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|  | **Voluntary Cleanup Program** |
| **Washington State Department of EcologyToxics Cleanup Program** |

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| **CHANGE OF CONTACT FORM** |

Use this form to notify the Department of Ecology (Ecology) of any changes to the designated points of contact for a project under the Voluntary Cleanup Program (VCP). Include any changes to the contact information for those persons (for example: phone number or address). Please submit only one form for each point of contact.

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| **Step 1: Identify Hazardous Waste SITE** |
| Please identify below the hazardous waste site for which you are providing new contact information. This information may be found on the VCP Agreement. |
| Facility/Site Name:  |
| Facility/Site Address:  |
| Facility/Site No:  | VCP Project No.:  |

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| **Step 2: Identify contact person** |
| Please identify the role of the person for whom you are providing new contact information. Check all that apply.

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|[ ]  Project Manager  |[ ]  Project Attorney |
|[ ]  Project Billing Contact |[ ]  Property Owner |
|[ ]  Project Consultant |[ ]  Other – please specify:  |

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| Please provide below the new contact information for this person: |
| Name:  | Title:  |
| Organization:  |
| Mailing address:  |
| City:  | State:  | Zip code:  |
| Phone:  | Fax:  | E-mail:  |
| Effective date:  |

ECY 070-218 (revised December 2018)

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| **Step 3: Identify Prior Contact Person (if applicable)** |
| Is the new contact person replacing an existing point of contact?

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|[ ]  Yes |
|[ ]  No |

***If you answered “YES” above, please identify below the person who is being replaced:*** |
| Name:  | Title:  |
| Organization:  |
| Mailing address:  |
| City:  | State:  | Zip code:  |
| Phone:  | Fax:  | E-mail:  |

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| **Step 4: submittal** |
| Please mail your completed form to the Ecology site manager assigned to your Site. If a site manager has not yet been assigned, please mail your completed form to the Ecology regional office for the County in which your Site is located.

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| **Northwest Region:**Attn: VCP Coordinator3190 160th Ave. SEBellevue, WA 98008-5452 | **Central Region:**Attn: VCP Coordinator1250 West Alder St.Union Gap, WA 98903-0009 |
| **Southwest Region:**Attn: VCP CoordinatorP.O. Box 47775Olympia, WA 98504-7775 | **Eastern Region:**Attn: VCP CoordinatorN. 4601 MonroeSpokane WA 99205-1295 |

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If you need this publication in an alternate format, please call the Toxics Cleanup Program at 360-407-7170. People with hearing loss can call 711 for Washington Relay Service. People with a speech disability can call 877-833-6341.

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