

Washington State Climate Commitment Act

# Application for Listing an Avoided Conversion US Forest Project

Form ECY 070-703



## Publication Information

This document is available on the Department of Ecology's website at:  
<https://apps.ecology.wa.gov/publications/summarypages/ECY070703.html>

## Contact Information

### Air Quality Program

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Provide an explanation and justification for the commencement date. Specify the action(s) that identify the offset project commencement date:

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Provide the physical address of the project site (if available):

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### Section 3.0: OPO/APD Information

#### Section 3.1 OPO

|                                 |               |                               |  |
|---------------------------------|---------------|-------------------------------|--|
| OPO Name:                       |               | OPO CITSS ID#:                |  |
| Name of Person Completing Form: |               | Organization, if applicable : |  |
| Date Form Completed:            | Phone Number: | Email Address:                |  |

#### Section 3.2 APD

|                  |               |                |      |
|------------------|---------------|----------------|------|
| APD Name:        |               | APD CITSS ID#: |      |
| Mailing Address: | City:         | State:         | Zip: |
| Contact Person:  | Phone Number: | Email Address: |      |

**Section 3.3 Technical Consultant (If applicable)**

No Technical Consultant

|                            |               |                                 |      |
|----------------------------|---------------|---------------------------------|------|
| Technical Consultant Name: |               | Technical Consultant CITSS ID#: |      |
| Mailing Address:           | City:         | State:                          | Zip: |
| Contact Person:            | Phone Number: | Email Address:                  |      |

**Section 4.0: Land Ownership**

**A.** Is the Offset Project Operator (OPO) the owner in fee for the Project Area? Further documentation is required for all projects. Submit as attachment labeled "Attachment A." See Section 10 of this listing document for more information.

Yes

No

If no, explain how the entity identified as the OPO has the right to undertake and list the project:

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**B.** List the name and mailing address of all Forest Owners. This includes owners in fee as well as third parties with existing property interests within the Project Area that affect the trees and standing timber located in the Project Area (e.g. mineral rights, timber rights, easements, right of way, leases, etc.)

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**C.** Describe the forestland and resource ownership for the real property in the project area:

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**D.** List the name and mailing address of other parties with a material interest in the real property involved in the forest project:

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**E.** Does the offset project occur on public or private lands? If the project occurs on public lands, proceed to questions E1 and E2 below. Otherwise, skip to Question F. Further documentation is required if project occurs on public lands. Submit as attachment label "Attachment B." See Section 10 of this listing document for more information.

Private

Public

**E.1** Describe the public process that has been used to approve forest management activities and baseline.

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**E.2** Describe the documentation being submitted with this listing document demonstrating approval of planned forest management activities and baseline.

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**F.** Does the offset project occur on any of the following categories of land? (check all that apply)

“Tribal Lands” as defined in RCW 70A.65.010(65)

Land that is owned by a Tribe and/or subject to an ownership or possessory interest of a Tribe

None of the above

If “none of the above” skip to Section 5. Otherwise, proceed to questions F1 and F2 below.

NOTE: Further documentation is required for projects occurring on land listed in the first three categories. Submit supporting documents as attachments labeled “Attachment C.” See Section 10 of this listing document for more information.

**F.1** Has the Tribe entered into a written agreement, negotiated on an individual basis between ecology and the Tribal government, that establishes a dispute resolution process and/or other compliance mechanisms in order to ensure the enforceability of all program requirements applicable to the Tribe in its role as the owner of land on which an offset project is located, as required by WAC 173-446-520(3)(e)?

Yes

No

**F.2** Describe the ownership and/or possessory interest(s) the Tribe has in the land within the Project Area.

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## Section 5.0: Offset Project Area

Latitude of Offset Project Location:

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Longitude of Offset Project Location:

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Project Area Total Acreage:

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- A.** Identify the assessment area (or assessment areas, if project crosses more than one) that contain Project Area lands and list the acreage of project lands within each assessment area.

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- B.** Identify the governing jurisdiction(s) applicable to Project Area

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- C.** Describe how the Project Area was determined.

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**D.** Describe the existing land cover, and land use of the Project Area

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**E.** Describe the forest vegetation types within the Project Area boundary.

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**F.** Describe the site classes within the Project Area boundary

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**G.** Describe the land pressures and climate zone/classification applicable to the Project Area.

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**H.** Describe the historical land uses, current zoning, and projected land use within the Project Area and surrounding areas.

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**I.** Describe generally the forest conditions within the Project Area, including species composition, age class distribution, and management history.

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## Section 6.0: Offset Project Eligibility

- A.** Will the land in the Project Area be dedicated to continuous forest cover through a Qualified Conservation Easement (QCE) or transfer to public ownership? If employing a QCE, proceed to questions A1, A2, and A3. Otherwise, skip to question B. Supporting documentation for a QCE is required. Submit as attachment labeled "Attachment E." See Section 10 of this listing document for more information.

QCE

Public Ownership

**A.1** Date that the QCE was or will be recorded: \_\_\_\_\_

- A.2** Will the project take place in a state that requires third-party beneficiaries to sign the easement (i.e., to "accept and record that acceptance"), such as Arizona, Pennsylvania, or West Virginia?

Yes

No

**A.3** Provide the terms within the easement that affect forest management:

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- B.** Indicate the type of documentation being submitted to demonstrate that the anticipated land use conversion is legally permissible. (check all that apply). Supporting documentation is required. Submit as attachment labeled "Attachment F." See Section 10 of this listing document for more information.

Documentation indicating that the current land use policies, including zoning and general plan ordinances, and other local and state statutes and regulations, permit the anticipated type of conversion.

Documentation indicating that the Forest Owner(s) obtained necessary approval from the governing county to convert the Project Area to the proposed type of non-forest land use

Documentation indicating that similarly situated forest lands within the project's assessment area were recently able to obtain all necessary approvals from the governing county, state, or other governing agency to convert to a non-forest land use.

**C.** Indicate how the offset project meets (or will meet) the definition of Natural Forest Management per Table 3.1 in the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015. Supporting documentation is required. Submit as attachment labeled “Attachment G”. See below and Section 10 of this listing document for more information.

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**C.1** Native species. Will the project consist of at least 95% native species based on the basal area per acre of live trees? Provide information in Attachment G on how the project currently satisfies or will satisfy the requirement

Yes

No

**C.2** Composition of native species: Does the Project Area naturally consist of a mixed species distribution where no single species’ prevalence, measured as the percent of the basal area of all live trees in the Project Area, exceeds the percentage value of standing live carbon shown under the head ‘Species Diversity Index’ in the Assessment Area Data File? Provide additional information in Attachment G on how the project currently satisfies or will satisfy this requirement. If “no”, proceed below to question C2a.

Yes

No

**C.2 a.** If the Project Area does not naturally consist of a mixed species distribution: Will or have you provided a written statement from the government agency in charge of forestry regulation in the state where the project is located stipulating that the Project is not capable of meeting the requirement that the Project Area consists of a mixed species distribution?

Yes

No

**C.3 a** Distribution of age classes/sustainable management

Indicate how the project will meet the requirement for sustainable management if commercial harvesting is either planned or ongoing within the Project Area demonstrating sustainable long term harvesting practices. This applies to all of the forest landholdings of the Forest Owner(s) (check one of the boxes). Provide additional information, in necessary, in Attachment G on how the project currently satisfies the requirement.

Not applicable; no commercial harvesting is occurring within the Project Area.

Third party certification under the Forest Stewardship Council, Sustainable Forestry Initiative, or Tree Farm System, whose certification standards require adherence to and verification of harvest levels which can be permanently sustained over time.

Adherence to a renewable long-term management plan that demonstrates harvest levels which can be permanently sustained over time and that is sanctioned and monitored by a state or federal agency.

Employ uneven-aged silvicultural practices and maintain canopy retention averaging at least 40% across the forest, as measured on any 20 acres within the entire forestland owned by the Forest Owner, including land within and outside of the Project Area (areas impacted by Significant Disturbance may be excluded from this test)

**C.3 b** On a watershed scale up to 10,000 acres (or the Project Area, whichever is smaller), projects must maintain, or make progress toward maintaining, a maximum of 40% of the project's forest lands in ages that are less than 20 years old. (Areas impacted by Significant Disturbance are exempt from this test until 20 years after reforestation of such areas). Does the acreage within this project meet this requirement? Provide additional information in Attachment G on how the project currently satisfies or will satisfy this requirement.

Yes

No

**C.4** Structural elements (standing and lying dead wood): Does the project currently meet the standing dead tree carbon stock requirement? Provide additional information in Attachment G on how the project currently satisfies or will satisfy this requirement.

Yes

No

**D.** Is the anticipated alternative land use commercial, residential, or agricultural?

Yes

No

If “yes,” indicate the maximum slope of the Project Area:

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**E.** Is the anticipated alternative land use commercial, residential, or recreational? If “yes,” proceed to Questions E1, E2, and E3. Otherwise, skip to question F.

Yes

No

**E.1** Indicate the proximity of the Project Area to metropolitan areas.

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**E.2** Indicate the proximity of the Project Area to grocery and fuel services and accessibility of those services:

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**E.3** Indicate the population growth (people per year) within 180 miles of the Project Area:

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**F.** Is mining the anticipated alternative land use? If “yes,” describe the extent of mineral resources existing in the Project Area:

Yes

No

If “yes,” describe the extent of mineral resources existing in the Project Area:

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**G.** Describe the management activities that will lead to increased carbon stocks in the Project Area compared to the baseline:

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**H.** Is this project being implemented and conducted as the result of any law, statute, regulation, court order, or other legally binding mandate?

Yes

No

If answered “yes” above explain:

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I. Will the offset project employ broadcast fertilization?

Yes

No

If “yes,” describe the extent of mineral resources existing in the Project Area:

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J. Does the offset project take place on land that was part of a previously listed and verified Forest Offset Project on any registry or program? If “yes,” proceed to question J1. Otherwise, skip to Section 7.

Yes

No

**J.1** Was the previous Forest Offset Project terminated due to an Unintentional Reversal?

Yes

No



## Section 7.0: Carbon Stock Inventory

- A. Provide a general description of the inventory methodology to be used to quantify carbon stocks for each required carbon pool in the forest project’s offset boundary. The inventory methodology must describe the information required in Appendix A (b) of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015.

|   |  |
|---|--|
| AC-1 Standing Live:   |  |
| AC-3 Standing Dead:   |  |
| AC-6 Soil (if applicable):  |  |
| AC-7 Carbon in in-use forest products:  |  |
| AC-8 Forest product carbon in landfills (if applicable)                             |  |
| AC-9 Biological emissions from site preparation:                                    |  |
| AC-13 Biological emissions from clearing of forestland outside of the Project Area: |  |
| AC-17 Biological emissions from decomposition of forest products:                   |  |

**B.** Describe the calculation methodologies to be used to determine metric tons per acre for each of the carbon pools included in the Offset Project Data Report.

|   |  |
|---|--|
| AC-1 Standing Live:   |  |
| AC-3 Standing Dead:   |  |
| AC-6 Soil (if applicable):  |  |
| AC-7 Carbon in in-use forest products:  |  |
| AC-8 Forest product carbon in landfills (if applicable)                             |  |
| AC-9 Biological emissions from site preparation:                                    |  |
| AC-13 Biological emissions from clearing of forestland outside of the Project Area: |  |
| AC-17 Biological emissions from decomposition of forest products:                   |  |

**C.** Provide a summary of the inventory of carbon stocks for each carbon pool.

|   |  |
|---|--|
| AC-1 Standing Live:   |  |
| AC-3 Standing Dead:   |  |
| AC-6 Soil (if applicable):  |  |
| AC-7 Carbon in in-use forest products:  |  |
| AC-8 Forest product carbon in landfills (if applicable)                             |  |
| AC-9 Biological emissions from site preparation:                                    |  |
| AC-13 Biological emissions from clearing of forestland outside of the Project Area: |  |
| AC-17 Biological emissions from decomposition of forest products:                   |  |

**D.** Provide the calculation of the offset project’s reversal risk rating and expected contribution to the Forest Buffer Account

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## Section 8.0: Offset Project Baseline

- A. Describe the highest value alternative land use identified in the appraisal. Supporting documentation is required. Submit a full copy of the appraisal as attachment labeled "Attachment H." See Section 10 of this listing document for more information.

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- B. Provide an estimate of the rate of conversion and removal of onsite carbon stocks.

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- C. Compare the fair market value of the anticipated land use for the Project Area with the value of the current forested land use.

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**D. Provide the calculation for the Discount for Uncertainty of Conversion Probability**

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**E.** Describe the project’s modeling plan, following the requirements and methods in Appendix B(h) of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015. A matrix documenting any and all legal constraints affecting forest management activities in the project area, labeled “Attachment I”, is required. See Section 10 of this listing document for more information.

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**F.** Estimate the project’s baseline onsite carbon stocks and provide a qualitative description. Explain any annual changes in baseline carbon stocks over time. A graph portraying the baseline onsite carbon stocks, labeled “Attachment J,” and a diagram of the baseline incorporating all required carbon stocks, labeled “Attachment K,” are required. See Section 10 of this listing document for more information.

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G. Identify the approved growth model that will be used for the project.

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H. Provide an estimate of carbon that will be stored long-term in harvested wood products in the baseline.

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### Section 9.0: Offset Project Baseline

A. Have and lands within the Project Area ever been listed or registered with an offset project registry or program in the past?

Yes

No

If answered “yes” above, identify the registry or program and provide details on the issued credits below:

|                   |                           |
|-------------------|---------------------------|
| Registry/Program: | Reporting Period(s):      |
| Vintage(s):       | Number of Credits Issued: |

**B.** Have greenhouse gas emission reductions or removal enhancements associated with lands within the Project Area been credited or claimed for the purpose of greenhouse gas mitigation or reduction goals, where in a voluntary or regulatory context?

Yes

No

If answered “yes” above, identify the registry or program and provide details on the issued credits below:

|                   |                           |
|-------------------|---------------------------|
| Registry/Program: | Reporting Period(s):      |
| Vintage(s):       | Number of Credits Issued: |

### Section 10.0: Attachments

- A.** If the answer to Section 4.A is “yes,” provide documentation (e.g. deed of trust, title report, etc.) showing the OPO’s ownership interest in the property and its interest in the trees and standing timber on the property. If the answer to Section 4.A is “no,” provide documentation supporting the explanation of the OPO’s right to undertake and list the project.
- B.** If the answer to Section 4.A is “public,” provide documentation demonstrating the explicit approval of the offset project’s management activities and baseline including any public vetting processes necessary to evaluate management and policy decisions concerning the offset project.
- C.** If the project is located on one of the categories of Tribal land listed in Section 4.F, provide documentation demonstrating that the land within the Project Area meets the definition of “Tribal lands” as set forth in RCW 70A.65.010(65) or documentation of the ownership and/or possessory interest(s) the Tribe has in the land within the Project Area. Also, provide documentation that demonstrates that the Tribe has entered into a written agreement, negotiated on an individual basis between Ecology and the Tribal government, that establishes a dispute resolution process and/or other compliance mechanisms in order to ensure the enforceability of all program requirements applicable to the Tribe in its role the owner of land on which an offset project is located, as required by WAC 173-446-520(3)(e).
- D.** Provide descriptions and a georeferenced GIS shapefile(s) of the Project Area including:
  - a.** Governing jurisdictions and latitude/longitude coordinates (shapefile only)
  - b.** Public and private roads (shapefile only)
  - c.** Towns (shapefile only)
  - d.** Major watercourses (4th order or greater), water bodies, and watersheds (shapefile only)

- e. Topography (shapefile only)
  - f. Townships, ranges, and sections (shapefile only)
  - g. Existing land cover and land use (description with optional shapefile)
  - h. Forest vegetation types (description with optional shapefile)
  - i. Site classes (descriptions with option shapefile)
  - j. Land pressures and climate zone/classification (description with optional shapefile)
  - k. Historical land uses, current zoning, and projected land use within the Project Area (description with optional shapefile)
- E.** If a Qualified Conservation Easement (QCE) has been recorded, provide a copy. The listing information contained in this form and the documents attached to it will eventually be submitted to Ecology so submitting a copy of the QCE as an attachment to this listing document fulfills the requirement in Section 7.1.1(a)(20) of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015 to Ecology with a copy. If no QCE has been recorded, provide supporting documentation demonstrating the planned or completed dedication of the land in the Project Area to continuous forest cover through a Qualified Conservation Easement or transfer to public ownership
- F.** Provide documentation demonstration that the type of anticipated land use conversion is legally permissible per the requirements of Section 3.4.1(c).(3) and Section 5.3 of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015.
- G.** Provide additional information on how the project satisfies the Natural Forest Management Criteria set forth in table 3.1 of Section 3.1(a)(1).
- H.** Provide a full copy of the appraisal that was prepared for the Project Area per the requirements in Section 3.4.2(b)(3) of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015
- I.** Attach a matrix documenting any and all legal constraints affecting forest management in the project boundary. Matrix must include:
- a. A description of each constraint
  - b. The applicable geographic range for each constraint
  - c. The local, state, or federal agency associated with each constraint
  - d. A narrative describing the effect of the constraint on forest management
  - e. A description of the modeling used to implement the constraint
- J.** Attach a graph portraying the baseline onsite carbon stocks with time depicted on the x-axis and metric tons CO<sub>2</sub>e depicted on the y-axis that meets the requirements of Section 7.1.1(a)(29)
- K.** Attach a diagram of the baseline incorporating all required carbon stocks.



## Section 11.0: Attestations and OPO Signature

I certify under penalty of perjury under the laws of the State of Washington the GHG reductions and/or GHG removal enhancements for the following offset project will be measured in accordance with the CARB Compliance Offset Protocol for U.S. Forest Projects, June 25, 2015, and all information required to be submitted to Ecology is true, accurate, and complete.

Project Name:

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From  
Crediting Period Start Date:

To  
Crediting Period End Date:

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Yes

No

Initial

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I understand I am voluntarily participating in the Washington Cap-and-Invest Program, and by doing so, I am now subject to all regulatory requirements and enforcement mechanisms of this program and subject myself to the jurisdiction of Washington as the exclusive venue to resolve any and all disputes arising from the enforcement of provisions in Chapter 173-446 WAC. I expressly consent to regulation by Ecology and the jurisdiction of the courts and administrative tribunals of the state of Washington with respect to any judicial or administrative enforcement action commenced by Ecology to ensure compliance with the requirements of chapter 70A.65 RCW and chapter 173-446 WAC.

Initial

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For federally recognized tribes who elect to participate as offset project operators pursuant to RCW 70A.65.090(5), the following attestation may be submitted in lieu of the attestation required by (b)(iii) of this subsection: “I understand I am voluntarily participating in this program. The tribal government on whose behalf I am authorized to make this submission has entered into a written agreement, negotiated on an individual basis between ecology and the tribal government, that establishes a dispute resolution process and/or other compliance mechanisms in order to ensure the enforceability of all program requirements applicable to the tribe in its role as an offset project operator.

Initial

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I understand that the offset project activity(ies) and implementation of the offset project must be in accordance with all applicable local, regional, state, and national environmental and health and safety laws and regulations that apply in the jurisdiction in which the offset project is located. I understand that offset projects that are not in compliance with the requirements of Chapter 173-446 WAC are not eligible to receive Ecology offset credits or registry offset credits for GHG reductions and GHG removal enhancements.

Initial

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In signing this form, I certify under penalty of perjury of the laws of Washington that the information contained in this form is true, accurate, and complete. I further certify that I am an Account Representative of the Offset Project Operator (OPO).

|            |               |
|------------|---------------|
| Signature: | Printed Name: |
| Title:     | Date:         |

## Background for Application of Listing a U.S. Forest Offset Project

Washington state's Cap-and-Invest regulation describes the requirements and process for an Offset Project Operator (OPO) or Authorized Project Designee (APD) to list an offset project with an approved Offset Project Registry. This form is designed to help an OPO or APD fulfill the requirements of Washington's Cap-and-Invest Regulation and the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015, for listing an offset project. The U.S. Forest protocol designates three project types: Avoided Conversion, Improved Forest Management, and Reforestation. The information in this form should be submitted to the approved Offset Project Registry with which the OPO or APD would like their offset project listed.

### Where to Submit Information Contained in This Form

Please complete the information on the form using your computer. Then either add an electronic signature to the form or print, sign, and scan the form. The completed and signed information and all supporting documentation should be submitted to the appropriate Offset Project Registry.

### Detailed Instructions for Application of and Avoided Conversion U.S. Forestry Project

#### Section 1.0: Entity Applying for Listing

- Indicate whether the Offset Project Operator (OPO) or Authorized Project Designee (APD) is submitting the information for project listing.
- Washington's Cap-and-Invest Trade Regulation requires that the OPO and, if applicable, the APD must register with Ecology for the Cap-and-Trade Program prior to listing a project. It also requires that neither the OPO nor APD is subject to any Holding Account restrictions imposed as part of an enforcement action. To register with Ecology, please visit the website for Compliance Instrument Tracking System Services (CITSS): <https://www.wci-citss.org/>
- List the name, organization, phone number, and email address of the person submitting the information. This person should be an employee of the OPO or APD, whichever entity is making the submission. The person submitting the information need not be the same person as the contact person listed for the OPO or APD in Section 3 and also need not be the person signing the form in Section 9.
- The person submitting the information should indicate the date the form is completed.

## Section 2.0: Offset Project Information

- Provide the name and physical address (if available) for the offset project. Indicate the offset project commencement date and the start and end dates of the first reporting period; approximations are acceptable if precise dates are unknown.
- Project commencement for an Avoided Conversion Project is identified as the date on which the Project Area is either committed to continued forest management and protection through recording a conservation easement with a provision to maintain the Project Area in forest cover or transferred to public ownership.

## Section 3.0: OPO/APD Information

- Enter contact information for the OPO and APD requesting the offset project listing. Every offset project will have an OPO. Every project will have an OPO. If an offset project does not have an APD or Technical Consultant, please mark the box indicating the offset project does not have an APD or Technical Consultant and leave the remaining fields blank.
- For both the OPO and, if applicable, the APD and Technical Consultant, enter the entity's name, its CITSS ID number, its mailing address, and the name, phone number, and e-mail of a contact person for the entity. DO NOT PROVIDE THE OPO's or APD's CONFIDENTIAL CITSS ACCOUNT NUMBER, which begins with the CITSS ID number followed by a hyphen and more numbers.

## Section 4.0: Land Ownership

- This part includes questions regarding land ownership and property interests.
- Further documentation is required based on the responses to some questions. See Section 10 of this listing form for more information on the precise requirements.

## Section 5.0: Offset Project Area

- This part asks for qualitative descriptions of the offset Project Area.
- Maps are required to complement the descriptions provided in this part. See Section 10 of this listing form for more information on the precise requirements.
- The Project Area should be determined following the requirements of chapter 4 of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015.
- Assessment areas shall be determined by referencing the Assessment Area Data File developed by California's Air Resource Board (CARB), available on CARB's website: <https://ww2.arb.ca.gov/our-work/programs/compliance-offset-program/compliance-offset-protocols/us-forest-projects/2015>

## Section 6.0: Offset Project Eligibility

- The questions in this part are designed to facilitate the determination of project eligibility for Avoided Conversion Projects.
- Further documentation is required based on the responses to some questions. See Section 10 of this listing form for more information on the precise requirements.
- Details on the eligibility requirements for Avoided Conversion Projects can be found in subchapters 2.3 and 3.1 of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015.
- Details on the Natural Forest Management criteria can be found in Table 3.1 in the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015.
- Further information about qualifying documentation to demonstrate that the type of anticipated land use conversion is legally permissible can be found in subchapter 3.4.1(c.)(3) of Compliance Offset Protocol U.S. Forest Projects, June 25, 2015.
- When a requirement is not applicable to the project being listed, select the “N/A” (Not Applicable) checkbox next to the requirement so that it is clear that the question was no inadvertently left unanswered.

## Section 7.0: Carbon Stock Inventory

- Projects are not required to have completed a full carbon stock inventory at the time of listing, but OPOs/APDs should be familiar with Appendix A and have a plan for how they will meet the requirements therein. Therefore, a general description of the project’s inventory methods and procedures, consistent with the requirements of Appendix A(b), is required at the time of listing. Ecology recognizes that some information provides will be preliminary and based on best estimates. If the project’s inventory methodology changes between the time of listing and submission of the first OPDR, this should be reported as a change to the information submitted at project listing when submitting the first OPDR.
- Subchapter 5.3 of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015 outlines the approved quantification methodologies for Avoided Conversion Projects. Further details on completing a forest project carbon inventory can be found in Appendix A of the protocol.
- Follow the steps in Appendix D of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015 to quantify the project’s reversal risk rating.
- The project’s expected contribution to the Forest Buffer Account is determined annually based on the project’s risk of reversal and is calculated by multiplying the project specific reversal risk rating by the total net GHG reductions/removals achieved by the project. An approximation of the contribution of the Forest Buffer Account is acceptable.

## Section 8.0: Offset Project Baseline

- Projects are not required to have a finalized baseline at the time of listing, but OPOs/ APDs should be familiar with Appendix B and have a plan for how they will meet the requirements therein. A completing modeling plan reflecting the requirements in Appendix B(h) is therefore required at the time of listing. Ecology recognizes that some information will be preliminary or based on best estimates. If the project's modeling plan or baseline estimates change between the time of listing and submission of the first OPDR, this should be reported as a change to the information submitted at project listing when submitting the first OPDR.
- Subchapter 5.3 of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015 outlines the approved quantification methodologies for Avoided Conversion Projects. Further details on modeling carbon stocks can be found in Appendix B of the Protocol.
- The rate of conversion and removal of onsite carbon stocks should be estimated per subchapter 5.3.1 of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015.
- The Discount for Uncertainty of Conversion Probability should be calculated per subchapter 5.3.1 if the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015.
- Ecology approved growth models can be found in Appendix B(a) of the Compliance Offset Protocol U.S. Forest Projects, June 25, 2015.
- When a requirement is not applicable to the project being listed, select the "N/A" (Not Applicable) checkbox next to the requirement so that it is clear that the question was not inadvertently left unanswered.

## Section 9.0: Additional Questions

- Answer both questions. If the answer to either question is "yes," identify the registry or program and provide details on the issued credits in the space provided.

## Section 10.0: Attachments

- Provide each attachment on a separate sheet of paper and submit along with the completed application for listing.
- To aid with tracking each attachment, it is recommended that the attachments are labeled to correspond with the letter in Section 10 that they refer to (e.g. "Attachment B").
- When an attachment is not applicable to the project being listed, select the "N/A" (Not Applicable) checkbox next to the requirement so that it is clear that the attachment was not inadvertently left off.

## Section 11.0: Attestations and OPO Signatures

- Washington's of the Cap-and-Invest Regulation requires three attestations for listing an offset project. The required attestations are provided in this section. The person signing the form should initial each attestation (no typed or printed initials).
- The first attestation requires the applicant to provide the offset project name and the start and end dates of the crediting period to complete the statement. The offset project name should match the name entered in Section 2. The dates for the Offset Project's crediting period must also be provided. Please note that the dates provided in the attestation are for the crediting period, not for the first reporting period provided in Section 2. The crediting period dates may be approximate if precise dates are not known.
- The individual signing the document must be registered in CITSS as the OPO's Primary Account Representative or Alternate Account Representative. The individual signing the document may be an APD employee and/or representative; but to sign the document, the individual must be an Account Representative on the OPO's CITSS account.
- Please provide the individual's signature, printed name, corporate title, and date signed.