

# Nonprofit Charitable Organization Collection Report Form for the E-Cycle Washington Program 2025

Nonprofit charitable organizations acting as collectors for the E-Cycle Washington program **must** file an annual collection report with the Department of Ecology. Using this form as a template, please send an electronic copy of your completed Collection Report to [Christine.Haun@ecy.wa.gov](mailto:Christine.Haun@ecy.wa.gov) by **March 3, 2025**. If you have any questions, please call 360-407-6107.

If you prefer, a paper copy may be sent to:

Department of Ecology  
E-Cycle Washington Program  
PO Box 47600  
Olympia, WA 98504-7600  
Attn: Christine Haun

A single annual collection report form may be filed by an organization with multiple sites. List sites separately along with each site's 2024 total weight of Covered Electronic Products (CEPs) submitted to the E-Cycle Washington program for recycling. CEPs are limited to computers, monitors, portable DVD players, TVs, e-readers, and tablets.

**Organization Name:**

**Collection Site Name(s)/Address**

*Example: ABC Thrift, 100 Main St., My Town, WA 99009*

**Contact Name and Phone #:**

**CEPs Sent for Recycling in 2024**

*Example: 2,593 lbs/10,764 lbs.*

Help! Any information you provide (even an approximation) on the number of CEP units your organization sold or otherwise reused in 2024 will be very helpful in determining the E-Cycle Washington program's impact on the reuse of electronics. Thank you!

**CEP Units Sold:**

**CEP Units Donated:**

To request an ADA accommodation, contact Ecology by phone at 360-407-6900 or email at [SWMpublications@ecy.wa.gov](mailto:SWMpublications@ecy.wa.gov), or visit <https://ecology.wa.gov/accessibility>. For Relay Service or TTY call 711 or 877-833-6341.