

# Progress Report Form

# 2017-2019

# (use F11 to navigate fields)

**Community Litter Cleanup Program**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Recipient Name** |  | **Grant Number** |  | **Year** |  | **Quarter//Month** |
|       |  |       |  |       2017      2018      2019 |  | 🞏🞏 | Jul Aug SepJan Feb Mar | 🞏🞏 | Oct Nov DecApr May Jun |

Quarterly progress report outputs will now be entered into Ecology’s EAGL system with each corresponding payment request.

The Progress Report form is provided as a tool for CLCP recipients to summarize quarterly totals from your *CLCP Daily Worksheet Form ECY 030-54* or equivalent tracking system. Once completed, you may upload this form as an attachment into EAGL. Please complete the following seven output fields:

1. **HOURS WORKED:** This includes all hours worked, including supervisors, paid staff, volunteers, work-release, in-custody etc.

1. **MILES CLEANED:** Cleaning one mile of both shoulders of a two-lane highway equals two road miles cleaned. Along a divided highway, cleaning both shoulders and a median for one mile equals four road miles cleaned. Miles cleaned includes all public roads – federal, state county, city etc.

1. **ACRES CLEANED:** Estimate number of acres cleaned all public lands – federal, state county, city etc. Acres cleaned include areas such as parks, recreation points, wilderness areas, beaches etc. Acres should not include roadway shoulders or medians.

1. **NUMBER OF ILLEGAL DUMPS CLEANED:** Total number of illegal dumpsites cleaned, including state, local, and private property(one-time cleanup).

1. **POUNDS OF LITTER COLLECTED:** Total pounds of litter debris collected, *excluding recycling*. One full bag = 2.2 cubic feet = 15 pounds.

1. **POUNDS OF ILLEGAL DUMP MATERIAL COLLECTED:** Total pounds of illegal dump debris collected from public areas, *excluding recycling*.

1. **POUNDS OF MATERIAL RECYCLED:** Total pounds of all material recycled.

NOTE:Do *not* double count recycled material. Recycled material should be recorded in field #7 only, regardless of whether it was collected during litter or illegal dump work.

Form ECY 030-53 (Rev. 12/16) If you need this form in an alternate format, please call 360-407-6900. Persons with hearing loss can call 711 for Washington Relay Service. Persons with a speech disability can call 877-833-6341.