



# Notice of Intent

## To Continue/Obtain Coverage Under the New General Permit for Biosolids Management

**You must complete and submit this form by March 9<sup>th</sup>, 2020.**

### Purpose of this NOI

The current General Permit for Biosolids Management expires on September 4th, 2020. Ecology is issuing a new General Permit for Biosolids Management that will take effect after the current permit expires. The new permit will remain in effect for five years. **All facilities required to be covered under the state biosolids permit program must complete and submit this NOI by the deadline** (WAC 173-308-310(5)(a)) **in order to continue uninterrupted permit coverage.** Completion of this form includes signature by the facility's *Responsible Official* (generally *not* the operator).

### Failure to Respond

If you fail to submit a completed NOI by the deadline, your permit coverage will expire on September 4th, 2020. If your coverage expires, all activity must stop, you will be required to submit a new application, meet all associated administrative requirements, and **pay an additional permit review fee (currently \$2,868.28)** as well as the cost of additional public notice.

### Who Needs to Respond?

- All facilities that engage in the treatment, storage, land application, or disposal of septage and/or biosolids as authorized by chapter 173-308 WAC.
- All publicly owned wastewater treatment works required to have NPDES or State Waste Discharge permits by the Ecology Water Quality program.
- All privately owned wastewater treatment works that treat only domestic sewage with no industrial component.
- All compost facilities that use biosolids as a feedstock unless approved for a solid waste permit only, under WAC 173-308-310(1)(a).
- Any treatment works treating domestic sewage or designated as such, as defined in WAC 173-308-080.

**DEADLINE: You must complete and submit this form to Ecology by March 9th 2020.**

**See Submission Instructions below for further information.**

This form is also available online at:

(<https://fortress.wa.gov/ecy/publications/SummaryPages/ECY070300.html>)

## Questionnaire

Please check the boxes to answer the following questions about your facility operations.

#	Question	Answer
1	Do you operate an incinerator?	<input type="checkbox"/> Yes. <b>Skip to Facility Information section.</b> <input type="checkbox"/> No. Continue to 2.
2	Do you ONLY send biosolids to another permitted facility for further treatment OR disposal? (This does not include sending to Beneficial Use Facilities, but does include sending to other treatment works, composters, incinerators, and landfills.)	<input type="checkbox"/> Yes. <b>Skip to Facility Information section.</b> <input type="checkbox"/> No. Continue to 3.
3	Do you treat, store, land apply, or dispose of ONLY septage? (If you accept biosolids from wastewater treatment plants, answer “No”, and continue to question 4.)	<input type="checkbox"/> Yes. <b>Skip to Facility Information section.</b> <input type="checkbox"/> No. Continue to 4.
4	Do you operate a Beneficial Use Facility (BUF) that does not treat, but ONLY land applies biosolids generated from other sources?	<input type="checkbox"/> Yes. <b>Skip to Facility Information section.</b> <input type="checkbox"/> No. Continue to 5a.
5a	Do you operate a lagoon?	<input type="checkbox"/> Yes. Continue to 5b. <input type="checkbox"/> No. Continue to 6a.
5b	Will you need to remove solids from your lagoon before September 2025?	<input type="checkbox"/> Yes. <b>Skip to Facility Information section.</b> <input type="checkbox"/> No. <b>Skip to Facility Information section.</b>
6a	Do you treat biosolids or a mixture of biosolids and septage (but not ONLY septage) and send to a Beneficial Use Facility (BUF)?	<input type="checkbox"/> Yes. <b>Skip to Facility Information section.</b> <input type="checkbox"/> No. Continue to 6b.
6b	Do you land apply non-Exceptional Quality biosolids, not JUST septage, at a site specifically approved for your facility ONLY? (This does not include facilities that send to a Beneficial Use Facility)	<input type="checkbox"/> Yes. <b>Skip to Facility Information section.</b> <input type="checkbox"/> No. Continue to 7.
7	Do you prepare exceptional quality biosolids to be sold, given away, or applied to the land?	<input type="checkbox"/> Yes. <b>Continue to Facility Information section.</b> <input type="checkbox"/> No. <i>If you have not been previously directed to complete the facility information and you answer “No” here, please contact your regional biosolids coordinator for assistance.</i>

## Facility Information

Please provide complete and accurate information below by March 9th, 2020 to ensure continuing coverage under the state biosolids general permit system.

**Name of Facility:** \_\_\_\_\_

**Owner:** \_\_\_\_\_

**Ownership Status:**  State     Local     Private     Federal     Tribal     Other: \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Permit Number:** \_\_\_\_\_

Primary Contact	Responsible Official
<b>Name:</b>	<b>Name:</b>
<b>Title:</b>	<b>Title:</b>
<b>Mailing Address:</b>	
<b>Phone:</b>	<b>Phone:</b>
<b>Email:</b>	<b>Email:</b>

Further explanation of Responsible Official vs. Primary Contact at this link:

(<https://ecology.wa.gov/Waste-Toxics/Reducing-recycling-waste/Organic-materials/Biosolids>)

Billing Contact	Other Contact, if Applicable. (Specify Contact Type: _____)
<b>Name:</b>	<b>Name:</b>
<b>Title:</b>	<b>Title:</b>
<b>Mailing Address:</b>	<b>Mailing Address:</b>
<b>Phone:</b>	<b>Phone:</b>
<b>Email:</b>	<b>Email:</b>

Facility Information Continued

**Certification Statement**

*"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."*

\_\_\_\_\_  
**Signature of Responsible Official**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

Must be signed by the **Responsible Official**; see WAC 173-308-310(10)(a).

**Submission Instructions**

Please note, you **MUST** submit multiple copies, and deadlines vary depending on submission format.

Deadlines by submission type:

By **Mail**: Postmarked no later than 11:59 PM Monday March 9th, 2020.

In **Person**: Delivered to office no later than 5:00 PM Monday March 9th, 2020.

By **Email** (when acceptable, see submission instructions below): Received no later than 11:59 PM Monday March 9th, 2020.

<b>Submission Type</b>	<b>Location</b>
<b>Original Hard Copy</b>	<b>Regional Office</b> (see regional contact and address information below)
<b>Copy</b> (electronic preferred)	Other regions where your biosolids, sewage sludge, or septage will be treated, stored, disposed, or land applied. (see regional contact and address information below)
<b>Copy</b> (electronic preferred)	<b>Headquarters Office</b> (see Region Contact Information and Addresses table below.)
<b>Copy</b> (electronic preferred)	You <b>MUST</b> send a copy to <b>Local Health Jurisdictions</b> where your biosolids, sewage sludge, or septage will be treated, stored, disposed, or land applied, unless the Health Jurisdiction has declined to receive a copy.

Submission Instructions Continued

**Region Contact Information and Mailing Addresses**

<b>Region</b>	<b>Contacts</b>	<b>Mailing Address</b>
<b>Northwest</b>	Amber Corfman <a href="mailto:Amber.corfman@ecy.wa.gov">Amber.corfman@ecy.wa.gov</a> 360-255-4406	Department of Ecology-SWM Program 913 Squalicum Way #101 Bellingham, WA 98225
<b>Southwest</b>	Shawnté Greenway <a href="mailto:Shawnte.greenway@ecy.wa.gov">Shawnte.greenway@ecy.wa.gov</a> 360-407-6055	Department of Ecology-SWM Program PO Box 47775 Olympia, WA 98504-7775
<b>Central</b>	Peter Severtson <a href="mailto:Peter.severtson@ecy.wa.gov">Peter.severtson@ecy.wa.gov</a> 509-379-4737 <b>*Biosolids Facilities ONLY in Central Region</b>	Department of Ecology-SWM Program 1250 W Alder Street Union Gap, WA 98903-0009
	Canming Xiao <a href="mailto:Canming.xiao@ecy.wa.gov">Canming.xiao@ecy.wa.gov</a> 509-575-2842 <b>*Septage Facilities ONLY for Benton, Kittitas, Klickitat and Yakima counties.</b>	
	Terri Costello <a href="mailto:Terri.costello@ecy.wa.gov">Terri.costello@ecy.wa.gov</a> 509-329-3579 <b>*Septage Facilities ONLY for Chelan, Douglas and Okanogan counties.</b>	
<b>Eastern</b>	Betty Ann Bickner <a href="mailto:Bettyann.bickner@ecy.wa.gov">Bettyann.bickner@ecy.wa.gov</a> 509-329-3505 <b>*All facilities in Grant Ferry, Lincoln, Pend Oreille, Spokane and Stevens counties.</b>	Department of Ecology-SWM Program N 4601 Monroe, Spokane, WA 99205-1295
	Terri Costello <a href="mailto:Terri.costello@ecy.wa.gov">Terri.costello@ecy.wa.gov</a> 509-329-3579 <b>*All facilities in Adams, Asotin, Columbia, Garfield, Franklin, Walla Walla, and Whitman counties</b>	
<b>Headquarters</b>	Emily Kijowski <a href="mailto:Emily.kijowski@ecy.wa.gov">Emily.kijowski@ecy.wa.gov</a> 360-407-6707 <b>*All facilities in Washington</b>	Department of Ecology-SWM Program PO Box 47600, Olympia, WA 98504-7600

To request ADA accommodation including materials in a format for the visually impaired, call Ecology at 360-407-6381 or visit <https://ecology.wa.gov/accessibility>. People with impaired hearing may call Washington Relay Service at 711. People with speech disability may call TTY at 877- 833-6341.