

Annual Report Form

Sand & Gravel General Permit

This annual report form must be completed and submitted to Ecology by January 30th each year. Portable or inactive facilities are not required to submit this form.

SECTION 1. GENERAL INFORMATION AND CERTIFICATION STATEMENT		
Permit Number: WAG	Company Name:	Facility Name (if different):
Mailing Address:		Facility Location:
The permittee must answer the following questions based on the previous calendar year (e.g., the Jan 30, 2026 report covers Jan 1 - Dec 31, 2025)		
Version Update Date: Retained or Date of Update: <div style="border-left: 1px solid black; height: 100px; margin-left: 40px;"></div>	Reviewed and updated the Site Management Plan (S5) as needed, including: Erosion and Sediment Control Plan (S6), Monitoring Plan (S7), Stormwater Pollution Prevention Plan (S8), Spill Control Plan (S9).	
Dates of inspections: _____ & _____ <input type="checkbox"/> Inspection(s) not conducted	Conducted the “wet season” and “dry season” inspection in accordance with Special Condition S4.F.3.	
Confirm or Confirm Change	Confirm that no significant process changes or substantial changes or modifications have been made to the facility since last approved. See Pg. 2 for definitions. If significant process changes or substantial changes are made, contact your appropriate regional contact listed on Ecology’s Sand & Gravel webpage ¹ .	
Not a small business Small business	Confirm that the company, listed above, was or was not considered a small business, under RCW 19.85.020 ² , for the majority of the prior calendar year. See Page 3 for definition of Small Business.	

¹ <https://ecology.wa.gov/regulations-permits/permits-certifications/sand-gravel-general-permit#contact>

² <https://app.leg.wa.gov/rcw/default.aspx?cite=19.85.020>

CERTIFICATION	
<p><i>I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of a fine and/or imprisonment for knowing violations.</i></p>	
Name (typed or printed):	Title:
Signature* (electronic or ink):	Date Signed:
<p>*This document must be signed in accordance with the Sand & Gravel General Permit General Condition G1.</p>	

Submit to Ecology's WebPortal.

Definitions:

Change means a major or minor modification, significant process change, or substantial change.

Major Modification of Coverage means a substantial change of operation that increases the volume or any changes to the nature of pollutants in the wastewater or effluent from that which was previously authorized, a substantial facility size expansion, addition of or change in the surface water discharge location or receiving waterbody, potentially a significant process change, or any modification that is not a Minor Modification. Formal public notice and State Environmental Policy Act requirements must be satisfied for this modification.

Minor Modification of Coverage means a change of operation at a facility that does not substantially change the volume or nature of pollutants in the wastewater or effluent. Minor modifications include administrative changes to permit coverage and the addition/modification of groundwater monitoring points. The public notice or State Environmental Policy Act requirements do not need to be completed, and no Application for Coverage is required for this modification.

Significant Process Change means an operational change at the facility that alters the discharge characteristics, including an increase in volume and/or a change in the type or concentration of pollutants in the effluent or wastewater, impacting applicability of permit conditions. Significant process changes require notification to Ecology and may trigger a major modification. Examples include adding a new equipment to an existing batch plant, new process equipment, or similar process changes to existing permitted NAICS codes.

Substantial Change (Requiring a new application for coverage) – Substantial change of discharge for this industry group will be any modification of the facility that would change the discharge characteristics or include for coverage a new activity that was not previously covered. A substantial change at a facility is considered a major modification.

Small Business means any business entity, including a sole proprietorship, corporation, partnership, or other legal entity, that is owned and operated independently from all other businesses, and that has fifty or fewer employees.

Americans with Disabilities Act Statement

The Department of Ecology is committed to providing people with disabilities access to information and services by meeting or exceeding the requirements of the Americans with Disabilities Act (ADA), Section 504 and 508 of the Rehabilitation Act, and Washington State Policy #188.

To request ADA Accommodation, contact Water Quality Reception at 360-407-6600. For Washington Relay Service or TTY call 711 or 877-833-6341. Visit [Ecology's ADA Accessibility web page](#)⁴ for more information.

For document translation services, call Water Quality Reception at 360-407-6600.

Por publicaciones en español, por favor llame Water Quality Reception al 360-407-6600.

⁴ <https://ecology.wa.gov/About-us/Accessibility-equity/Accessibility>