wa.gov, call 360-688-8070, or dial 711 to call through the Washington Telecommunications Relay for services like text telephone (TTY). Visit ecology.wa.gov/ADA for more accessibility information.