**Instructions for Transfer of Coverage Form**

Aquatic Plant and Algae Management General Permit

Submit a Transfer of Coverage Form to the Department of Ecology when: Another party will be taking over the activity that causes a discharge of herbicides, nutrient inactivation products, dyes, or microbial water clarifiers and will be the entity responsible for meeting permit requirements and paying permit fees.

|  |  |
| --- | --- |
| **I. Original Permittee** | Give the permit number, name, address, and telephone number of the person who is currently responsible for the permit coverage. |
| **II. New Permittee** | Give the name, company, mailing address, phone number, email address, WSDA pesticide applicators license number and license expiration date of the person who will be taking over responsibility and liability for the permit coverage. This person will also be sent permit fee invoices. Include the date that the new Permittee will assume responsibility and liability for the permit coverage. |
| **III. New On-Site Contact Person** | If the permit contact of the new Permittee is different from the new Permittee, enter the contacts name, mailing address, phone number, and email address. |

**Please sign and return this original document to the following address and retain a copy for your records:**

Department of Ecology

Water Quality Program

Attn: Aquatic Pesticide Permit Manager

PO Box 47600

Olympia, WA 98504-7600

**Note**: The original Permittee remains responsible for, and subject to, all permit conditions and permit fees until the permit coverage transfer is effective.

**Questions?**

**Call: Jon Jennings at 360-407-6283 or email at jonathan.jennings@ecy.wa.gov.**

*To ask about the availability of this document in a format for the visually impaired, call the Water Quality Program at 360-407-6401. Persons with hearing loss may call 711 for Washington Relay Service. Persons with a speech disability may call 877-833-6341.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Transfer of Coverage Form**  Aquatic Plant and Algae Management General Permit  Both the original Permittee and the new Permittee(s) must sign this form. Provide the date the new applicator will assumes responsibility for permit coverage. Once both parties sign this form, the new Permittee becomes responsible for permit compliance and permit fees. | | | |
| **I. Original Permittee** | | | | |
| Permit Number: | | | | |
| Permittee’s Name: | | | | |
| Company: | | | | |
| Mailing Address: | | | | |
| City: | | State: | | Zip: |
| Phone Number: | | Fax: | | |
| **In order to ensure compliance with permit Section S1.A.2.a.ii.3, the Original Permittee must supply with New Permittee with a copy of a map that shows the areas covered under permit, and the areas that have been treated.** | | | | |
| **Signature**: | | | | |
|  | | | | |
| **II. New Permittee** | | | | |
| Name: | | | | |
| Company: | | | | |
| Mailing Address: | | | | |
| City: | | State: | | Zip: |
| Phone Number: | | Fax: | | |
| Email address: | | | | |
| WSDA Aquatic Pesticide License Number: | | | Expires: | |
| Will assume responsibility and liability for coverage on: | | | | |
| **Signature**: | | | | |
|  | | | | |
| **III. Permit Contact (if different from New Permittee above)** | | | | |
| Name: | | | | |
| Company: | | | | |
| Mailing Address: | | | | |
| City: | | State: | | Zip: |
| Phone Number: | | Fax: | | |
| Email address: | | | | |