

Washington State Climate Commitment Act

Request for Issuance of Ecology Offset Credits

Form ECY 070-739



Publication Information

This document is available on the Department of Ecology's website at:
<https://apps.ecology.wa.gov/publications/summarypages/ECY070739.html>

Contact Information

Climate Pollution Reduction Program

Ecology Headquarters
Phone: 360-407-6800
Email: CCAOffsets@ecy.wa.gov
Website: <https://ecology.wa.gov/About-us/Contact-us>

ADA Accessibility

The Department of Ecology is committed to providing people with disabilities access to information and services by meeting or exceeding the requirements of the Americans with Disabilities Act (ADA), Section 504 and 508 of the Rehabilitation Act, and Washington State Policy #188.

To request an ADA accommodation, contact Ecology by phone at 360-407-6800 or email at ecyadacoordinator@ecy.wa.gov. For Washington Relay Service or TTY call 711 or 877-833-6341. Visit Ecology's website for more information.

Language Services

The Department of Ecology offers free language services about our programs and services for people whose primary language is not English. We can provide information written in your preferred language and qualified interpreters over the telephone.

To request these services, or to learn more about what we can provide, contact Ecology by email at melanie.forster@ecy.wa.gov.

Section 1.0: OPO/APD Contact

Whom should Ecology offset staff contact with any questions regarding this form?

Note: The person completing this form should be an OPO/APD employee or representative and may differ from the CITSS account representative signing the form.

Contact Person's Name:

Telephone Number:

Email Address:

Section 2.0: Offset Project Information

Offset Project Name:

OPR Project ID Number:

Ecology Project ID Number:

Offset Project Operator (OPO):

Authorized Project Designee (APD):

Offset Project Registry Listing Project:

American Carbon Registry

Climate Action Reserve

Compliance Offset Protocol:

Livestock Projects

Ozone Depleting Substances Projects

U.S. Forest Projects

Urban Forest Projects

Is the offset project located on federally recognized Tribal Land, as defined in RCW 70A.65.010(65)

Yes

No

Section 3.0: Verification Summary

Note: Provide a separate issuance request for each Offset Verification Statement

Name of Offset Verification Body:

Offset Verification Body ID Number:

Number of Verification Reduction (mtCO₂e):

Date of Offset Verification Statement:

Reporting Period Start Date:

Reporting Period End Date:

Section 4.0: Transfer Instructions

What is the total number of Ecology Offset Credits for which issuance is being requested?

After issuance; how many credits should be transferred to each of the following?

OPO

CITSS ID Number:

Number of Credits:

WA

APD

CITSS ID Number:

Number of Credits:

WA

Other (include specific name):

CITSS ID Number:

Number of Credits:

WA

Other (include specific name):

CITSS ID Number:	Number of Credits:
WA	

Forest Buffer Account (leave blank if not applicable):

Risk Reversal Rating:	Number of Credits:

Section 5.0: Direct Environmental Benefits in the State and Demonstration of No Significant Adverse Environmental Impacts

Pursuant to WAC 173-446-500(1)(f) and -500(2)(c), all Ecology offset credits must be generated from offset projects that will not produce significant adverse environmental impacts after mitigation and must provide direct environmental benefits to the state. All projects must complete and submit to Ecology an Application for Direct Environmental Benefits Status & Demonstration of No Significant Adverse Environmental Impacts.

Ecology Staff Use Only
Application for Direct Environmental Benefits Status & Demonstration of No Significant Adverse Environmental Impacts approval date:

Section 6.0: Attestations and OPO Signature

I certify under penalty of perjury under the laws of the State of Washington the GHG emission reductions and/or GHG removal enhancements for:

Project Name:

From
Crediting Period Start Date:

To
Crediting Period End Date:

Have been measured in accordance with the applicable Compliance Offset Protocol
Check the appropriate Compliance Offset Protocol:

Livestock Projects

Ozone Depleting Substances Projects

U.S. Forest Projects

Urban Forest Projects

And all information required to be submitted to Ecology in the Offset Project Data Report is true, accurate, and complete.

Yes

No

Initial

I understand that the offset project activity(ies) and implementation of the offset project must be in accordance with all applicable local, regional, state, and national environmental and health and safety regulations that apply in the jurisdiction in which the offset project is located. I understand that offset projects are not eligible to receive Ecology or registry offset credits for GHG emission reductions and GHG removal enhancements that are not in compliance with the requirements of this chapter.

Initial

I certify under penalty of perjury under the laws of the state of Washington that all information provided to Ecology in support of issuance of Ecology offset credits is true, accurate, and complete.

Initial

I certify under penalty of perjury under the laws of the state of Washington that the GHG emission reductions and GHG removal enhancements for which I am seeking Ecology Offset Credits have not been issued any offset credits or been used for any GHG mitigation requirements in any other voluntary or mandatory program, except, if applicable, an Offset Project Registry pursuant to this chapter.

Initial

Check the appropriate attestation:

- I understand I am voluntarily participating in the Washington cap and invest program, and by doing so, I am now subject to all regulatory requirements and enforcement mechanisms of this program and subject myself to the jurisdiction of Washington as the exclusive venue to resolve any and all disputes arising from the enforcement of provisions in this chapter.

- I understand I am voluntarily participating in this program. The tribal government on whose behalf I am authorized to make this submission has entered into a written agreement, negotiated on an individual basis between ecology and the tribal government, that establishes a dispute resolution process and/or other compliance mechanisms in order to ensure the enforceability of all program requirements applicable to the tribe in its role as an offset project operator.

Initial

In signing this form, I certify under penalty of perjury of the laws of Washington that all information provided to Ecology in support of issuance of Ecology Offset Credits – including all information contained in this form – is true, accurate, and complete. I further certify that I am an Account Representative of the Offset Project Operator (OPO).

Initial

Signature:

Date:

Printed Name:

Title:

Background for Request for Issuance of Ecology Offset Credits

This form is designed to help the Offset Project Operator (OPO) or Authorized Project Designee (APD) request issuance of Ecology offset credits as specified in WAC 173-446-555.

Where to Submit Information Contained in This Form

Please complete the information on the form using your computer. Then either add an electronic signature to the form or print, sign, and scan the form. The completed and signed information and all supporting documentation should be submitted to CCAOffsets@ECY.wa.gov.

Instructions

Section 1.0: OPO/APD Contact

- List the person whom Ecology offset staff should contact with any questions about this form. The person should be an employee, officer, or representative of the OPO or APD. Ecology offset staff will use this person as their primary contact person as they evaluate the issuance request.

Section 2.0: Offset Project Information

- Provide the offset project's name and, if available, its identification numbers. Both the approved Offset Project Registry (OPR) and Ecology will issue identification numbers
- Provide the names of both the Offset Project Operator (OPO) and Authorized Project Designee (APD).
- Indicate both the Offset Project Registry with which the offset project is listed and the Compliance Offset Protocol used by the offset project.

Section 3.0: Verification Summary

- Provide the date of the Offset Verification Statement (OVS), the name of the verification body, the offset verifier ID number (issued by the California Air Resources Board), and the number of metric ton of GHG emission reductions or GHG removal enhancements receiving a Positive or Qualified Positive Offset Verification Statement. For the OVS, provide the date of the most recent OVS, which should also be the OVS upon which registry offset credit issuance was based.
- Provide the start and end dates for the Reporting Period receiving a Positive or Qualified Positive Offset Verification Statement.
- Each request for issuances of Ecology Offset Credits should cover just one reporting period and one OVS. For multiple OVS, make a separate issuance request for each.

Section 4.0: Transfer Instructions

- Provide the number of Ecology Offset Credits for which issuance is being requested. The number may not exceed the number of verifier GHG emissions reductions and GHG removal enhancements in Section 3.0.
- In accordance with WAC 173-446-555(2), identify the holding account(s) into which the requested Ecology Offset Credits should be placed. For each entity (or person) you request to receive Ecology Offset Credits, provide their name (unless they are the OPO or APD), their Compliance Instrument Tracking System Services (CITSS) identification (ID) number, and the number of Ecology Offset Credits to be placed into that party's holding account. NOTE: The CITSS ID number is six characters in length, with two letter followed by four numbers (e.g., "WA1234"). Do not provide the OPO's or APD's confidential CITSS account number, which begins with the CITSS ID number followed by a hyphen and more numbers.
- The total number of Ecology Offset Credits that you request to be placed in all of the accounts you identify, including the Forest Buffer Account if applicable, should equal the total number of Ecology Offset Credits for which issuance is requested.

- A portion of Ecology Offset Credits issued to forest sequestration projects using the U.S. Forest Projects Compliance Offset Protocol must be placed into the Forest Buffer Account in accordance with WAC 173-446-570. Offset projects not using the U.S. Forest Projects Compliance Offset Protocol may leave this section blank. An OPO or APD submitting this form for a forest sequestration project should copy the “risk reversal rating” from the applicable verified Offset Project Data Report. The OPO or APD may then multiply the risk reversal rating times the total number in the first line of Section 4.0 to calculate their contribution to the Forest Buffer Account. Make sure to account for Ecology offset credits to be transferred into the Forest Buffer Account when identifying how many credits should be placed into the holding account(s) of other parties. Ecology will make the final calculation for the amount of credits to be placed into the Forest Buffer Account.
- In order to identify more than four holding accounts into which the requested credits should be placed, the form may be expanded, or information for issuance to additional accounts may be provided on a separate sheet of paper.

Section 5.0: Direct Environmental Benefits

- Pursuant to WAC 173-446-500(1)(f) and -500(2), all Ecology offset credits must be generated from offset projects that will not produce significant adverse environmental impacts after mitigation. Pursuant to WAC 173-446-500(2)(c), all Ecology offset credits must also provide direct environmental benefits to the state as specified in WAC 173-446-595.
- WAC 173-446-595(2) allows an Offset Project Operator (OPO) or Authorized Project Designee (APD) of a new offset project, or an OPO, APD, or holder of offset credits for an existing offset project, to submit information to the Department of Ecology to enable a determination of whether an offset project provides direct environmental benefits in Washington.
- The Application for Direct Environmental Benefits Status form: Application for Direct Environmental Benefits Status & Demonstration of No Significant Adverse Environmental Impacts (wa.gov) is designed to help OPOs, APDs, and holders of offset credits to provide information as specified in WAC 173-446-595.
- The above form must be submitted prior to requesting Ecology Offset Credits
- This section will be completed by the Department of Ecology

Section 6.0: Attestation and OPO Signature

- WAC 173-446-555(4) of the Cap-and-Invest Rule requires five attestations for Ecology Offset Credit issuance. Those attestations are provided in this section. The person making the submission should initial each individual attestation in addition to providing a full signature at the bottom of this section.
- Complete the statement in the first attestation. The Project name and dates covering the offset project's Reporting Period should match the name entered in Section 2.0 and dates in Section 3.0. Check the boxes indicating both the Compliance Offset Protocol and its version. The version should correspond to the version under which the project is reporting, which may differ from the version under which the project was listed.
- WAC 173-446-555(1)(c) requires documentation of a positive offset verification statement or a qualified positive offset verification statement that includes attestations by the verification body and lead verifier. Those attestations should be included as part of the attached Offset Verification Statement, as required by WAC 173-446-535(4)(e)(iii)(B), and do not need to be provided separately on this form.
- The individual signing the document must be registered in CITSS as the OPO's Primary Account Representative or Alternative Account Representative. The individual signing the document may be an APD employee and/or representative; but to sign the document, the individual must be an Account Representative on the OPO's CITSS account.
- Provide the individual's signature, printed name, title, and date signed.