



Instructions for Notice of Termination Form

Water Treatment Plant General Permit, WA State Department of Ecology

Submit a Notice of Termination Form to the Department of Ecology when all discharges authorized under the permit have ended and will not be continued in future years.

I. Permittee Information - Provide the name, address, and contact information of the Permittee (person who is responsible for the permit coverage). This person will also be sent the final fee invoice.

II. Permit Information - Provide the permit type or name, permit number, site or entity name (e.g. local government), city (or nearest city), and county for the waterbody covered by the permit.

III. Justification for Termination - Provide a brief description why you are requesting termination. (e.g. operations have ceased, backwash wastewater will not be discharged to surface waters. Be sure to include dates of significant changes to operations).

IV. Certification of Permittee - Read this statement carefully. The Permittee must print his or her name for clarity, sign and date the document on the lines provided, and mail the form to Ecology. Refer to General Conditions in the permit for signatory requirements.

Please sign and return this signed original document to the appropriate regional address listed below or the contact on the [Water Treatment Plant General Permit webpage](#)¹. Retain a copy for your records.

¹ <https://ecology.wa.gov/Regulations-Permits/Permits-certifications/Water-treatment-plants>

Location	Address
Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Lewis, Mason, Pacific, Pierce, Skamania, Thurston, and Wahkiakum counties	Attn: WQ Water Treatment Plant General Permit Coordinator Washington State Department of Ecology Southwest Regional Office P.O. Box 47775 Olympia WA 98504-7775
Island, King, Kitsap, San Juan, Skagit, Snohomish, and Whatcom counties	Attn: WQ Water Treatment Plant General Permit Coordinator Washington State Department of Ecology Northwest Regional Office 15700 Dayton Ave. N Shoreline, WA 98133
Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, and Whitman counties	Attn: WQ Water Treatment Plant General Permit Coordinator Department of Ecology Eastern Regional Office 4601 North Monroe Street, Suite 202 Spokane WA 99205-1295
Benton, Chelan, Douglas, Kittitas, Klickitat, Okanogan, and Yakima counties	Attn: WQ Water Treatment Plant General Permit Coordinator Washington State Department of Ecology Central Regional Office 1250 West Alder Street Union Gap, WA 98903-0009

Note: The permittee remains under permit and subject to all permit conditions until your termination is effective. The permittee is still responsible for any outstanding reports and permit fees due. Continue to comply with permit conditions until the date you receive written notification from Ecology that termination is effective.

To ask about the availability of this document in a format for the visually impaired, call the Water Quality Program at 360-407-6600. Persons with hearing loss may call 711 for Washington Relay Service. Persons with a speech disability may call 877-833-6341.

IV. Certification of Permittee

"I certify under penalty of law that all discharges to waters of the state associated with the permit coverage specified above have ended. I understand that by submitting this Notice of Termination, that I am no longer authorized to discharge any chemicals or products allowed under the permit, and that discharging pollutants into waters bodies of the State of Washington without a permit is unlawful under state law (Chapter 90.48 RCW) and the federal Clean Water Act. I also understand that the submittal of this Notice of Termination does not release the permittee from liability for any violations of this permit or state law."

Printed Name/Title:

Signature:

Date: