

**Fiscal Year 2012 Statewide Stormwater
Grant Program Application**

This FY 2012 Statewide Stormwater Grant Program

Application Form is available at:

<http://www.ecy.wa.gov/programs/wq/funding/funding.html>

Related resource information immediately follows the application.

*To ask about the availability of this document in a format for the visually impaired, call the Water Quality Program at 360-407-6502. Persons with hearing loss can call 711 for Washington Relay Service. Persons with a speech disability can call 877-833-6341.*

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**APPLICATION INSTRUCTIONS**

**The Application**

The fiscal year 2012 (FY 2012) Statewide Stormwater Grant Program Application is to be used by eligible cities, towns, counties and ports covered by the National Pollutant and Discharge Elimination (NPDES) Phase I and II Municipal Stormwater permits for the FY 2012 competitive stormwater grant program. Please complete all required sections of the application. The Department of Ecology (Ecology) will not consider incomplete applications for funding.

Part 1 of the application requests background information on the applicant, the project area, project type, and funding request. Part 2 of the application requests detailed information on the project, water quality problem being addressed, scope of work, and project budget.

**Application Resources**

An overview of the funding program, funding ceilings, required match and a list of eligible projects can be found in the *FY 2012 Statewide Stormwater Grant Program Funding Guidelines*. A copy of the funding guidelines can be found at:

<http://www.ecy.wa.gov/programs/wq/funding/FundingPrograms/OtherFundingPrograms/StWa12a/FY12aStWa.html>

Ecology’s Water Quality staff are available to provide clarification and answer questions regarding the funding program, process, and requirements. You can find Ecology staff contact information and a list of useful web links on the following page.

**Tie Breakers**

Ecology will break ties of overall total points in the evaluation of projects using the score for Question 3 – Severity of Problem, Stormwater Quality, or Hydrologic Improvements. For example, if two projects have the same total points, Ecology will place the project that scores higher in Question 3 above the other on the funding priority list. Ecology will use the score from Question 7 - Readiness to Proceed, if the tie cannot be broken using Question 3.

**Application Submittal Information**

Applications must include all of the following:

* One application with an original signature.
* Two paper copies of the signed original.
* One electronic version of the application in MS WORD format on CD ROM (maps and other attachments to the application can be submitted in PDF format with the electronic version).

All application materials **must be received** at the Department of Ecology (Lacey headquarters office) **no later than 5:00 p.m. on Friday, November 18, 2011**. Postmarks and faxed applications will not be accepted.

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| ***U.S. Postal Mailing Address:*** | ***Overnight Mail or Hand Delivery Address:*** |
| Department of Ecology Water Quality Program Financial Management Section P.O. Box 47600 Olympia, WA 98504-7600 | Department of EcologyWater Quality Program Financial Management Section 300 Desmond Drive Lacey, WA 98503 |

**Ecology Staff Contact Information**

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| **Ecology Regional Office Contacts:** | **Central Regional Office (CRO),** 509-575-2490Terry Wittmeier, 509-574-3991e-mail terry.wittmeier@ecy.wa.gov**Eastern Regional Office (ERO),** 509-329-3400David Duncan, 509-329-3554e-mail david.duncan@ecy.wa.gov**Northwest Regional Office (NWRO),** 425-649-7000Denise Di Santo, 425-649-7263e-mail denise.disanto@ecy.wa.govMelisa Snoeberger, 425-649-7047e-mail melisa.snoeberger@ecy.wa.gov**Southwest Regional Office (SWRO),** 360-407-6300Randy Anhorn, 360-690-4782e-mail randy.anhorn@ecy.wa.gov |
| **Financial Assistance - General: (*Lacey Headquarters*)****Engineer and Technical Questions:****(*Lacey Headquarters*)** | Patricia Brommer, 360-407-6216e-mail patricia.brommer@ecy.wa.govSteve Carley, 360-407-6572e-mail steve.carley@ecy.wa.govDoug Howie, 360-407- 6444, e-mail douglas.howie@ecy.wa.gov |

**HELPFUL WEBLINKS**

This section provides information about resources that may help you prepare a successful application.

***Ecology cannot guarantee web site accuracy or continued maintenance of non-Ecology web sites. Ecology does not endorse non-Ecology web sites.***

**Ecology’s Water Quality Program:**

<http://www.ecy.wa.gov/programs/wq/wqhome.html>

**Ecology’s Water Quality Program Funding Information:**

<http://www.ecy.wa.gov/programs/wq/funding/funding.html>

**SFY 2013 State Revolving Fund and Centennial Funding Cycle Information:**

<http://www.ecy.wa.gov/programs/wq/funding/cycles/2013/index.html>

**Conversion from degrees, minutes, and seconds to decimal degrees:**

<http://www.directionsmag.com/site/latlong-converter>

**Green Infrastructure approaches to managing wet weather with State Revolving Funds:**

<http://www.epa.gov/owm/cwfinance/cwsrf/green_if.pdf>

**Low Impact Development Technical Guidance Manual for Puget Sound:**

<http://www.psparchives.com/publications/our_work/stormwater/lid/LID_manual2005.pdf>

**Stormwater Management Manuals:**

<http://www.ecy.wa.gov/programs/wq/stormwater/tech.html>

**LISTSERV for Ecology’s Water Quality Program:**

<http://listserv.wa.gov/cgi-bin/wa?A0=ECOLOGY-WATER-QUALITY-INFO>

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For Ecology Use Only:

**Application No.**

***Place the cursor in the gray box at question 1, fill in the answer, and then use the F11 function key to navigate through the remaining questions in the application.***

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| 1. **PROJECT TITLE:**  *(Please keep the project title to five words or less.)*
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| 1. **APPLICANT NAME:** *(Eligible public body)*
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| 1. APPLICANT FEDERAL IDENTIFICATION NUMBER:
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| Federal ID No.:       |

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| 1. **APPLICANT SIGNATORY:** *(The person whose name is listed here must sign Part 1 -Box 14 of this application)*
 |
|  Name:       |
| Title:       | Telephone Number:       Fax Number:       | E-Mail Address:       |
| Mailing AddressAgency:       Address:       City:       State:       Zip Code:       |

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| 1. **APPLICANT PROJECT MANAGER:** *(The person whose name is listed is the main contact for the project)*
 |
| Name:       |
| Title:       | Telephone Number:       Fax Number:       | E-Mail Address:       |
| Mailing AddressAgency:       Address:       City:       State:       Zip Code:       |

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| 1. **PROJECT INFORMATION:**
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| **What is the population served by the Project?** **What is the population served by the System?**  |
| **Is a map of the PROJECT location included with the application?** [ ]  Yes [ ]  No ***Note****: The map should identify the primary location of the PROJECT and show its relationship to affected water bodies.* *Also include the location of other projects funded by Ecology that are adjacent to this PROJECT.*  |
|  **Is the PROJECT located in the Puget Sound basin (WRIA 1-19)?** | [ ]  Yes [ ]  No |
|  **Is the PROJECT located in a basin with salmonid stocks listed as threatened or endangered in accordance with the Endangered Species Act?**<http://www.nwr.noaa.gov/ESA-Salmon-Listings/Index.cfm>  | [ ]  Yes [ ]  No |
|  **Is the PROJECT statewide?**  [ ]  Yes [ ]  NoIf **NO,** list below all of the county(ies), Water Resource Inventory Area designation(s) (WRIA), Legislative district(s), and Congressional district(s) where at least five percent of the PROJECT will be accomplished. |
| ***Note:*** *You must select a primary location and then provide additional location information as applicable. All separate designations (County, Legislative District, Congressional District, and WRIA) must equal 100 percent (list from greatest to least percentage, and please break any ties by at least one percentage point). Limit your separate Legislative Districts and Congressional Districts to those that cover greater than five percent of the project area.* |
| **County(ies) for the Project:** |  | **WRIA(s) for the PROJECT:**[**http://www.ecy.wa.gov/apps/watersheds/wriapages/index.html**](http://www.ecy.wa.gov/apps/watersheds/wriapages/index.html) |  | **12-Digit HUC Code for the PROJECT:**[**http://viewer.nationalmap.gov/viewer/nhd.html?p=nhd**](http://viewer.nationalmap.gov/viewer/nhd.html?p=nhd) |
| Name | Percent |  | Water Resource Inventory Area | Percent |  | Hydrologic Unit Code | Percent |
| **Primary** |  |  | **Primary** |  |  | **Primary** |  |
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| **Total** | **100** |  | **Total** | **100** |  | **Total** | **100** |
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| **Congressional District(s) for the PROJECT:**[**http://apps.leg.wa.gov/DistrictFinder/default.aspx?city=&street=&zip**](http://apps.leg.wa.gov/DistrictFinder/default.aspx?city=&street=&zip)**=** |  | **Legislative District(s) for the PROJECT:**[**http://apps.leg.wa.gov/DistrictFinder/default.aspx?city=&street=&zip**](http://apps.leg.wa.gov/DistrictFinder/default.aspx?city=&street=&zip)**=** |  | **Latitude/Longitude for the PROJECT:**Provide **coordinates in** **Decimal Degrees** (e.g., 45.3530/-120.4510) of PROJECT location. The PROJECT location is the approximate center of where you will be working. Facilities projects should report the outfall location or center of the land application site. Latitude/Longitude coordinates can be located at: <http://itouchmap.com/latlong.html>  |
| Number | Percent |  | Name | Percent |   | Project Location | Lat | Long |
| **Primary** |  |  | **Primary** |  |   | **Primary** |  |  |
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| **Total** | **100** |  | **Total** | **100** |   |  |  |  |

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| 1. **WATER BODY AND WATER QUALITY NEEDS ADDRESSED BY THE PROJECT:**
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| **Is the affected water body listed on the Clean Water Act Section 303(d) List as impaired?** Yes [ ]  No [ ]  <http://apps.ecy.wa.gov/wqawa/viewer.htm> **If yes, what is the 303(d)-listing parameter(s) and associated identification number(s)?**      **Does the PROJECT cover a priority area addressed in the Puget Sound Partnership Action Agenda?** Yes [ ]  No [ ] The Puget Sound Partnership Action Agenda can be found at: <http://www.psp.wa.gov/aa_action_agenda.php> **If yes, provide the name of priority area**.      **Check all type(s) of water bodies that this PROJECT targets:** [ ]  Freshwater rivers [ ]  Direct marine water[ ]  Freshwater lakes [ ]  Saltwater estuary[ ]  Freshwater wetlands [ ]  Other (specify)      [ ]  Ground water**Check all boxes that apply for this PROJECT:**[ ]  Endangered salmonids[ ]  Threatened salmonids[ ]  Other Endangered Species Act protected species (identify)      [ ]  Protection of shellfish habitat <http://www.doh.wa.gov/ehp/sf/Pubs/annual-inventory.pdf> [ ]  Protection of domestic water supply <http://www.doh.wa.gov/ehp/dw/sentry.htm> [ ]  TMDL requirements <http://www.ecy.wa.gov/programs/wq/tmdl/index.html> [ ]  NPDES requirements  [ ]  Other (specify)       |

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| 1. **PROJECT DURATION:**
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| Estimated Start Date:        |
| Estimated Completion Date:       |
|  PROJECT Length:       months |
| ***Note****: Projects funded by the FY 2012 Statewide Stormwater Grant Program must be completed by June 30, 2015. The project type and scope of work will determine the project duration during funding agreement negotiations. Most projects take three years or less to complete.* |

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| 1. **PROJECT TYPE:**
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| [ ]  1. Retrofit an existing stormwater facility.[ ]  2. Install accepted Low-Impact Development (LID) techniques. [ ]  3. Retrofit project with LID components.[ ]  4. New or retrofit construction of Vactor Waste Facility. [ ]  5. Installation of pre-treatment/oil control facilities upstream of existing drywells.[ ]  6. Stormwater quality treatment and flow control to reduce stormwater flows to combined sewers.[ ]  7. Installation of TAPE-approved General Use Level Designation treatment technologies. [ ]  8. Other, please provide description.       |

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| 1. **PLANNING AND DESIGN STATUS**
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| Is this project ready to construct? Yes [ ]  No [ ] If yes, are designs 100% complete and included with the application packet? Yes [ ]  No [ ]  Is this is a design/construct project? Yes [ ]  No [ ]  If yes, what percentage are the designs complete?       percent complete designs (*enter the percent complete above*) |
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| 1. **FUNDING REQUEST:** *(Provide the amount of funding requested to complete your project.)*
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| Check for consistency with costs provided in Part 2, Question 2. | **Project Amount****& Terms:** |
| **Total PROJECT Cost**This amount represents the full cost of the PROJECT (including non-stormwater components). | $      |
| **Eligible PROJECT Cost**This amount represents the stormwater-related portion of the project costs that are grant eligible. *Contact Ecology staff with any eligibility questions.* | $      |
| Ecology Funding Request**This amount represents the portion that Ecology may fund (75 percent of Eligible Project Costs up to the $1,000,000 grant ceiling).** **Refer to the funding program guidelines at:** <http://www.ecy.wa.gov/programs/wq/funding/FundingPrograms/OtherFundingPrograms/StWa12a/FY12aStWa.html> | $      |
| **Other Funds in PROJECT** Identify secured source(s) of funds:  State/Federal agency       State/Federal agency       State/Federal agency       Local Agency       Interlocal contribution       | $     $     $     $     $      |

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| 1. **BRIEF NARRATIVE DESCRIPTION OF PROJECT :** (50 words or less)

(Please use complete sentences, this description will appear in the published funding list):  |
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| 1. **APPLICATION CERTIFICATION:**
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| I CERTIFY TO THE BEST OF MY KNOWLEDGE THAT THE INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT AND THAT I AM THE **LEGALLY AUTHORIZED SIGNATORY** OR DESIGNEE FOR THE SUBMITTAL OF THIS INFORMATION ON BEHALF OF THE APPLICANT. |
|   |  |
| Printed Name | Signature |
|   |  |
| Title | Date |

**THIS CONCLUDES PART 1**

*This is the rated portion of the application with a total of 1,000 possible points.
Each question identifies the proportion of available points. Applicants should provide clear and concise information and answers. The Application Scoring Guidance provides information on what reviewers will look for in a successful application.*

Pre submittal checklist:

[ ]  Project Analysis Form – included at the end of the application Part 2, (**required for project evaluation and review**).

[ ]  Parts 1 and 2 of the application are complete. Supporting materials such as maps, MOAs, or specific documentation is included with the application packet.

[ ]  The Funding Request (Part 1-Question 11) matches the Budget (Part 2-Question 2).

##  EXECUTIVE SUMMARY

**Summarize the overall stormwater project, the associated stormwater problem, and how this project will address or solve the problem.** (Limit your answer to 250 words or less.)

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## SCOPE OF WORK

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| **Scoring Guide Total 250 Points** |
| Complete and concise project description. Provides clear detailed description of project tasks, deliverables, timelines, and purpose. Information on the project was provided in the Project Analysis Form. | Up to 250 pts. |

Reviewers award points for a clear, complete, and well thought-out scope that directly addresses a stormwater problem. The scope demonstrates an understanding of the work required to fully implement and complete the project. ***In order to be considered for funding, all applicants must fill in answers on the Project Analysis Form, located at the end of this application.***

Using the task and required performance framework provided below:

* + Provide a detailed scope of work for the project that includes clearly defined tasks, deliverables, timelines, and cost per task.
	+ The detailed Scope of Work and the Project Analysis Form are the only places where you can describe your proposed project so Ecology reviewers can understand what you plan to do. In order to receive the most points you need to describe the project fully so that Ecology can understand the proposed construction activities and compare this application with others.
* Describe the project area and provide supporting map(s) and any relevant diagrams and/or pictures.
* Reference the stormwater manual used for the project design.

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| **Task 1 – Project Administration and Management**1. The RECIPIENT will administer and manage the project. Responsibilities will include, but not be limited to: maintenance of project records; submittal of payment vouchers, fiscal forms, and progress reports; compliance with applicable procurement and interlocal agreement requirements; attainment of all required permits, licenses, easements, or property rights necessary for the project; conducting, coordinating, and scheduling of all project activities; quality control; and submittal of required performance items.

The RECIPIENT will ensure that every effort is made to maintain effective communication with the RECIPIENT's designees, the DEPARTMENT, all affected local, state, or federal jurisdictions, and any interested individuals or groups. The RECIPIENT will carry out this project in accordance with completion dates outlined in this Agreement.1. The RECIPIENT shall submit all invoice requests and supportive documentation to the Financial Manager of the DEPARTMENT.

Required Performance:* 1. Effective administration and management of this grant project.
	2. Maintenance of all project records.
	3. Submittal of all required performance items, including the Post Project Assessment Plan, progress reports, financial vouchers, and maintenance of all project records.

**Task 2: Design and Permitting Activities**     **Task 3: Construction Management**     **Task 4: Construction****Task 5:**     **Task 6:**      |

## PROPOSED BUDGET (up to 100 points)

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| **Scoring Guide Total 100 Points** |
| Complete project budget is consistent with the scope of work.  | Up to 20 pts. |
| The cost estimates are clear and reasonable. | Up to 30 pts. |
| The project budget represents a good value for the work and water quality benefit achieved. A value analysis or similar study was performed.  | Up to 50 pts. |

***Budget***: Points are awarded for a complete, reasonable budget that is consistent with the tasks described in the scope of work. *Please fill out the Budget by Task and by Object.*

* + Clearly define the Task- or Object-oriented budget.

***TOTAL Eligible Cost by Task Elements***

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| **Proposed Project Budget and Time Frame** |
| Task elements | Total Project**Cost** | Total EligibleCost | Estimated months needed to complete |
| 1. Project administration/management
 | $       | $       |       |
| 2. Design and Permitting Activities | $       | $       |       |
| 3. Construction Management | $       | $       |       |
| 4. Construction | $       | $       |       |
| 5.       | $       | $       |       |
| 6.       | $       | $       |       |
| **Total costs and months needed to complete:** | $       | $       |       |

***TOTAL Eligible Cost by Budget Object***

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| Salaries: $      Benefits: $      Indirect costs: $       (May include up to 25% of employee salaries and benefits)Contracts: $      Materials, goods, andservices (list major item): $      Equipment (list major items): $       $       $      Travel: $      Other (please outline): $       $      **Total Eligible Cost: $**       |

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| **Match Source**List other funding sources and amounts, including local cash matching funds. In-kind contributions are not eligible.  Funding Source:       $       Funding Source:       $       Funding Source:       $      **Describe the status of matching funds:**       |

***Cost Estimate Process***: Reviewers award points to cost-effective projects with accurate cost estimates. For example, an applicant may determine cost effectiveness and estimate accuracy based on experience with past or on-going projects, through consultation with other entities that have related experience, or through a planning process such as value analysis.

* + Describe how costs were estimated. Include the steps taken to ensure accuracy.
	+ Describe the process used to control cost and ensure that this is a cost effective project (e.g., value engineering or cost benefit analysis).
	+ Identify the Match sources.

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## SEVERITY OF PROBLEM, STORMWATER QUALITY, AND HYDROLOGIC IMPROVEMENTS

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| **Scoring Guide Total 300 Points** |
| Severity of the stormwater problem is well documented. | Up to 100 pts. |
| Project will achieve substantial water quality or hydrologic benefits. The project provides treatment for a large portion of the watershed, or addresses a significant amount of the stormwater problem. | Up to 100 pts. |
| The project provides long term sustainability of water quality benefits (e.g., Operation and maintenance of the system, long-term program follow-up, watershed management). | Up to 100 pts. |

Reviewers award points for addressing severe stormwater problems, documentation of those problems, and expected protection of water quality and improvements to hydrologic function. Projects with substantial environmental improvements receive the most points.

Projects with measurable improvements receive more points than those with unclear or vague benefits. Reviewers will consider the actual benefit, the total impact (area impacted, number of people affected) and level of implementation, and the severity of the problem. Reviewers will consider only changes that can be achieved by the proposed scope of work.

* + Define the severity of the stormwater problem. If available, show how the problem has been documented in a plan or assessment (e.g., TMDL Water Quality Improvement Report or Water Quality Implementation Plan, presence of 303(d)-Listed water bodies, part of watershed or salmon recovery plan).
	+ Describe the expected project results, including how the project will achieve water quality protection or improvements and restore hydrologic functions.
	+ Describe how much of the watershed will be treated, and how much of the stormwater problem will be addressed by the project.
	+ Describe how the water quality or hydrologic improvements will be sustained for the long-term. As appropriate, include information on how long-term operation and maintenance of the facility will be addressed.
	+ If in the Puget Sound basin (WRIAs 1-19), describe how the project meets the goals of the Puget Sound Partnership Action Agenda, and how well it aligns with Section C of the Agenda. The Puget Sound Partnership Action Agenda can be found at: <http://www.psp.wa.gov/aa_action_agenda.php>

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## PROJECT TEAM

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| **Scoring Guide Total 50 Points** |
| Team members’ roles and responsibilities are well defined and an estimated percentage of time each team member will devote to this project is adequate for the scope of work. | Up to 30 pts. |
| Team members’ past experience is relevant. | Up to 20 pts. |

Reviewers will award points based on skills, qualifications, and experience of the project team members.

* + Describe roles and responsibilities of each team member. As applicable, include contractors and partner agency roles. Include the estimated amount of time each team member will devote to the project. (e.g., what percentage of each team member’s work week will be devoted to this particular project?)
	+ Describe the relevant skills and qualifications of each team member (*do NOT submit resumes*).
	+ Discuss your commitment to maintain staff competencies and responsibilities over the life of the project.

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## PROJECT DEVELOPMENT PROCESS AND LOCAL COMMITMENT

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| **Scoring Guide Total 50 Points** |
| A comprehensive decision making process was used to arrive at the proposed project. | Up to 30 pts. |
| The level of local support and commitments from project partners is documented.  | Up to 10 pts. |
| A collaborative process will be implemented to execute the project. | Up to 10 pts. |

Reviewers award points based on project development and implementation efforts and commitments from project partners. Provide documentation as appropriate (e.g. MOA, interlocal agreement).

* Describe the decision making process used to select this project. Why was this project chosen as the best solution over other projects?
* If applying for multiple projects in the same area or if this project is part of a larger phased project, describe how the projects or phases are different and explain the water quality priorities for the area.
	+ Describe how you have involved and fostered local, regional, and statewide partnerships for the success of the project.
	+ Describe past project performance, water quality outcomes, and how you will sustain long-term water quality efforts for this project.
	+ Describe past project successes, including outcomes achieved, and performance.

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## READINESS TO PROCEED

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| **Scoring Guide Total 150 Points** |
| Project elements are in place for the project to proceed and documentation is provided (e.g. Planning, Design, Permits). | Up to 100 pts. |
| SEPA review is complete and documentation is provided. | Up to 25 pts. |
| Cultural Resources (Exec. Order 05-05) is complete and documentation is provided. | Up to 25 pts. |

Reviewers will award points based on how soon a project can begin construction.

* + Describe the steps you have taken to proceed immediately with the project. Provide detailed information and documentation on project elements such as status of designs, permits, inter-local agreements, landowner agreements, easements, other secured funding, staff, or agency approvals.
	+ Describe what environmental review has taken place, such as:
		- State Environmental Policy Act (SEPA). <http://www.ecy.wa.gov/programs/sea/sepa/e-review.html>
		- Cultural resource assessment (Executive Order 05-05). <http://www.dahp.wa.gov/pages/EnvironmentalReview/Laws.htm>

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## EARLY ADOPTERS OF NEW REGULATIONS and TECHNOLOGY

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| **Scoring Guide (choose one option) Up to a Total of 50 Points** |
| Applicant has adopted no requirements of the current permit.Applicant has adopted one of the permit requirements listed below.Applicant has adopted two of the permit requirements listed below.Applicant has adopted three of the permit requirements listed below.Applicant has adopted four of the permit requirements listed below.Applicant has adopted five of the permit requirements listed below.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Applicant provided information on implementation of new technology. | 0 pts.10 pts20 pts30 pts40 pts50 pts10 pts. |

Reviewers award points based on information provided by the jurisdiction for the number of the following permit requirements that are met:

* Has the applicant developed and implemented a Stormwater Management Program (SWMP)?
* Does the applicant have an active stormwater Public Education and Outreach Program?
* Does the applicant have an active Illicit Discharge, Detection, and Elimination Program?
	+ Has the applicant developed and implemented an ordinance to prohibit non-stormwater and illegal discharges and/or dumping in the permitted separate storm sewer system?
	+ Has the applicant developed an Operation and Maintenance Plan for the permitted area?
	+ Has the applicant mapped the permitted separate storm sewer system?

Also, if applicable, please provide information on any new stormwater technology that has been implemented within this jurisdiction (e.g. low impact development techniques, TAPE).

* + Has the applicant implemented new stormwater technology in the permitted area?

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## HARDSHIP

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| **Scoring Guide Total 50 Points** |
| This jurisdiction has a Median Household Income less than 80 percent of the state Median Household. | Up to 50 pts. |

Reviewers will award points based on jurisdiction’s Median Household Income information provided. (Ecology will compare the information provided by the applicant to the Office of Financial Management data for state Median Household Income).

* Please provide the Median Household Income for the applicant (see Appendix B in the
FY 2012 Statewide Stormwater Grant Program Guidelines).

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#### Project Analysis Form

###### Purpose

Please fill in the application-level Project Analysis Form for the proposed stormwater infrastructure project. This information is necessary to obtain funding from the Department of Ecology (Ecology) for stormwater construction projects. Stormwater infrastructure technical information gives Ecology an opportunity to review and comment on the technical merits and cost effectiveness of projects, ensuring that Ecology’s funds are used for only high quality projects. The information in the Project Analysis Form is not a permit requirement, but is a pre-requisite for applying for design/construction and/or construction funding.

The Project Analysis Form must be complete enough that Ecology can fully understand the proposed project. A well described project will score higher than one with limited information. This information does not require the use of an engineer to prepare, but will be used by Ecology reviewers to further determine the overall scope of the project, the area the project is anticipated to protect, the relative size of the stormwater issue, and the readiness to proceed with design construction or construction.

###### Required Elements

Please address the following elements for the proposed project:

1. Provide information on the Technical Project Manager and their qualifications including professional licenses, experience, and relationship with applicant. Include contact information for the Project Manager.

1. Provide a project description that includes a location map and a topographical map of the drainage area overlain with project elements (buildings, swales, erosion control structures, etc.). Include a description of the flow control and/or water quality BMPs proposed. If you have not made a final decision on the facilities, identify what facilities you are considering and how the proposed BMPs will mitigate the pollutants on the site.

1. Provide the characteristics of the stormwater, including types of pollutant loads (TSS, Cu, Zn, P) and the land use in the area where the flow originates.

1. Provide an estimate of the size of the drainage area controlled by the proposed facility and the overall drainage area upstream of the point where runoff enters the receiving water.

1. If the project is a retrofit, provide a discussion of how the proposed level of water quality treatment and flow control compare with the new and redevelopment standards.

1. Have you evaluated alternative projects and if so provide the reasons they are unacceptable.

1. If applicable, provide an estimate of the cost of the proposed project.

1. For infiltration sites, provide a discussion of the site suitability for the proposed project.
* Include soil suitability to the site and depth to ground water if known.
* Include known site characteristics that would likely yield a suitable site.
* Include the plan for further investigation that you will carry out in the design phase.

1. Have the following activities been completed? If so, please check the box next to the completed items:

[ ]  Application for SERP or SEPA approval

[ ]  Receipt of SERP or SEPA DNS or MDNS

[ ]  Cultural Resources approval (Executive Order 05-05)

[ ]  Detailed pre-design/Engineering report. If completed attach copy to application.

[ ]  Construction Plans and Specifications (      % complete)

[ ]  Council/Commission approval to advertise for bid

**THIS CONCLUDES PART 2**